

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, MAY 19th, 2025





**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, MAY 19th, 2025
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Correspondence
4. Audience Comments
5. Director's Report
 - a. Consideration to Approve Officer and Committee Appointments
 - b. Consideration to Approve Regular Board Meeting Dates for Fiscal Year 2025-2026
 - c. Committee Meeting Date Discussion
 - d. Informational Items
6. Consent Agenda
 - a. Approval of April 28th, 2025, Regular Board Meeting Minutes
 - b. Approval of Cash Expenditures for Month of April 2025
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
8. Board Member Comments
9. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT



To: Park Board of Commissioners
From: Bill Byron
Subject: Officer & Committee Appointments for Fiscal Year 2025-2026
Date: May 19th, 2025

Each year the district must formally approve officers and committee appointments. Typically, the appointments remain the same for a period of two years unless a change is needed. Listed below are the recommended appointments for year one.

2025-2026 Officers

President: Bridget Kennedy
Vice President: Katie Lutz
Treasurer: John Norbot
Secretary: William Byron

Freedom of Information Act Officers: William Byron, Xochitl Guillen
Open Meetings Act Officers: William Byron, Xochitl Guillen

Standing Committees

Administrative / Finance Committee

Chair: Katie Lutz
Donald Klein
Chris Brandel

Recreation / Parks Committee

Chair: Amy Manojlovski
Nate Pave
Craig Pullins

Ad hoc Committee Members & Liaisons

FUNd the Future Committee

Chair: Bridget Kennedy
Chris Brandel
Amy Manojlovski

Park/School Liaison: Katie Lutz
Northfield Parks Foundation Liaison: Chris Brandel

4 Year Term Expiring 2027	4 Year Term Expiring 2029
Nate Pave	Donald Klein
Bridget Kennedy	Katie Lutz
Amy Manojlovski	Craig Pullins
Chris Brandel	



To: Park Board of Commissioners
From: Bill Byron
Subject: Board Meeting Dates for Fiscal Year 2025-2026
Date: May 19^h, 2025

**Northfield Park District
Fiscal Year 2025-2026
Board of Park Commissioners' Meetings
Northfield Park District Community Center
6:30 p.m.**

Monday, July 28, 2025

Monday, August 25, 2025

Monday, September 29, 2025
(5th Monday)

Monday, October 27, 2025

Monday, November 17, 2025
(3rd Monday)

Monday, December 15, 2025
(3rd Monday)

Monday, January 26, 2026

Monday, February 23, 2026

Monday, March 23, 2026
(3rd Monday)

Monday, April 27, 2026

Monday, May 18, 2026
(3rd Monday)

Monday, June 22, 2026



To: Park Board of Commissioners
From: Bill Byron
Subject: Committee Meeting Dates
Date: May 19th, 2025

Administrative & Finance Committee Meeting Date

I would like to propose June 5th, 6pm, for a meeting to review the FY 2025-2026 tentative budget.

FUNd the Future Committee Meeting Date

I would like to propose May 27th, 6pm for the first meeting of this new ad-hoc committee. With Market & Music beginning June 11th, it would be best to have this meeting as soon as possible to help define our plans for summer engagement.



To: Park Board of Commissioners
From: Bill Byron
Subject: Informational Items
Date: May 19th, 2025

Willow Park Phase 2 Updates

We are still awaiting permits needed to begin construction and are in regular dialogue with our project team to ensure this happens in the timeliest fashion. Our target is still to begin construction on or before July 1st.

Pocket Park Updates (Tower Road Right-of-Way)

We are currently working with staff at the Illinois Department of Natural Resources to determine if the current lease language is sufficient for consideration of an OSLAD Grant. Applications for this grant program are due September 30th, 2025.

Backstop Netting Update

The netting canopy system has been approved by the Village of Northfield. We are currently working with contractors to finalize their estimates for staff review prior to making a recommendation.

CONSENT AGENDA



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MEETING MINUTES DRAFT
MONDAY, APRIL 28th, 2025
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
 - a. At 6:30pm the meeting was called to order.
 - b. A roll call was made
 - c. **Present Commissioners:** Brandel, Kennedy, Lutz, Manojlovski, Pave
 - d. **Absent Commissioners:** Klein
 - e. **Also Present:** Staff member Byron, Commissioner Elect Pullins
2. Approval / Additions to Agenda
 - a. None
3. Correspondence
 - a. None
4. Audience Comments
 - a. See sign in sheet for audience members
 - b. Caucus representatives in attendance to welcome new Commissioners
5. Director's Report
 - a. Commissioner Oath of Office
 - i. Director Byron provided described the process for swearing in newly elected Commissioners. The Oath of Office was taken by Commissioners Lutz and Pullins.
 - ii. Newly elected Commissioner Pullins joined the meeting at 6:35pm after taking the Oath of Office.
 - b. Consideration of Contract Awards for the Willow Park Phase II Improvements
 - i. Director Byron provided a summary of the results from the bid opening held on April 16th for the Willow Park Gazebo. After conducting reference checks and a scope review, staff recommend awarding a contract for Architecture to the lowest bidder, Kaminski Architects, in the amount of \$167,095.72.
 - ii. **Motion:** Commissioner Kennedy made a motion to award a contract for Architecture to Kaminski Architects, in the amount of \$167,095.72.
 - iii. **Second:** Commissioner Pave seconded the motion. A roll call vote was made.
 - iv. **Voting Aye Commissioners:** Brandel, Kennedy, Lutz, Manojlovski, Pave, Pullins
 - v. **Voting Nay Commissioners:** None
 - vi. **Absent Commissioners:** Klein
 - vii. **Abstaining Commissioners:** None
 - viii. **Motion Passed**

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- c. Referendum Update
 - i. Staff and Board discussed the referendum results from Paril 1st, where the limiting rate increase did not pass by a slim margin of 2.6%. With the outcome being so close, there is desire to consider another attempt in the future. Commissioner Kennedy suggested creating a sub-committee to focus on a potential future referendum and there was consensus to move forward with that. A regular dialogue with the District 29 Board of Education was recommended as they are also considering a referendum for Middlefork School.
- ci. Informational Items
 - i. Director Byron informed the Board that the Pony field backstop netting canopy is scheduled for review by the Village Architectural Commission on May 12th.
 - ii. Director Byron updated the Board on permit approvals being delayed for the Willow Park project. The project is now anticipated to start in June or July once all permits have been issued.
 - iii. Director Byron discussed the timeline for review of the 2025-2026 budget.
 - iv. Director Byron updated the Board on plan development for the new pocket park, as well as the goal of applying for an OSLAD grant this summer.
- 6. Consent Agenda
 - a. Approval of March 17th, 2025, Regular Board Meeting Minutes
 - b. Approval of Cash Expenditures for Month of March 2025
 - i. **Motion:** Commissioner Pave made a motion to approve the consent agenda
 - ii. **Second:** Commissioner Brandel seconded the motion.
 - iii. A voice vote showed unanimous approval
 - iv. **Motion Passed**
- 7. Agency Reports
 - a. Finance
 - i. Director Byron stated that the financial reports are on track and the Board had no questions.
 - b. Recreation / Park Grounds and Facilities
 - i. Director Byron briefly highlighted the report, noting that all field use has begun, cmap registration is going well, and afterschool programs are well attended for the remainder of the school year.
- 8. Board Member Comments
 - a. None
- 9. Adjournment
 - a. **Motion:** Commissioner Pave made a motion to adjourn the meeting at 7:24pm.
 - b. **Second:** Commissioner Kennedy seconded the motion.
 - c. A voice vote showed unanimous approval
 - d. **Motion Passed**

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Northfield Park District Meeting Guest Sign-In Form
4/28/2024

	NAME	ADDRESS	CITY	EMAIL	BUSINESS / ORGANIZATION	Time IN	Would you like to speak tonight? Check this box
1	Anne Petersow	327 Ingham					No
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

CHECK REGISTER FOR NORTHFIELD PARK DISTRICT

CHECK DATE 04/01/2025 - 04/30/2025

Check Date	Check	Vendor Name	Amount
Bank OPER ACCOUNTS PAYABLE AND PAYROLL			
04/11/2025	1467(E)	DIRECT ENERGY BUSINESS	204.53
04/11/2025	1468(E)	DIRECT ENERGY BUSINESS	2,017.38
04/11/2025	1469(E)	DIRECT ENERGY BUSINESS	592.52
04/11/2025	1470(E)	ILLINOIS DEPT OF REVENUE	1,535.40
04/11/2025	1471(E)	NATIONWIDE RETIREMENT SOLUTIO	467.00
04/11/2025	1472(E)	NICOR	841.31
04/11/2025	1473(E)	SOCIAL SECURITY ADMINISTRATIO	8,654.98
04/11/2025	1474(E)	VILLAGE OF NORTHFIELD	42.47
04/11/2025	1475(E)	VILLAGE OF NORTHFIELD	185.28
04/11/2025	1476(E)	VILLAGE OF NORTHFIELD	42.47
04/11/2025	1477(A)	DIRECT FITNESS SOLUTIONS, INC	695.00
04/11/2025	1478(A)	DIRECT TV	294.98
04/11/2025	1479(A)	EXCALIBUR TECHNOLOGY CORP	679.64
04/11/2025	1480(A)	GREEN LEAF SPRINKLERS, INC	1,907.00
04/11/2025	1481(A)	HIGH TOUCH - HIGH TECH	2,400.00
04/11/2025	1482(A)	HITCHCOCK DESIGN GROUP	4,157.50
04/11/2025	1483(A)	HOT SHOTS SPORTS	10,744.80
04/11/2025	1484(A)	ILM	1,005.00
04/11/2025	1485(A)	NORTH AMERICAN	416.98
04/11/2025	1486(A)	PDRMA	10,504.10
04/11/2025	1487(A)	SAVATREE, LLC	1,380.00
04/11/2025	1488(A)	SFC CHICAGOLAND LLC	5,760.00
04/11/2025	1489(A)	SPORTS PLUS INC	291.75
04/11/2025	1490(A)	TRESSLER LLP	726.00
04/11/2025	1491(A)	WASTE MANAGEMENT NW	362.17
04/11/2025	23039	J&M BUILDING MAINTENANCE, INC	1,400.00
04/11/2025	23040	PLANSOURCE	2,536.69
04/11/2025	23041	ROBOTHINK	2,880.00
04/11/2025	23042	SUNSHINE CRAFTS	1,980.00
04/11/2025	23043	VILLAGE OF NORTHFIELD	1,500.00
04/25/2025	1492(A)	DAN MCGUIRE	1,620.00
04/25/2025	1493(A)	EXCALIBUR TECHNOLOGY CORP	11.92
04/25/2025	1494(A)	EXCALIBUR TECHNOLOGY CORP	2,670.95
04/25/2025	1495(A)	FIRST-CITIZEN BANK & COMPANY	426.43
04/25/2025	1496(A)	GEWALT HAMILTON A. INC	870.00
04/25/2025	1497(A)	GLOBE LIFE	82.76
04/25/2025	1498(A)	HCK GROUP, INC	257.50
04/25/2025	1499(A)	HOT SHOTS SPORTS	200.00
04/25/2025	1500(A)	IMPACT NETWORKING LLC	57.65
04/25/2025	1501(A)	NORTHFIELD PARKS FOUNDATION	10.00
04/25/2025	1502(A)	OPP. FRANCHISING, INC	4,091.00
04/25/2025	1503(A)	SKYLINE STUDIOS	8,788.00
04/25/2025	1504(A)	SPORTS PLUS INC	636.37
04/25/2025	1505(A)	TRESSLER LLP	506.00
04/25/2025	1506(E)	FIRST BANK CARD	8,151.12
04/25/2025	1507(E)	ILLINOIS DEPT OF REVENUE	1,555.46
04/25/2025	1508(E)	IMRF	15,032.87
04/25/2025	1509(E)	NATIONWIDE RETIREMENT SOLUTIO	467.00
04/25/2025	1510(E)	SOCIAL SECURITY ADMINISTRATIO	8,442.37
04/25/2025	23046	ILLINOIS STATE POLICE	27.00
04/25/2025	23047	ODP BUSINESS SOLUTIONS	169.16
04/25/2025	23048	PADDOCK PUBLICATIONS, INC.	210.60
04/25/2025	23049	RILEY LENTZ	100.00
04/25/2025	23050	SMART INDUSTRY PRODUCTS, LLC	190.00
04/25/2025	23051	SUNSET RIDGE SCHOOL DIST. # 2	1,020.24
04/25/2025	23052	VILLAGE OF NORTHFIELD	50.00

OPER TOTALS:

Total of 56 Checks:	121,849.35
Less 0 Void Checks:	0.00
Total of 56 Disbursements:	121,849.35

AGENCY REPORTS

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 04/30/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 04/30/2025	YTD Balance 04/30/2024	YTD Balance Diff 04/30/2025 04/30/2024	% Bdg't Used
Fund: 01 CORPORATE FUND						
Account Category: Revenues						
3010	TAXES	881,000.00	889,656.02	832,977.30	56,678.72	100.98
3070	BANK INTEREST	50,000.00	99,066.05	78,867.48	20,198.57	198.13
3099	MISCELLANEOUS REVENUE	1,500.00	1,003.30	1,421.13	(417.83)	66.89
Revenues		932,500.00	989,725.37	913,265.91	76,459.46	106.14
Account Category: Expenditures						
4008	FT SALARIES	372,895.63	291,221.69	248,074.34	43,147.35	78.10
4009	PT SALARIES	112,744.50	81,437.62	62,448.08	18,989.54	72.23
4015	HEALTH INSURANCE	146,767.92	81,355.52	95,012.44	(13,656.92)	55.43
4026	GAS / MILEAGE REIMBURSEMENT	2,360.00	1,744.68	1,781.53	(36.85)	73.93
4050	DUES & EDUCATION	13,925.00	8,645.04	11,872.22	(3,227.18)	62.08
4099	MISC -EXP	7,000.00	6,744.33	3,547.08	3,197.25	96.35
5022	PHONE	11,800.00	8,623.03	7,770.01	853.02	73.08
5023	INTERNET / CABLE	7,600.00	5,918.63	5,965.88	(47.25)	77.88
5035	MARKETING	4,000.00	3,027.52	5,427.71	(2,400.19)	75.69
5040	LEGAL & PROFESSIONAL	15,000.00	11,266.80	11,252.20	14.60	75.11
5060	CONTRACTUAL	20,120.00	21,202.85	57,879.47	(36,676.62)	105.38
6010	SMALL EQUIPMENT	9,000.00	3,446.17	8,489.86	(5,043.69)	38.29
6019	SOFTWARE UPGRADES/SUBSCRIPTION/ADDIT	37,267.00	32,941.48		32,941.48	88.39
6021	SUPPLIES	3,000.00	2,154.68	1,530.85	623.83	71.82
6025	POSTAGE	3,200.00	3,262.19	2,446.06	816.13	101.94
6070	SAFETY	11,875.00	9,326.45	928.81	8,397.64	78.54
9992	FUND TRANSFER	211,500.00	81,500.00		81,500.00	38.53
Expenditures		990,055.05	653,818.68	524,426.54	129,392.14	66.04
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		932,500.00	989,725.37	913,265.91	76,459.46	106.14
TOTAL EXPENDITURES		990,055.05	653,818.68	524,426.54	129,392.14	66.04
NET OF REVENUES & EXPENDITURES:		(57,555.05)	335,906.69	388,839.37	(52,932.68)	
BEG. FUND BALANCE		501,809.67	501,809.67	292,316.61		
END FUND BALANCE		444,254.62	837,716.36	681,155.98		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 04/30/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 04/30/2025	YTD Balance 04/30/2024	YTD Balance Diff 04/30/2025 04/30/2024	% Bdgt Used
Fund: 03 RECREATION						
Account Category: Revenues						
3000	SERVICE REVENUE-SCHOOL CONTRACT	20,400.00	27,232.00	30,878.25	(3,646.25)	133.49
3010	TAXES	101,000.00	105,261.45	90,521.92	14,739.53	104.22
3020	USER FEES	868,514.50	953,057.13	889,346.09	63,711.04	109.73
3030	RENTAL	303,850.00	252,866.17	278,314.68	(25,448.51)	83.22
3050	CONCESSION REVENUE	15,500.00	15,763.77	14,660.66	1,103.11	101.70
3060	CONTRIBUTIONS/SPONSORSHIPS	44,500.00	43,500.00	38,250.00	5,250.00	97.75
3099	MISCELLANEOUS REVENUE	0.00		900.00	(900.00)	0.00
9994	TRANS. FROM CORPORATE	3,083.00	3,083.00	3,083.00		100.00
Revenues		1,356,847.50	1,400,763.52	1,345,954.60	54,808.92	103.24
Account Category: Expenditures						
4008	FT SALARIES	286,750.00	259,602.29	201,005.79	58,596.50	90.53
4009	PT SALARIES	299,980.13	232,974.20	210,903.09	22,071.11	77.66
5021	ELECTRICITY	44,600.00	33,552.78	32,063.80	1,488.98	75.23
5023	INTERNET / CABLE	2,100.00	2,044.55		2,044.55	97.36
5024	WATER	37,100.00	31,007.35	28,777.68	2,229.67	83.58
5025	GAS	5,600.00	2,270.41	1,872.44	397.97	40.54
5035	MARKETING	5,450.00	2,857.94	3,667.15	(809.21)	52.44
5060	CONTRACTUAL	346,368.87	323,852.62	293,565.69	30,286.93	93.50
5061	REPAIR & MAINTENANCE	95,805.00	59,705.14	77,752.62	(18,047.48)	62.32
6010	SMALL EQUIPMENT	14,000.00	1,960.19	3,270.16	(1,309.97)	14.00
6020	CAPITAL PURCHASES	22,550.00	790.00	2,747.50	(1,957.50)	3.50
6021	SUPPLIES	70,700.00	42,518.73	42,157.21	361.52	60.14
6050	CONCESSION SUPPLIES	6,200.00	5,263.67	6,435.97	(1,172.30)	84.90
7091	LOAN PAYMENT PRINCIPAL	17,506.72	16,900.39	16,900.39		96.54
7092	LOAN PAYMENT INTEREST	628.09	1,234.42	1,234.42		196.54
9992	FUND TRANSFER	106,000.00				0.00
Expenditures		1,361,338.81	1,016,534.68	922,353.91	94,180.77	74.67
Fund 03 - RECREATION:						
TOTAL REVENUES		1,356,847.50	1,400,763.52	1,345,954.60	54,808.92	103.24
TOTAL EXPENDITURES		1,361,338.81	1,016,534.68	922,353.91	94,180.77	74.67
NET OF REVENUES & EXPENDITURES:		(4,491.31)	384,228.84	423,600.69	(39,371.85)	
BEG. FUND BALANCE		517,632.82	517,632.82	503,863.89		
END FUND BALANCE		513,141.51	901,861.66	927,464.58		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 04/30/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 04/30/2025	YTD Balance 04/30/2024	YTD Balance Diff 04/30/2025 04/30/2024	% Bdgt Used
Fund: 05 SPECIAL -NSSRA						
Account Category: Revenues						
3010	TAXES	241,000.00	243,534.22	206,849.03	36,685.19	101.05
Revenues		241,000.00	243,534.22	206,849.03	36,685.19	101.05
Account Category: Expenditures						
4008	FT SALARIES	33,941.88	28,114.14	22,755.88	5,358.26	82.83
4009	PT SALARIES	7,767.50	5,461.57	4,599.89	861.68	70.31
7010	NSSRA -EXPENSE	93,984.00	95,943.70	67,502.75	28,440.95	102.09
9992	FUND TRANSFER	137,703.00	3,083.00	3,083.00		2.24
Expenditures		273,396.38	132,602.41	97,941.52	34,660.89	48.50
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		241,000.00	243,534.22	206,849.03	36,685.19	101.05
TOTAL EXPENDITURES		273,396.38	132,602.41	97,941.52	34,660.89	48.50
NET OF REVENUES & EXPENDITURES:		(32,396.38)	110,931.81	108,907.51	2,024.30	
BEG. FUND BALANCE		169,718.05	169,718.05	158,935.97		
END FUND BALANCE		137,321.67	280,649.86	267,843.48		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 04/30/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 04/30/2025	YTD Balance 04/30/2024	YTD Balance Diff 04/30/2025 04/30/2024	% Bdgt Used
Fund: 07 AUDITING						
Account Category: Revenues						
3010	TAXES	12,000.00	11,822.29	9,940.03	1,882.26	98.52
Revenues		<u>12,000.00</u>	<u>11,822.29</u>	<u>9,940.03</u>	<u>1,882.26</u>	<u>98.52</u>
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	12,100.00	10,600.00	11,875.00	(1,275.00)	87.60
Expenditures		<u>12,100.00</u>	<u>10,600.00</u>	<u>11,875.00</u>	<u>(1,275.00)</u>	<u>87.60</u>
Fund 07 - AUDITING:						
TOTAL REVENUES		12,000.00	11,822.29	9,940.03	1,882.26	98.52
TOTAL EXPENDITURES		<u>12,100.00</u>	<u>10,600.00</u>	<u>11,875.00</u>	<u>(1,275.00)</u>	<u>87.60</u>
NET OF REVENUES & EXPENDITURES:		(100.00)	1,222.29	(1,934.97)	3,157.26	
BEG. FUND BALANCE		15,810.22	15,810.22	17,432.47		
END FUND BALANCE		15,710.22	17,032.51	15,497.50		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 04/30/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 04/30/2025	YTD Balance 04/30/2024	YTD Balance Diff 04/30/2025 04/30/2024	% Bdgt Used
Fund: 09 LIABILITY INSURANCE						
Account Category: Revenues						
3010	TAXES	41,000.00	45,232.73	33,737.82	11,494.91	110.32
Revenues		<u>41,000.00</u>	<u>45,232.73</u>	<u>33,737.82</u>	<u>11,494.91</u>	<u>110.32</u>
Account Category: Expenditures						
4008	FT SALARIES	5,250.00	4,240.42	3,816.56	423.86	80.77
7020	LIABILITY INSURANCE	35,280.00	24,690.81	24,917.22	(226.41)	69.99
Expenditures		<u>40,530.00</u>	<u>28,931.23</u>	<u>28,733.78</u>	<u>197.45</u>	<u>71.38</u>
Fund 09 - LIABILITY INSURANCE:						
TOTAL REVENUES		41,000.00	45,232.73	33,737.82	11,494.91	110.32
TOTAL EXPENDITURES		<u>40,530.00</u>	<u>28,931.23</u>	<u>28,733.78</u>	<u>197.45</u>	<u>71.38</u>
NET OF REVENUES & EXPENDITURES:		<u>470.00</u>	<u>16,301.50</u>	<u>5,004.04</u>	<u>11,297.46</u>	
BEG. FUND BALANCE		10,235.92	10,235.92	13,262.16		
END FUND BALANCE		10,705.92	26,537.42	18,266.20		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 04/30/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 04/30/2025	YTD Balance 04/30/2024	YTD Balance Diff 04/30/2025 04/30/2024	% Bdgt Used
Fund: 11 SOCIAL SECURITY						
Account Category: Revenues						
3010	TAXES	73,000.00	77,471.94	66,427.35	11,044.59	106.13
9994	TRANS. FROM CORPORATE	10,000.00				0.00
Revenues		<u>83,000.00</u>	<u>77,471.94</u>	<u>66,427.35</u>	<u>11,044.59</u>	<u>93.34</u>
Account Category: Expenditures						
4011	WITHOLDING	82,527.20	70,546.11	58,036.56	12,509.55	85.48
Expenditures		<u>82,527.20</u>	<u>70,546.11</u>	<u>58,036.56</u>	<u>12,509.55</u>	<u>85.48</u>
Fund 11 - SOCIAL SECURITY:						
TOTAL REVENUES		83,000.00	77,471.94	66,427.35	11,044.59	93.34
TOTAL EXPENDITURES		<u>82,527.20</u>	<u>70,546.11</u>	<u>58,036.56</u>	<u>12,509.55</u>	<u>85.48</u>
NET OF REVENUES & EXPENDITURES:		<u>472.80</u>	<u>6,925.83</u>	<u>8,390.79</u>	<u>(1,464.96)</u>	
BEG. FUND BALANCE		26,739.38	26,739.38	28,669.16		
END FUND BALANCE		27,212.18	33,665.21	37,059.95		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 04/30/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 04/30/2025	YTD Balance 04/30/2024	YTD Balance Diff 04/30/2025 04/30/2024	% Bdgt Used
Fund: 13 IMRF						
Account Category: Revenues						
3010	TAXES	81,000.00	84,648.80	73,363.25	11,285.55	104.50
9994	TRANS. FROM CORPORATE	81,500.00	81,500.00		81,500.00	100.00
Revenues		<u>162,500.00</u>	<u>166,148.80</u>	<u>73,363.25</u>	<u>92,785.55</u>	<u>102.25</u>
Account Category: Expenditures						
4012	IMRF	154,344.82	124,252.02	45,096.55	79,155.47	80.50
Expenditures		<u>154,344.82</u>	<u>124,252.02</u>	<u>45,096.55</u>	<u>79,155.47</u>	<u>80.50</u>
Fund 13 - IMRF:						
TOTAL REVENUES		162,500.00	166,148.80	73,363.25	92,785.55	102.25
TOTAL EXPENDITURES		<u>154,344.82</u>	<u>124,252.02</u>	<u>45,096.55</u>	<u>79,155.47</u>	<u>80.50</u>
NET OF REVENUES & EXPENDITURES:		<u>8,155.18</u>	<u>41,896.78</u>	<u>28,266.70</u>	<u>13,630.08</u>	
BEG. FUND BALANCE		50,306.05	50,306.05	29,869.92		
END FUND BALANCE		58,461.23	92,202.83	58,136.62		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 04/30/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 04/30/2025	YTD Balance 04/30/2024	YTD Balance Diff 04/30/2025 04/30/2024	% Bdgt Used
Fund: 15 CAPITAL PROJECTS						
Account Category: Revenues						
3070	BANK INTEREST	0.00	8,349.78		8,349.78	100.00
3080	OSLAD GRANT	405,300.00	202,650.00		202,650.00	50.00
3098	EQUIPMENT SALE PROCEEDS	0.00		1,927.00	(1,927.00)	0.00
3099	MISCELLANEOUS REVENUE	0.00		387.50	(387.50)	0.00
9991	TRANSFER FROM REC	106,000.00				0.00
9993	TRANS. FROM NSSRA	134,620.00				0.00
9994	TRANS. FROM CORPORATE	120,000.00				0.00
Revenues		765,920.00	210,999.78	2,314.50	208,685.28	27.55
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	92,000.00	95,982.46	59,869.73	36,112.73	104.33
6019	SOFTWARE UPGRADES/SUBSCRIPTION/ADDIT	0.00		13,250.00	(13,250.00)	0.00
6020	CAPITAL PURCHASES	87,000.00		45,374.39	(45,374.39)	0.00
7090	LOAN PAYMENT PRINCIPAL	70,039.11	55,225.36	70,039.11	(14,813.75)	78.85
7091	LOAN PAYMENT PRINCIPAL	133,333.00	133,333.00	133,333.00		100.00
7092	LOAN PAYMENT INTEREST	21,867.00	36,643.71	24,496.35	12,147.36	167.58
8000	CAPITAL PROJECTS	808,200.00	16,882.00		16,882.00	2.09
Expenditures		1,212,439.11	338,066.53	346,362.58	(8,296.05)	27.88
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		765,920.00	210,999.78	2,314.50	208,685.28	27.55
TOTAL EXPENDITURES		1,212,439.11	338,066.53	346,362.58	(8,296.05)	27.88
NET OF REVENUES & EXPENDITURES:		(446,519.11)	(127,066.75)	(344,048.08)	216,981.33	
BEG. FUND BALANCE		726,330.81	726,330.81	653,699.27		
END FUND BALANCE		279,811.70	599,264.06	309,651.19		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 04/30/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 04/30/2025	YTD Balance 04/30/2024	YTD Balance Diff 04/30/2025 04/30/2024	% Bdgt Used
Report Totals:						
TOTAL REVENUES - ALL FUNDS		3,594,767.50	3,145,698.65	2,651,852.49	493,846.16	87.51
TOTAL EXPENDITURES - ALL FUNDS		4,126,731.37	2,375,351.66	2,034,826.44	340,525.22	57.56
NET OF REVENUES & EXPENDITURES:		(531,963.87)	770,346.99	617,026.05	153,320.94	

05/13/2025

NPD BALANCE SHEET WITH VARIANCE FOR NORTHFIELD PARK DISTRICT
Balance As Of 04/30/2025

GL Number	YTD Balance 04/30/2025	YTD Balance 04/30/2024	YTD Balance Diff 04/30/2025 04/30/2024
Account Category: Assets			
1000 NVB OPERATING-NORTHVIEW 0306	157,851.14	232,904.03	(75,052.89)
1003 NVB PETTY CHECKING 000430023000031	985.87	985.87	-
1007 ILLINOIS FUNDS MM 007139101443	638.82	606.67	32.15
1010 NVB TAX ACCT 7530000691	1,312,893.58	1,044,269.85	268,623.73
1013 PETTY CASH BOX @ COMM CTR	100.00	100.00	-
1016 NVB GRANT ACCOUNT-8703694399	211,846.02	426,565.03	(214,719.01)
1017 NVB SAVINGS-6025	1,534,180.63	1,034,371.98	499,808.65
1200 ACCOUNTS RECEIVABLE	40,042.69	39,942.70	99.99
1210 ACCOUNTS RECEIVABLE OTHER	(700.00)	(32.80)	(667.20)
1250 TAXES RECEIVABLE	739,400.46	758,973.46	(19,573.00)
PROVIDED FOR LONG TERM	800,000.00	933,334.00	(133,334.00)
PROVIDED FOR LONG TERM	685,462.13	740,687.00	(55,224.87)
Assets	3,997,239.21	3,538,686.79	458,552.42
Account Category: Liabilities			
2000 ACCOUNTS PAYABLE	(19,724.33)	(25,813.51)	6,089.18
2001 SECURITY DEPOSITS PAYABLE	3,750.00	3,500.00	250.00
2010 ACCRUED PAYABLES/PAYROLL	-	(32.80)	32.80
2011 EMPLOYEE COMPENSATION	27,351.29	42,306.82	(14,955.53)
2050 DEFERRED REVENUE	439,566.22	437,924.20	1,642.02
2056 DEFERRED SPONSORSHIP/CONTRIBUTIONS	10,750.00	500.00	10,250.00
2060 DEFERRED TAX REVENUE	739,400.46	758,973.46	(19,573.00)
2300 FAMILY CREDIT	7,215.66	6,253.12	962.54
PROVIDED FOR LONG TERM	800,000.00	933,334.00	(133,334.00)
PROVIDED FOR LONG TERM	685,462.13	740,687.00	(55,224.87)
Liabilities	1,208,309.30	1,223,611.29	(15,301.99)
Account Category: Fund Equity			
9000 FUND BALANCE	2,018,582.92	1,698,049.45	320,533.47
Beginning Fund Balance	2,018,582.92	1,698,049.45	320,533.47
Revenues	3,145,698.65	2,651,852.49	493,846.16
Expenditures	2,375,351.66	2,034,826.44	340,525.22
Ending Fund Balance	2,788,929.91	2,315,075.50	473,854.41

Parks and Recreation Report May 2025

- **Facilities**
 - Community Center Gym
 - Rentals continue to run smoothly with Hot Shots Sports having the gym rented through June.
 - Consistent renters such as Melanie Sheedy and other renters have booked weekly and/or monthly rental times.
 - Fitness Center
 - We currently have 210 active fitness memberships.
 - Baseball/Softball Fields
 - All user groups are continuing to play on our ballfields, with many getting practices and games in on a weekly basis.
 - Soccer Fields
 - All user groups are continuing to play on our soccer fields, with more regularity than the ballfields in such a rainy spring.
 - Both fields at Willow Park will be closed for the summer starting on Monday, 6/10.
 - Pickleball/Tennis Courts
 - Our online booking system for outdoor pickleball and tennis court reservations remains open.
 - Clarkson Lodge
 - There are currently 5 Clarkson rentals booked for the month of May.
 - We are continuing to receive interest in renting the facility and are in the process of getting more rentals booked for over the summer and beyond.
- **Programs**
 - Before Care
 - Our program runs through the last day of school, 6/4.
 - Registration will open for next school year in July/early August.
 - Pre-Pre-K
 - NFCNS has started their enrollment; next year's interest numbers are coming in with 1 day at full enrollment and 4 days with spaces available.
 - PPK runs through Wednesday, May 21st, and registration for next school year will open over the summer.
 - Club Dolphin
 - We have been averaging 25 children staying per day in April/early May.
 - Club Dolphin's last day is the last day of the D29 school year, Wednesday, 6/4.
 - Registration for Club Dolphin during the 2025-26 school year will be open in July/early August.
 - After School Classes
 - Spring Classes Started April 7th and end on Friday, May 30th.
 - We are already in the planning stages of planning for fall classes.
 - Birthday Parties:
 - 4 birthday parties are scheduled in May so far.
 - 3 birthday parties are scheduled in June so far.
 - NTA Pre-Competitive Swim Class
 - The current session of New Trier Aquatics swim lessons ends on Sunday, 5/18.
 - Registration for summer offerings remains open, with the classes offered providing families with both weekday and weekend options for swim lessons.

- IBA
 - IBA spring leagues have begun, with 17 participants enrolled.
- Summer Camp
 - CIT training is on Thursday, 5/15. We have 61 CITs currently registered.
 - Staff training is on Monday, 6/2.
 - We have finished hiring and have 31 camp staff for this camp season, not including our full-time Recreation staff.
 - Camp runs for nine weeks, Monday, June 9th through Friday, August 8th.
 - As of writing this:
 - Giggle Gang has 155 total children registered throughout the summer, either half or full day.
 - Trailblazers has 151 total children registered.
 - Sports Camp has 31 total children registered.
 - Explorers has an average of 17 children registered per day.
 - There are 61 CITs registered throughout the summer for Sessions 1 and 2.
 - We are working with NSSRA to get companions for 12 total children within Giggle Gang, Trailblazers, and Explorers.
- Pickleball
 - Dan and Steph McGuire are running their first outdoor pickleball camp of the season, beginning the last Friday in May. The class currently has 21 participants enrolled.
 - Similar to last year, we are running another session of pickleball leagues this spring. There are two separate sections- a 3.0-3.5 (intermediate league) and a 4.0-4.5 (advanced league). We are pleased to say that both leagues, which begin this week, have had an overwhelming amount of interest, which has led to a FULL enrollment in both leagues. 48 players are participating in the spring session of leagues!
- Marketing
 - The Market & Music Postcard has been delivered to the community.
 - Market & Music posters will be delivered to the community businesses to display.
 - Market & Music banners will be going up at the end of May at Clarkson Park & the village sign display.
 - We are advertising camp across all marketing platforms.
- Special Events
 - We will be hosting the PTO Family Fun Fair at Clarkson Park on Wednesday, June 4th.
 - Market & Music
 - We currently have 5 full-time vendors and 4 part-time vendors. We are still accepting vendor applications and are actively trying to recruit a few more vendors.
 - We have all the music and children's entertainment booked. Northview Bank and Trust is sponsoring the children's entertainment again this year. We deeply thank them for their partnership.
 - We look forward to having Stormy's, Hofherr Meats, North Shore Pizza Company, and Taco Nano provide food for the eight weeks of M&M. All our food permits have been approved.
- Sponsorship
 - As the Park District, we are in the process of looking at our sponsorship opportunities and looking at ways we can partner with the community.

- Parks Update
 - Softball, baseball, and soccer practices and games are running at a full schedule.
 - Field maintenance and upkeep are keeping up with demand.
 - Grass cutting and edging are a daily duty.
 - We have finished hiring our summer seasonal maintenance workers they are jumping back into action as each of their school years end.
 - Our new summer maintenance hires have been trained in daily and weekend operations and are a huge help in keeping the fields up and running on the weekends.
 - We recently had the roof on the garage at Clarkson Park torn off and replaced by C.R. Ebert roofing, and they did a fantastic job.
 - VP Mechanical of Elgin spent about a week at the Community Center fine-tuning our current heating and air system. They were able to upgrade thermostats and install remote sensors throughout the facility to balance the system properly.
 - Middlefork Tennis Club recently donated a handful of picnic tables to the Park District, and we have spread them out at Clarkson Park and some in the off-leash dog area at Willow Park.