



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING MINUTES
MONDAY, AUGUST 26th, 2024
NORTHFIELD COMMUNITY CENTER
6:30 PM
APPROVED SEPTEMBER 23rd, 2024**

AGENDA

1. Roll Call
 - a. At 6:30 p.m. a roll call was made.
 - b. Present: Commissioners: Brandel, Filoramo, Kennedy, Klein, Lutz, Manojlovski, Pave
 - c. Absent: Commissioners: None
 - d. Also Present: Staff members: Byron, Reuter
2. Approval / Additions to Agenda
 - a. None
3. Correspondence
 - a. Director Byron passed along thanks from Sally Nieman regarding the 4th of July Festivities at Willow Park.
4. Audience Comments
 - a. See sign-in sheet
 - b. Charles Orth stated that the Village Board discussed additional parking options for Clarkson Park at their recent Committee of the Whole meeting. There are potential grant funds available that could be used for such a project, and communication will remain open between both agencies as more develops. Safety considerations and the use of additional parking as overflow for Willow Park are all being considered as part of this project.
 - c. Charles also mentioned a Village informational town hall meeting happening on September 11th at 6 p.m. at Village Hall about the roundabout project on Happ Road.
5. Director's Report
 - a. Budget and Appropriations Ordinance 08-26-24-01
 - i. Director Byron stated that a public hearing was held at 6:15pm, however no concerns were raised.
 - ii. Commissioner Brandel made a motion to approve Budget and Appropriations Ordinance 08-26-24-01

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

- iii. Commissioner Klein seconded the motion. A roll vote call was made.
- iv. Voting Aye: Commissioners: Brandel, Filoramo, Kennedy, Klein, Lutz, Manojlovski, Pave
Voting Nay: Commissioners: None
- v. Absent: Commissioners: None
- vi. Abstaining: Commissioners: None
- b. Willow Park Project Update
 - i. Director Byron presented various options for the planned park shelter, including one from Kaminski Architects that was not ready when the Board packet was sent last week. The Board agreed to pursue further the options shown by Kaminski Architects, including potentially a circular shaped shelter with inspiration from the ICON Alternative Design #1.
- c. Split Rail Fence Bid Review and Recommendation
 - i. Director Byron discussed the bid results for the split rail fence with wire mesh, planned for Willow Park. Classic Fence, Inc. was the lowest bidder with a total bid of \$16,882. Their reference check was positive, and they said they should be able to complete the job by the end of September.
 - ii. Commissioner Pave made a motion to award a contract to Classic Fence, Inc. for the installation of the split rail fence with wire mesh in the amount of \$16,882.
 - iii. Commissioner Kennedy seconded the motion. A roll vote call was made.
 - iv. Voting Aye: Commissioners: Brandel, Filoramo, Kennedy, Klein, Lutz, Manojlovski, Pave
 - v. Voting Nay: Commissioners: None
 - vi. Absent: Commissioners: None
 - vii. Abstaining: Commissioners: None
- d. Informational Items
 - i. Director Byron updated the Board on the Northfield Parks Foundation fundraising efforts, as well as the upcoming meetings of the Decennial Committee on Local Government Efficiency.
- 6. Superintendent's Report
 - a. Staff Update
 - i. Superintendent Reuter informed the Board that Dan Faust has joined the staff as a full-time Recreation Specialist.
- 7. Consent Agenda
 - a. Approval of July 22nd, 2024, Board Meeting Minutes
 - b. Approval of Cash Expenditures for Month of July 2024
 - i. Commissioner Klein made a motion to approve the consent agenda.
 - ii. Commissioner Pave seconded the motion. A roll vote call was made.
 - iii. Voting Aye: Commissioners: Brandel, Filoramo, Kennedy, Klein, Lutz, Manojlovski, Pave
 - iv. Voting Nay: Commissioners: None
 - v. Absent: Commissioner: None
 - vi. Abstain: Commissioners: None
 - c.

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8. Agency Reports

a. Finance

- i. Director Byron informed the Board that the report included is formatted differently due to current software limitations. The staff is working with the developer to restore the function needed for the prior reporting format and will update the Board next month.
- ii. Other financial notes included property taxes coming in earlier than expected, and user fees from camp and before/after school programs were higher than budgeted.

b. Recreation / Park Grounds and Facilities

- i. Superintendent Reuter quickly highlighted the report, mentioning the success of summer camps, the strong start to before/after school programs, athletic field projects, and fitness center member growth.
- ii. Director Byron noted that the splash pad at Clarkson Park will remain open through at least Labor Day, and potentially beyond based on weather.

9. Adjournment

- a. Commissioner Klein made a motion to adjourn the meeting at 7:20pm.
- b. Commissioner Kennedy seconded the motion. A roll vote call was made.
- c. Voting Aye: Commissioners: Brandel, Filoramo, Kennedy, Klein, Lutz, Manojlovski, Pave
- d. Voting Nay: Commissioners: None
- e. Absent: Commissioner:
- f. Abstain: Commissioners: