

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, SEPTEMBER 29th, 2025





**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, SEPTEMBER 29th, 2025
LUSTIG LODGE AT CLARKSON PARK
6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Correspondence
4. Audience Comments
5. Director's Report
 - a. Consideration to Appoint Ted Garard as Park Commissioner, filling the Board vacancy created by the resignation of Commissioner Donald Klein.
 - b. Commissioner Oath of Office
 - c. Referendum Discussion
 - d. Informational Items
6. Superintendent's Report
 - a. Staffing Update
 - b. Pool Reciprocity Update
7. Consent Agenda
 - a. Approval of August 25th, 2025, Public Meeting Minutes
 - b. Approval of August 25th, 2025, Regular Board Meeting Minutes
 - c. Approval of Cash Expenditures for Month of August 2025
8. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
9. Board Member Comments
10. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT



To: Park Board of Commissioners
From: Bill Byron
Subject: Appointment of Park Commissioner
Date: September 29th, 2025

Appointment of Park Commissioner

Commissioner Donald Klein recently moved out of town, and his resignation created a vacancy on the Park Board of Commissioners. Ted Garard is being considered to replace Donald Klein, and his appointment must be made through a majority vote of the remaining Park Commissioners.

Motion: To Appoint Ted Garard as Park Commissioner, filling the Board vacancy created by the resignation of Commissioner Donald Klein.

STATE OF ILLINOIS)
COUNTY OF COOK) SS
NORTHFIELD PARK DISTRICT)

OFFICIAL OATH

I, Ted Garard, having been elected to the office of Park Commissioner of the Northfield Park District, Cook County, Illinois, **DO HEREBY SOLEMNLY, SINCERELY AND TRULY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will well and faithfully discharge the duties of the office of Park Commissioner, to the best of my ability.

Ted Garard

Signed and affirmed before me,
the duly appointed secretary of the
Northfield Park District, on this
29th day of September 2025.

William Byron, Secretary



To: Park Board of Commissioners
From: Bill Byron
Subject: Informational Items
Date: September 29th, 2025

Willow Park Phase 2 Updates

All necessary permits have been received, and we expect construction to begin near the end of September or early October. The contractor estimates approximately two months to complete construction, but plantings may need to wait until next spring due to weather.

Pocket Park Updates (Tower Road Right-of-Way)

The grant application is almost finalized and will be submitted for OSLAD consideration prior to the 9/30 deadline. After the public meeting, adjustments were made to the site plan, and the estimated cost of the project is now \$600,000. Grant awards are typically announced in December or January.

Payroll and Timekeeping Software

We included a budget allowance of \$17,500 for the upgrade of our payroll and timekeeping software this year and recently finalized the details with Lauterbach and Amen to switch to their Workforce Hub platform beginning in January. This will streamline timekeeping records for all staff and outsource the processing of payroll to Lauterbach and Amen. The platform also includes HR assistance, and I will provide future updates once we learn more about the scope of those services.

SUPERINTENDENT'S REPORT



To: Park Board of Commissioners
From: Jim Reuter
Subject: Staff Update
Date: September 29th, 2025

Rob Dicke has officially joined our Parks Maintenance team in a full-time capacity as our Parks Maintenance Technician. Rob's first full-time day was Monday, September 22nd.

Rob has worked here part-time since last September and has helped fill many gaps for us over the last year.

We are thrilled to have Rob joining us in a larger capacity going forward.



To: Park Board of Commissioners
From: Jim Reuter
Subject: Reciprocity
Date: September 29th, 2025

Our reciprocity agreement with the Glenview Park District for Northfield residents to receive Glenview resident rates on outdoor pool passes was a success again this summer. The Glenview Park District has expressed this same sentiment, and we are hopeful that they will agree to offer this again next summer.

2025 was the third summer we've had this agreement in place with Glenview and we have seen growth each year. In 2023, 31 Northfield residents (12 families) took advantage of the GPD resident rates and in 2024 that number jumped to 50 Northfield residents (19 families). 2025 was our largest so far with 91 Northfield residents (31 families) buying GPD pool passes at Glenview resident rates.

CONSENT AGENDA



**NORTHFIELD PARK DISTRICT
PUBLIC MEETING MINUTES
OSLAD GRANT APPLICATION AND REFERENDUM UPDATE
MONDAY, AUGUST 25th, 2025
NORTHFIELD COMMUNITY CENTER
5:30 PM**

AGENDA

1. Roll Call
 - a. At 5:30pm the meeting was called to order.
 - i. A roll call was made
 - ii. **Present Commissioners:** Brandel, Kennedy, Lutz, Manojlovski, Pave, Pullins
 - iii. **Absent Commissioners:**
 - iv. **Also Present:** Staff members Byron and Reuter
2. OSLAD Grant Application Presentation for the Development of a Pocket Park in the Tower Road Right-of-Way
 - a. Director Bill Byron gave a presentation detailing the intergovernmental cooperation between the Park District and the Village of Northfield that led to the lease agreement permitting the development of a park on the property.
 - b. Janet Cherbak from Gewalt-Hamilton Associates and Bill Byron discussed the site plan and proposed amenities for the new park.
 - c. Public Comment on OSLAD Grant Application for Northside Pocket Park (see sign-in sheet for attendees). Questions and Comments are included below.
 - i. Consider adding more slides to the playground
 - ii. A request for PIP or artificial turf be used for accessibility in wheelchairs.
 - iii. Will the bike trail continue south to run past the new pocket park?
 - iv. Will any signage be added for pedestrians and bikes as the approach Happ Road?
 - v. Are there other options for the swing bays that would take up less space?
 - vi. A traditional structure similar to the fire station shown for younger children would be a nice addition.
 - vii. Can more trees be planted and additional landscape screening be added to provide privacy for neighbors
 - viii. Add benches and flowers to encourage people to meet for coffee in the new park.
3. Willow Park Project Update
 - a. Director Byron provided an update on the Willow Park project and informed everyone that we are awaiting one more permit before construction can begin. The hope is to still complete the project this fall.
 - b. Public Comment on Willow Park. Questions and Comments are included below.
 - i. Could a gate be added at the top of Old Willow where dogs can leave the park?

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- ii. Concern about the path flooding/freezing on the north side of the park.
 - iii. Are there plans to maintain any new vegetation near the river once we remove the buckthorn?
 - iv. Can water be added to the off-leash area as part of this project?
- 4. Referendum Update Presentation
 - a. President Kennedy spoke about the PD's plans to go to referendum in the spring.
 - i. We are not the Village or the School District.
 - ii. We are one of the lowest taxing bodies in the Chicago metropolitan area.
 - iii. We feel that going to referendum again, after a close failure this past April, will allow us to carry the momentum and help spread awareness prior to next March.
 - iv. Raising user fees would price us out of the market.
 - v. The Master Plan that the community helped develop asks for many projects to be completed in a short time frame.
 - 1. We are looking at a 5-year plan to do \$10 million in projects when we've done about \$10 million on projects over six projects in the last 25 years due to cost restraints.
 - vi. Expansion is only possible with more funding.
 - 1. Land acquisition, Community Center expansion, etc.
 - vii. A \$1 million home is looking at a tax increase of about \$300 – about \$1/day.
 - viii. The referendum money would also help us pay for the maintenance and operation of our current parks and facilities.
 - b. Commissioner Brandel added that the PD has been fiscally responsible through the years and has no plans of that changing with added referendum funding.
 - i. He mentioned that a successful referendum would help us have the funding to be players in land acquisition.
 - c. Director Byron added that we've never gone to referendum before last April and that the community told us they love their low tax rate but wants more from the PD.
 - i. New referendum revenue will go back into the community quickly through park improvements, not to be sat on.
 - d. Public Comment of Referendum Update. Questions and Comments are included below.
 - i. Maintenance is a big concern as we cannot maintain the path/park even with a surplus budget.
 - ii. The new park at Clarkson is wonderful for grandchildren and that property values are helped by the PD being great and taking good care of parks and facilities.
 - iii. Does the referendum anticipate going for new grants, what the current/new tax rates are/will be, and what some of the new projects would be if we had funding.
 - iv. How would we expand the NCC and what property we would be looking to purchase in the future?
 - v. Is population data available, specifically how many school-age children. Having/showing that data could help us with the referendum message.
- 5. Adjournment
 - a. **Motion:** Commissioner Pave made a motion to adjourn at 6:30pm
 - b. **Second:** Commissioner Lutz seconded the motion.
 - c. A voice vote showed unanimous approval
 - d. **Motion Passed**

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**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, AUGUST 25th, 2025
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
 - a. At 6:30pm the meeting was called to order.
 - i. A roll call was made
 - ii. **Present Commissioners:** Brandel, Kennedy, Lutz, Manojlovski, Pave, Pullins
 - iii. **Absent Commissioners:** None
 - iv. **Also Present:** Staff members Byron and Reuter
2. Approval / Additions to Agenda
3. Correspondence
4. Audience Comments
 - a. Carol Ritchell asked about the exemptions available to her on her tax bill.
 - b. Mike Richwine asked if we had any senior programs.
 - i. Charlie Orth mentioned that NSSC and NT Extension are direct competitors.
 - ii. Mike also mentioned that explaining all this to the older population would help because they're probably the ones voting against something like a referendum. "Talk to the North Shore Senior Center."
 - c. Mike Cohen asked if we could "time box" our tax referendum to then bring it back to the public.
 - i. He mentioned that videos of our Board/staff discussing the referendum and projects would help spread the word to the community and that could help us clarify everything we're trying to do.
 - d. Kim Orth asked how we get referendum information out to the public. "Seems like such a small price to pay" to better our community.
 - e. Laura Ash asked how many kids we've turned away from programs over the years.
 - i. She also asked if we could market higher costs and taxes later vs referendum costs now.
 - f. Carol Ritchell mentioned that highlighting how many and who we're serving in the community would help sell a referendum.
5. Director's Report

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- a. Consideration to Approve Resolution No. 08-25-25-01, First Amendment To Intergovernmental Lease Agreement Permitting Use By The Northfield Park District Of A Portion Of The Tower Road Right-Of-Way
 - i. **Motion:** Commissioner Pave made a motion to approve Resolution No. 08-25-25-01, First Amendment To Intergovernmental Lease Agreement Permitting Use By The Northfield Park District Of A Portion Of The Tower Road Right-Of-Way
 - ii. **Second:** Commissioner Kennedy seconded the motion. A roll call vote was made.
 - iii. **Voting Aye Commissioners:** Brandel, Kennedy, Lutz, Manojlovski, Pave, Pullins
 - iv. **Voting Nay Commissioners:** None
 - v. **Absent Commissioners:**
 - vi. **Abstaining Commissioners:** None
 - vii. **Motion Passed**
 - b. Commissioner Pave left at 7:00pm
 - c. Referendum Discussion
 - i. Director Byron provided an update on the referendum timeline and discussed a plan for communication and community engagement for the next few months.
 - ii. President Kennedy mentioned that public meeting was positive and went well and that we need to work on new marketing ideas for the referendum. Overall, the public meeting was very positive.
 1. She also added that District 29 is planning to go to referendum in March.
 - d. Informational Items
 - i. Director Byron mentioned that the MWRD permit needed for the Willow Park Project should be issued soon, and a pre-construction meeting has been scheduled for early September.
6. Consent Agenda
- a. Approval of July 28th, 2025, Public Hearing Meeting Minutes
 - b. Approval of July 28th, 2025, Regular Board Meeting Minutes
 - c. Approval of Cash Expenditures for Month of July 2025
 - i. **Motion:** Commissioner Brandel made a motion to approve the consent agenda.
 - ii. **Second:** Commissioner Pullins seconded the motion. A roll call vote was made.
 - iii. A voice vote showed unanimous approval
 - iv. **Motion Passed**
7. Agency Reports
- a. Finance
 - b. Recreation / Park Grounds and Facilities
8. Adjourn to Closed Session – Pursuant to 5 ILCS 120/2 et seq. topics
- a. **Motion:** Commissioner Kennedy made a motion at 7:44pm to adjourn to closed session Pursuant to 5 ILCS 120/2 et seq. topics
 - b. **Second:** Commissioner Lutz seconded the motion. A roll call vote was made.
 - c. A voice vote showed unanimous approval

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- d. **Motion Passed**
 - e. To discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors or specific volunteers of the public body or legal counsel for the public body. 5 ILCS 120/2(c)(1).
 - f. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given the power to appoint under law or ordinance. 5 ILCS 120/2(c)(3).
9. Action, if any, with Respect to Matters in Closed Session
- a. None
10. Board Member Comments
- a. None
11. Adjournment
- a. **Motion:** Commissioner Brandel made a motion to adjourn at 8:40pm
 - b. **Second:** Commissioner Kennedy seconded the motion.
 - c. A voice vote showed unanimous approval
12. **Motion Passed**

NAME	ADDRESS	CITY	EMAIL	BUSINESS / ORGANIZATION	Time IN	Would you like to speak tonight? Check this box
1 Eliebeth Blodgett	525 Happ Rd	NF	thedonst@earthlink.net			
2 JONATHAN DOW	525 HAPP RD	NF	donjg@earthlink.net			
3 Kim Ooth	1655 Orchard	NF	Kimorth06@gmail.com			No
4 Mike Cohen	885 Hwy Rd	NF	michael.cohen.23@gmail.com			
5 CHARLES ORTH	1655 ORCHARD	NF	CHARLESORTH6@gmail.com			
6 Steve Ash	meadowlark	NF				
7 Laura Ash	"	"				
8 Rebecca Grill	342 Greenacres	NF	grill18@gmail.com			
9 Paige Kern	2153 Northgate	NF	paige.kern@gmail.com			
10 Tom & Sally Dwyer	2021 Old Willow	NF	hghassally@yahoo.com			
11 Anne White	237 Church St	NF	ANNEWHITE1040@aol.com			
12 Paul Wormway	5 Sleepers	NF	pawormway@yahoo.com			
13 TRACY BUCHMAN	2154 Northgate	NF	jthtche@comcast.net			
14 Carol Ritchell	811 HAPP	NF	caritche@yahoo.com			
15 Mike Richwine	16 Robin Hood Lane	NF	Rehyn@Mac.Com			✓
16						
17						
18						
19						
20						

CHECK REGISTER FOR NORTHFIELD PARK DISTRICT

CHECK DATE 08/01/2025 - 08/31/2025

Check Date	Check	Vendor Name	Amount
Bank OPER ACCOUNTS PAYABLE AND PAYROLL			
08/01/2025	1643(A)	CONSERV FS, INC	589.12
08/01/2025	1644(A)	EXCALIBUR TECHNOLOGY CORP	727.00
08/01/2025	1645(A)	GEWALT HAMILTON A. INC	1,160.00
08/01/2025	1646(A)	GREEN LEAF SPRINKLERS, INC	363.00
08/01/2025	1647(A)	HCK GROUP, INC	282.50
08/01/2025	1648(A)	HIGH TOUCH - HIGH TECH	3,725.00
08/01/2025	1649(A)	ILLINOIS BASEBALL ACADEMY	2,278.50
08/01/2025	1650(A)	OLSON TRANSPORTATION INC	5,688.00
08/01/2025	1651(A)	PDRMA	10,539.30
08/01/2025	1652(A)	RECORD - A - HIT	740.00
08/01/2025	1653(A)	REINDERS, INC.	328.51
08/01/2025	1654(A)	SPORTS PLUS INC	678.56
08/01/2025	1655(A)	TRESSLER LLP	352.00
08/01/2025	1656(A)	WASTE MANAGEMENT NW	200.00
08/01/2025	1657(E)	ILLINOIS DEPT OF REVENUE	2,946.21
08/01/2025	1658(E)	NATIONWIDE RETIREMENT SOLUTIO	467.00
08/01/2025	1659(E)	NICOR	61.39
08/01/2025	1660(E)	SOCIAL SECURITY ADMINISTRATIO	14,582.38
08/01/2025	23211	Blue Chip c/o Marilyn Ruklick	600.00
08/01/2025	23212	ILLINOIS STATE POLICE	81.00
08/01/2025	23213	NEW TRIER HIGH SCHOOL	2,587.67
08/01/2025	23214	PADDOCK PUBLICATIONS, INC.	37.80
08/01/2025	23215	PLANSOURCE	2,536.69
08/15/2025	1661(A)	DIRECT TV	426.98
08/15/2025	1662(A)	EXCALIBUR TECHNOLOGY CORP	458.00
08/15/2025	1663(A)	EXCALIBUR TECHNOLOGY CORP	722.54
08/15/2025	1664(A)	FOX VALLEY FIRE & SAFETY	1,097.50
08/15/2025	1665(A)	GREEN LEAF SPRINKLERS, INC	480.00
08/15/2025	1666(A)	HIGH TOUCH - HIGH TECH	825.00
08/15/2025	1667(A)	HITCHCOCK DESIGN GROUP	775.00
08/15/2025	1668(A)	NEW TRIER AQUATICS	907.20
08/15/2025	1669(A)	OLSON TRANSPORTATION INC	7,062.00
08/15/2025	1670(A)	REINDERS, INC.	1,298.12
08/15/2025	1671(A)	SPORTS PLUS INC	439.69
08/15/2025	1672(A)	THE MULCH CENTER	444.00
08/15/2025	1673(A)	WASTE MANAGEMENT NW	2,115.03
08/15/2025	1674(A)	WASTE MANAGEMENT NW	750.00
08/15/2025	1675(E)	ELAVON	311.59
08/15/2025	1676(E)	FIRST BANK CARD	23,712.22
08/15/2025	1677(E)	FIRST-CITIZEN BANK & COMPANY	485.31
08/15/2025	1678(E)	NORTHBROOK BANK & TRUST	346.40
08/15/2025	1679(E)	VILLAGE OF NORTHFIELD	84.21
08/15/2025	1680(E)	VILLAGE OF NORTHFIELD	12,535.26
08/15/2025	1681(E)	VILLAGE OF NORTHFIELD	433.08
08/15/2025	1682(E)	ILLINOIS DEPT OF REVENUE	2,957.70
08/15/2025	1683(E)	NATIONWIDE RETIREMENT SOLUTIO	467.00
08/15/2025	1684(E)	SOCIAL SECURITY ADMINISTRATIO	14,743.42
08/15/2025	23228	Charlene Kim	250.00
08/15/2025	23229	NATIONAL CENTER FOR SAFETY IN	851.00
08/15/2025	23230	OPP. FRANCHISING, INC	4,091.00
08/15/2025	23231	PLANSOURCE	2,536.69
08/15/2025	23232	Top Tier North Baseball	723.00
08/15/2025	23233	TRACEY BUCHMAN	461.35
08/15/2025	23234	VP MECHANICAL, INC	1,125.00
08/29/2025	1685(A)	DAN MCGUIRE	6,390.00
08/29/2025	1686(A)	FIRST-CITIZEN BANK & COMPANY	485.31
08/29/2025	1687(A)	FOX VALLEY FIRE & SAFETY	1,752.00
08/29/2025	1688(A)	GEWALT HAMILTON A. INC	6,479.90
08/29/2025	1689(A)	GLOBE LIFE	124.14
08/29/2025	1690(A)	HOT SHOTS SPORTS	972.80
08/29/2025	1691(A)	ILM	4,150.00
08/29/2025	1692(A)	NORTH AMERICAN	408.53
08/29/2025	1693(A)	OLSON TRANSPORTATION INC	6,279.00
08/29/2025	1694(A)	PYROTECNICO FIREWORKS INC.	3,250.00
08/29/2025	1695(A)	RECORD - A - HIT	1,070.00
08/29/2025	1696(A)	REINDERS, INC.	379.90
08/29/2025	1697(A)	SPORTS PLUS INC	460.88
08/29/2025	1698(E)	COMMONWEALTH EDISON	1,478.61
08/29/2025	1699(E)	COMMONWEALTH EDISON	3,032.31
08/29/2025	1700(E)	COMMONWEALTH EDISON	329.91
08/29/2025	1701(E)	ILLINOIS DEPT OF REVENUE	1,753.88

CHECK REGISTER FOR NORTHFIELD PARK DISTRICT

CHECK DATE 08/01/2025 - 08/31/2025

Check Date	Check	Vendor Name	Amount
Bank OPER ACCOUNTS PAYABLE AND PAYROLL			
08/29/2025	1702(E)	IMRF	23,855.27
08/29/2025	1703(E)	NATIONWIDE RETIREMENT SOLUTIO	467.00
08/29/2025	1704(E)	SOCIAL SECURITY ADMINISTRATIO	9,514.38
08/29/2025	23238	ACS POWERWASH	1,086.00
08/29/2025	23239	Amy Majerowski	100.00
08/29/2025	23240	ANTHONY ALTIMARI	1,200.00
08/29/2025	23241	CARROLL	2,775.00
08/29/2025	23242	ILLINOIS STATE POLICE	27.00
08/29/2025	23243	NORTH SHORE ELECTRIC, INC.	569.64
08/29/2025	23244	ODP BUSINESS SOLUTIONS	220.30
08/29/2025	23245	PADDOCK PUBLICATIONS, INC.	48.60
08/29/2025	23246	RAYNOR DOOR COMPANY	204.00
08/29/2025	23247	SRAV TECH, INC	2,000.00
08/29/2025	23248	STANLEY BREITZMAN	228.96
08/29/2025	23249	TEE JAY SERVICE COMPANY, INC.	2,105.00
08/29/2025	23250	VAN'S ENTERPRISES, LTD.	390.00
08/29/2025	23251	VILLAGE OF NORTHFIELD	813.58
08/29/2025	23252	VINCENT S. BARBER	2,000.00
OPER TOTALS:			
Total of 89 Checks:			221,868.82
Less 0 Void Checks:			0.00
Total of 89 Disbursements:			221,868.82

AGENCY REPORTS

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 08/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 08/31/2025	YTD Balance 08/31/2024	YTD Balance Diff 08/31/2025 08/31/2024	% Bdgt Used
Fund: 01 CORPORATE FUND						
Account Category: Revenues						
3010	TAXES	891,000.00	6,471.12	404,387.29	(397,916.17)	0.73
3070	BANK INTEREST	50,000.00	18,069.78	23,706.11	(5,636.33)	36.14
3099	MISCELLANEOUS REVENUE	1,500.00		500.00	(500.00)	0.00
Revenues		942,500.00	24,540.90	428,593.40	(404,052.50)	2.60
Account Category: Expenditures						
4008	FT SALARIES	388,440.41	55,772.96	49,253.15	6,519.81	14.36
4009	PT SALARIES	119,472.00	16,766.72	14,354.59	2,412.13	14.03
4015	HEALTH INSURANCE	147,316.00	13,373.00	14,293.84	(920.84)	9.08
4016	UNEMPLOYMENT BENEFITS	2,616.00				0.00
4026	GAS / MILEAGE REIMBURSEMENT	2,360.00	480.66	332.32	148.34	20.37
4050	DUES & EDUCATION	15,135.00	19.96		19.96	0.13
4099	MISC -EXP	7,000.00	156.34	151.71	4.63	2.23
5022	PHONE	12,596.00	832.90	470.82	362.08	6.61
5023	INTERNET / CABLE	7,800.00	1,116.48	907.61	208.87	14.31
5035	MARKETING	4,000.00		21.68	(21.68)	0.00
5040	LEGAL & PROFESSIONAL	15,000.00	37.80	2,080.60	(2,042.80)	0.25
5060	CONTRACTUAL	19,763.40	3,774.28	10,728.88	(6,954.60)	19.10
6010	SMALL EQUIPMENT	9,000.00	1,851.00		1,851.00	20.57
6019	SOFTWARE UPGRADES/SUBSCRIPTION/ADDIT	54,596.00	1,010.75	330.56	680.19	1.85
6021	SUPPLIES	3,000.00	324.85	537.51	(212.66)	10.83
6025	POSTAGE	3,450.00		100.00	(100.00)	0.00
6070	SAFETY	8,600.00	341.50	673.47	(331.97)	3.97
9992	FUND TRANSFER	202,500.00		81,500.00	(81,500.00)	0.00
Expenditures		1,022,644.81	95,859.20	175,736.74	(79,877.54)	9.37
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		942,500.00	24,540.90	428,593.40	(404,052.50)	2.60
TOTAL EXPENDITURES		1,022,644.81	95,859.20	175,736.74	(79,877.54)	9.37
NET OF REVENUES & EXPENDITURES:		(80,144.81)	(71,318.30)	252,856.66	(324,174.96)	
BEG. FUND BALANCE		501,809.67	501,809.67	501,809.67		
NET OF REVENUES/EXPENDITURES - 24-25		95,668.28	95,668.28			
END FUND BALANCE		517,333.14	526,159.65	754,666.33		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 08/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 08/31/2025	YTD Balance 08/31/2024	YTD Balance Diff 08/31/2025 08/31/2024	% Bdgt Used
Fund: 03 RECREATION						
Account Category: Revenues						
3000	SERVICE REVENUE-SCHOOL CONTRACT	26,700.00	2,925.00		2,925.00	10.96
3010	TAXES	110,000.00	584.44	46,112.00	(45,527.56)	0.53
3020	USER FEES	948,986.00	720,036.09	685,844.68	34,191.41	75.87
3030	RENTAL	306,200.00	70,511.00	43,329.51	27,181.49	23.03
3050	CONCESSION REVENUE	16,000.00	9,527.48	11,109.71	(1,582.23)	59.55
3060	CONTRIBUTIONS/SPONSORSHIPS	52,750.00	49,250.00	23,500.00	25,750.00	93.36
9994	TRANS. FROM CORPORATE	0.00		3,083.00	(3,083.00)	0.00
Revenues		1,460,636.00	852,834.01	812,978.90	39,855.11	58.39
Account Category: Expenditures						
4008	FT SALARIES	294,350.00	45,345.94	44,814.34	531.60	15.41
4009	PT SALARIES	319,718.75	146,449.65	142,897.46	3,552.19	45.81
5021	ELECTRICITY	44,500.00	4,840.83	5,186.66	(345.83)	10.88
5023	INTERNET / CABLE	2,880.00	279.95	224.95	55.00	9.72
5024	WATER	37,500.00	13,052.55	10,723.08	2,329.47	34.81
5025	GAS	7,000.00	61.39	50.79	10.60	0.88
5035	MARKETING	3,730.00	2,634.13	2,216.47	417.66	70.62
5060	CONTRACTUAL	415,542.09	151,366.70	138,968.88	12,397.82	36.43
5061	REPAIR & MAINTENANCE	100,250.00	9,386.09	14,876.57	(5,490.48)	9.36
6010	SMALL EQUIPMENT	4,000.00		225.00	(225.00)	0.00
6020	CAPITAL PURCHASES	26,500.00				0.00
6021	SUPPLIES	70,620.00	13,701.89	13,640.03	61.86	19.40
6050	CONCESSION SUPPLIES	7,050.00	4,292.74	4,677.44	(384.70)	60.89
7091	LOAN PAYMENT PRINCIPAL	0.00		16,900.39	(16,900.39)	0.00
7092	LOAN PAYMENT INTEREST	0.00		1,234.42	(1,234.42)	0.00
9992	FUND TRANSFER	106,000.00				0.00
Expenditures		1,439,640.84	391,411.86	396,636.48	(5,224.62)	27.19
Fund 03 - RECREATION:						
TOTAL REVENUES		1,460,636.00	852,834.01	812,978.90	39,855.11	58.39
TOTAL EXPENDITURES		1,439,640.84	391,411.86	396,636.48	(5,224.62)	27.19
NET OF REVENUES & EXPENDITURES:		20,995.16	461,422.15	416,342.42	45,079.73	
BEG. FUND BALANCE		517,632.82	517,632.82	517,632.82		
NET OF REVENUES/EXPENDITURES - 24-25		(46,133.60)	(46,133.60)			
END FUND BALANCE		492,494.38	932,921.37	933,975.24		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 08/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 08/31/2025	YTD Balance 08/31/2024	YTD Balance Diff 08/31/2025 08/31/2024	% Bdgt Used
Fund: 05 SPECIAL -NSSRA						
Account Category: Revenues						
3010	TAXES	246,000.00	1,307.46	110,589.71	(109,282.25)	0.53
Revenues		246,000.00	1,307.46	110,589.71	(109,282.25)	0.53
Account Category: Expenditures						
4008	FT SALARIES	34,926.47	5,366.69	4,988.26	378.43	15.37
4009	PT SALARIES	10,062.00	1,116.07	1,047.53	68.54	11.09
7010	NSSRA -EXPENSE	123,471.92	49,710.23	36,260.26	13,449.97	40.26
9992	FUND TRANSFER	59,423.00		3,083.00	(3,083.00)	0.00
Expenditures		227,883.39	56,192.99	45,379.05	10,813.94	24.66
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		246,000.00	1,307.46	110,589.71	(109,282.25)	0.53
TOTAL EXPENDITURES		227,883.39	56,192.99	45,379.05	10,813.94	24.66
NET OF REVENUES & EXPENDITURES:		18,116.61	(54,885.53)	65,210.66	(120,096.19)	
BEG. FUND BALANCE		169,718.05	169,718.05	169,718.05		
NET OF REVENUES/EXPENDITURES - 24-25		(55,303.35)	(55,303.35)			
END FUND BALANCE		132,531.31	59,529.17	234,928.71		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 08/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 08/31/2025	YTD Balance 08/31/2024	YTD Balance Diff 08/31/2025 08/31/2024	% Bdgt Used
Fund: 07 AUDITING						
Account Category: Revenues						
3010	TAXES	12,000.00	63.77	5,342.28	(5,278.51)	0.53
Revenues		<u>12,000.00</u>	<u>63.77</u>	<u>5,342.28</u>	<u>(5,278.51)</u>	<u>0.53</u>
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	15,050.00		1,100.00	(1,100.00)	0.00
Expenditures		<u>15,050.00</u>	<u>0.00</u>	<u>1,100.00</u>	<u>(1,100.00)</u>	<u>0.00</u>
Fund 07 - AUDITING:						
TOTAL REVENUES		12,000.00	63.77	5,342.28	(5,278.51)	0.53
TOTAL EXPENDITURES		<u>15,050.00</u>	<u>0.00</u>	<u>1,100.00</u>	<u>(1,100.00)</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES:		<u>(3,050.00)</u>	<u>63.77</u>	<u>4,242.28</u>	<u>(4,178.51)</u>	
BEG. FUND BALANCE		15,810.22	15,810.22	15,810.22		
NET OF REVENUES/EXPENDITURES - 24-25		1,310.48	1,310.48			
END FUND BALANCE		14,070.70	17,184.47	20,052.50		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 08/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 08/31/2025	YTD Balance 08/31/2024	YTD Balance Diff 08/31/2025 08/31/2024	% Bdgt Used
Fund: 09 LIABILITY INSURANCE						
Account Category: Revenues						
3010	TAXES	50,000.00	265.64	18,557.17	(18,291.53)	0.53
Revenues		<u>50,000.00</u>	<u>265.64</u>	<u>18,557.17</u>	<u>(18,291.53)</u>	<u>0.53</u>
Account Category: Expenditures						
4008	FT SALARIES	5,512.50	847.07	807.69	39.38	15.37
7020	LIABILITY INSURANCE	34,372.80	2,775.53	5,454.74	(2,679.21)	8.07
Expenditures		<u>39,885.30</u>	<u>3,622.60</u>	<u>6,262.43</u>	<u>(2,639.83)</u>	<u>9.08</u>
Fund 09 - LIABILITY INSURANCE:						
TOTAL REVENUES		50,000.00	265.64	18,557.17	(18,291.53)	0.53
TOTAL EXPENDITURES		<u>39,885.30</u>	<u>3,622.60</u>	<u>6,262.43</u>	<u>(2,639.83)</u>	<u>9.08</u>
NET OF REVENUES & EXPENDITURES:		<u>10,114.70</u>	<u>(3,356.96)</u>	<u>12,294.74</u>	<u>(15,651.70)</u>	
BEG. FUND BALANCE		10,235.92	10,235.92	10,235.92		
NET OF REVENUES/EXPENDITURES - 24-25		7,277.37	7,277.37			
END FUND BALANCE		27,627.99	14,156.33	22,530.66		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 08/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 08/31/2025	YTD Balance 08/31/2024	YTD Balance Diff 08/31/2025 08/31/2024	% Bdgt Used
Fund: 11 SOCIAL SECURITY						
Account Category: Revenues						
3010	TAXES	82,000.00	435.68	33,458.94	(33,023.26)	0.53
9994	TRANS. FROM CORPORATE	2,500.00				0.00
Revenues		<u>84,500.00</u>	<u>435.68</u>	<u>33,458.94</u>	<u>(33,023.26)</u>	<u>0.52</u>
Account Category: Expenditures						
4011	WITHOLDING	86,787.67	21,804.59	20,187.33	1,617.26	25.12
Expenditures		<u>86,787.67</u>	<u>21,804.59</u>	<u>20,187.33</u>	<u>1,617.26</u>	<u>25.12</u>
Fund 11 - SOCIAL SECURITY:						
TOTAL REVENUES		84,500.00	435.68	33,458.94	(33,023.26)	0.52
TOTAL EXPENDITURES		86,787.67	21,804.59	20,187.33	1,617.26	25.12
NET OF REVENUES & EXPENDITURES:		<u>(2,287.67)</u>	<u>(21,368.91)</u>	<u>13,271.61</u>	<u>(34,640.52)</u>	
BEG. FUND BALANCE		26,739.38	26,739.38	26,739.38		
NET OF REVENUES/EXPENDITURES - 24-25		4,187.81	4,187.81			
END FUND BALANCE		28,639.52	9,558.28	40,010.99		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 08/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 08/31/2025	YTD Balance 08/31/2024	YTD Balance Diff 08/31/2025 08/31/2024	% Bdgt Used
Fund: 13 IMRF						
Account Category: Revenues						
3010	TAXES	90,000.00	472.88	36,833.19	(36,360.31)	0.53
9994	TRANS. FROM CORPORATE	80,000.00		81,500.00	(81,500.00)	0.00
Revenues		<u>170,000.00</u>	<u>472.88</u>	<u>118,333.19</u>	<u>(117,860.31)</u>	<u>0.28</u>
Account Category: Expenditures						
4012	IMRF	173,394.64	22,940.98	9,244.53	13,696.45	13.23
Expenditures		<u>173,394.64</u>	<u>22,940.98</u>	<u>9,244.53</u>	<u>13,696.45</u>	<u>13.23</u>
Fund 13 - IMRF:						
TOTAL REVENUES		170,000.00	472.88	118,333.19	(117,860.31)	0.28
TOTAL EXPENDITURES		173,394.64	22,940.98	9,244.53	13,696.45	13.23
NET OF REVENUES & EXPENDITURES:		<u>(3,394.64)</u>	<u>(22,468.10)</u>	<u>109,088.66</u>	<u>(131,556.76)</u>	
BEG. FUND BALANCE		50,306.05	50,306.05	50,306.05		
NET OF REVENUES/EXPENDITURES - 24-25		15,129.86	15,129.86			
END FUND BALANCE		62,041.27	42,967.81	159,394.71		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 08/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 08/31/2025	YTD Balance 08/31/2024	YTD Balance Diff 08/31/2025 08/31/2024	% Bdgt Used
Fund: 15 CAPITAL PROJECTS						
Account Category: Revenues						
3060	CONTRIBUTIONS/SPONSORSHIPS	250,000.00				0.00
3070	BANK INTEREST	2,000.00	1,612.16	929.76	682.40	80.61
3080	OSLAD GRANT	452,650.00		202,650.00	(202,650.00)	0.00
9991	TRANSFER FROM REC	106,000.00				0.00
9993	TRANS. FROM NSSRA	59,423.00				0.00
9994	TRANS. FROM CORPORATE	120,000.00				0.00
Revenues		990,073.00	1,612.16	203,579.76	(201,967.60)	0.16
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	79,800.00	6,151.08	18,187.40	(12,036.32)	7.71
6020	CAPITAL PURCHASES	132,000.00				0.00
7090	LOAN PAYMENT PRINCIPAL	56,329.87				0.00
7091	LOAN PAYMENT PRINCIPAL	133,333.00	133,333.00	133,333.00		100.00
7092	LOAN PAYMENT INTEREST	32,909.24	19,200.00	21,829.96	(2,629.96)	58.34
8000	CAPITAL PROJECTS	1,248,736.00				0.00
8025	OWNER PURCHASE	43,196.00	8,653.00		8,653.00	20.03
Expenditures		1,726,304.11	167,337.08	173,350.36	(6,013.28)	9.69
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		990,073.00	1,612.16	203,579.76	(201,967.60)	0.16
TOTAL EXPENDITURES		1,726,304.11	167,337.08	173,350.36	(6,013.28)	9.69
NET OF REVENUES & EXPENDITURES:		(736,231.11)	(165,724.92)	30,229.40	(195,954.32)	
BEG. FUND BALANCE		726,330.81	726,330.81	726,330.81		
NET OF REVENUES/EXPENDITURES - 24-25		400,538.14	400,538.14			
END FUND BALANCE		390,637.84	961,144.03	756,560.21		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 08/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 08/31/2025	YTD Balance 08/31/2024	YTD Balance Diff 08/31/2025 08/31/2024	% Bdgt Used
Report Totals:						
TOTAL REVENUES - ALL FUNDS		3,955,709.00	881,532.50	1,731,433.35	(849,900.85)	22.29
TOTAL EXPENDITURES - ALL FUNDS		4,731,590.76	759,169.30	827,896.92	(68,727.62)	16.04
NET OF REVENUES & EXPENDITURES:		(775,881.76)	122,363.20	903,536.43	(781,173.23)	

09/15/2025

NPD BALANCE SHEET WITH VARIANCE FOR NORTHFIELD PARK DISTRICT

Balance As Of 08/31/2025

		YTD Balance	YTD Balance	YTD Balance Diff
				08/31/2025
GL Number	Description	08/31/2025	08/31/2024	08/31/2024
Account Category: Assets				
1000 NVB OPERATING-NORTHVIEW 0306		29,391.71	41,115.06	(11,723.35)
1003 NVB PETTY CHECKING 000430023000031		985.87	985.87	-
1007 ILLINOIS FUNDS MM 007139101443		666.67	638.82	27.85
1010 NVB TAX ACCT 7530000691		760,800.05	1,206,239.35	(445,439.30)
1013 PETTY CASH BOX @ COMM CTR		100.00	100.00	-
1016 NVB GRANT ACCOUNT-8703694399		215,026.77	205,358.17	9,668.60
1017 NVB SAVINGS-6025		1,557,215.47	1,487,195.88	70,019.59
1200 ACCOUNTS RECEIVABLE		34,449.53	29,657.40	4,792.13
1210 ACCOUNTS RECEIVABLE OTHER		1,086.00	11.00	1,075.00
1250 TAXES RECEIVABLE		739,400.46	739,400.46	-
PROVIDED FOR LONG TERM		666,666.00	800,000.00	(133,334.00)
PROVIDED FOR LONG TERM		685,462.13	740,687.00	(55,224.87)
Assets		4,691,250.66	5,251,389.01	(560,138.35)
Account Category: Liabilities				
2000 ACCOUNTS PAYABLE		943.00	0.00	943.00
2001 SECURITY DEPOSITS PAYABLE		1,250.00	1,000.00	250.00
2011 EMPLOYEE COMPENSATION		22,167.29	37,463.66	(15,296.37)
2060 DEFERRED TAX REVENUE		739,400.46	739,400.46	-
2300 FAMILY CREDIT		11,740.67	10,718.55	1,022.12
PROVIDED FOR LONG TERM		666,666.00	800,000.00	(133,334.00)
PROVIDED FOR LONG TERM		685,462.13	740,687.00	(55,224.87)
Liabilities		2,127,629.55	2,329,269.66	(201,640.11)
Account Category: Fund Equity				
9000 FUND BALANCE		2,441,257.91	2,018,582.92	-
Fund Equity		2,441,257.91	2,018,582.92	-
Revenues		881,532.50	1,731,433.35	(849,900.85)
Expenditures		759,169.30	827,896.92	(68,727.62)
Ending Fund Balance		2,563,621.11	2,922,119.35	(781,173.23)

Parks and Recreation Report September 2025

➤ Facilities

- Community Center Gym
 - Rentals continue to run smoothly, with multiple renters booking gym times monthly.
 - As we approach the busier season for gym rentals, we are working with groups such as Hot Shot Sports and IBA to book winter and spring gym time.
- Fitness Center
 - We currently have 223 active fitness memberships.
- Baseball/Softball Fields
 - Baseball and softball rentals end October 30th.
 - KWBA, NTF, TGSA, Top Tier North, and Windy City Prospects have booked field time for the fall season.
- Soccer Fields
 - Soccer rentals run through the beginning of November, with SMP, AYSO, and Lil Kickers renting field time throughout the fall.
- Pickleball/Tennis Courts
 - Our online booking system for outdoor pickleball and tennis court reservations remains open.
- Clarkson Lodge
 - We had 3 lodge rentals during the month of September.
 - We are continuing to receive interest in renting the facility, with requests coming in for October and November.

➤ Programs

- Before Care
 - Before Care 25-26 registration will remain open as we enter the school year. Along with a daily drop-in option.
 - There are 5-6 kids signed up daily.
- Pre Pre-K
 - There are 4 kids signed up on Mondays, 5 kids on Tuesdays, and 10 kids signed up on Wednesdays, Thursdays and Fridays.
- Club Dolphin
 - Club Dolphin started the first day of school and we have 50 students registered for Session 1, which runs through winter break. Session 2 starts the first day of school after winter break and registration information will be available in October.
- After School Classes
 - Fall Class started on September 15th.
 - 13 of 18 classes we offered are running, with 2 classes at max enrollment and a few more near max.
- NTA Pre-Competitive Swim Class
 - New Trier Aquatics recently began another session of swim lessons. All class sections are running at capacity for the current session.
- IBA Baseball
 - We have continued to work with IBA to provide baseball programming throughout the fall season.
- Fall Day Off Trips - Registration is now open!
 - September 23rd - Nickel City - Had a total of 29 kids attend!
 - October 2nd - Sky High Sports - Trampoline Park & Inflatables.
 - October 3rd - Main Event - Bowling, Arcade, Lazer Tag and more.
 - October 23rd - Lazer x - Lazer Tag and Arcade.
- Winter Break Camp
 - WBC will run on December 22nd, 23rd, 26th, 29th, 30th, and January 2nd.

- Special Events
 - Clarkson Cookout
 - Cookout was another great success this year! We want to say thank you to the Northfield Community for coming out and supporting our last big summer event. We also want to thank Hofherr Meats Co for running the Annual Steve Solar Rib Contest. Vital Signs and Panic at the Costco for the Music for the evening. Stormy's Bar and Grille for serving up food and drinks. Additionally, we want to thank our Park Partners and event sponsors
 - Upcoming Events
 - Boo Bash will be Friday, October 24th (6-7:30pm) at the Community Center.
 - Games, crafts, a balloonist, train ride through Willow Park
 - Holiday Fest will be held on Wednesday, December 3rd (5:30-7pm) at Clarkson Park.
- Sponsorship
 - Park Partners
 - Northview Bank and Trust
 - The Village of Northfield
 - Stormy's Tavern and Grille
 - EverSmiles Orthodontics
 - Clarkson Cookout Event Sponsors
 - Hofherr Meat Co.
 - Grins Pediatric Dentistry
 - Boo Bash Event Sponsors
 - Ankin Law
- Marketing
 - Referendum Info Night marketing is being sent through email, socials, and posted signs.
 - Boo Bash marketing is being prepared to go out soon.
 - Monthly newsletters are still hitting our community with input in the PTO and Village newsletters as well.
 - Marketing for other fall programs like the yard decorating contest with the Village, pumpkin composting, and other fall programming will start soon.
- Parks Maintenance
 - Maintenance was busy getting Clarkson Park set up for Clarkson Cookout and the clean-up that comes with the event.
 - The Garard Family Splashpad continues to be a huge hit with kids of all ages and will remain open until the temperature takes a plunge.
 - In preparation of the upcoming walking path extension, Northfield Public Works came out and helped clear away overgrown brush along the creek along the east and north sides. Our staff removed all debris that landed in the creek.
 - With the mild temperatures and the dewy temperature our grass is growing like crazy and keeping everyone busy.