



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MEETING MINUTES
MONDAY, MARCH 17th, 2025
NORTHFIELD COMMUNITY CENTER
6:30 PM
APPROVED APRIL 28th, 2025**

AGENDA

1. Roll Call
 - a. At 6:30pm the meeting was called to order.
 - b. A roll call was made
 - c. **Present Commissioners:** Brandel, Klein, Manojlovski, Pave
 - d. **Absent Commissioners:** Filoramo, Kennedy, Lutz
 - e. **Also Present:** Staff members Byron, Reuter
2. Approval / Additions to Agenda
 - a. None
3. Correspondence
 - a. None
4. Audience Comments
 - a. See sign in sheet for audience members
 - b. Any comments not related to the referendum
 - i. None
 - c. Referendum related comments
 - i. Paul Wormley asked if we had received any community feedback about the referendum. Paul asked to push the referendum info in the time leading up to the election so the public is as informed as possible. He said that the feedback he has heard has been very positive.
 1. Director Byron said that we had received questions about voting early/by mail and Commissioner Klein said he had explained to a few people why we were doing it.
 2. Commissioner Manojlovski mentioned trying to answer the question of what this money will do for the community.
5. Director's Report
 - a. Referendum Update
 - i. Director Byron provided a brief update on referendum related communication. Board members have been working to spread awareness through their networks as well leading up to the April 1st election.
 - b. Consideration of Contract Awards for the Willow Park Phase II Improvements
 - i. Director Byron provided a summary of the results from the bid opening held on February 26th. After conducting reference checks and a scope review, staff recommend awarding a contract for Base Bid #1 Site Work to the lowest bidder, Beritus Inc., in the amount of \$526,178.40. Due to revisions being made to Base Bid #2 Architecture, staff recommend rejecting all bids and rebidding this package to all interested parties.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

- ii. **Motion:** Commissioner Klein made a motion to award a contract for Base Bid #1 Site Work to Beritus Inc. in the amount of \$526,178.40, and to reject all bids for Base Bid #2 Architecture.
 - iii. **Second:** Commissioner Brandel seconded the motion. A roll call vote was made.
 - iv. **Voting Aye Commissioners:** Brandel, Klein, Manojlovski, Pave
 - v. **Voting Nay Commissioners:** None
 - vi. **Absent Commissioners:** Filoramo, Kennedy, Lutz
 - vii. **Abstaining Commissioners:** None
 - viii. **Motion Passed**
 - c. Informational Items
 - i. Director Byron informed the Board that if the Willow Park project comes in under budget, we may be able to add the netting canopy to the project.
- 6. Consent Agenda
 - a. Approval of February 24th, 2025, Regular Board Meeting Minutes
 - b. Approval of Cash Expenditures for Month of February 2025
 - i. **Motion:** Commissioner Klein made a motion to approve the consent agenda
 - ii. **Second:** Commissioner Brandel seconded the motion.
 - iii. A voice vote showed unanimous approval
 - iv. **Motion Passed**
- 7. Agency Reports
 - a. Finance
 - i. Director Byron stated that the financial reports are on track and the Board had no questions.
 - b. Recreation / Park Grounds and Facilities
 - i. Superintendent Reuter highlighted that our fitness equipment is all in great shape, spring after school classes start on April 7th, that Mom-Son basketball night was a great success, and Egg Hunt is Saturday, April 19th.
- 8. Board Member Comments
- 9. Adjournment
 - a. **Motion:** Commissioner Pave made a motion to adjourn the meeting at 7:11pm.
 - b. **Second:** Commissioner Klein seconded the motion.
 - c. A voice vote showed unanimous approval
 - d. **Motion Passed**