

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, MARCH 17th, 2025





**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, MARCH 17th, 2025
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Correspondence
4. Audience Comments
5. Director's Report
 - a. Consideration of Contract Awards for Willow Park Phase II Improvements
 - b. Informational Items
6. Superintendent's Report
7. Consent Agenda
 - a. Approval of February 24th, 2025, Regular Board Meeting Minutes
 - b. Approval of Cash Expenditures for Month of February 2025
8. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
9. Board Member Comments
10. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT



To: Park Board of Commissioners
 From: Bill Byron
 Subject: Consideration of Contract Awards for Willow Park Phase II Improvements
 Date: March 17th, 2025

Bid Tabulation from February 26th, 2025



Bid Tabulation - As Read

Date: February 26, 2025
 RE: Willow Park

	Contractor	Base Bid #1 Site Work	Base Bid #2 Architecture	Total (Base bid #1 + Base bid #2)	Acknowledgement of Addenda	Bid Bond
A	Hacienda Landscaping	\$ 603,527.00	\$ -	\$ 603,527.00	X	X
B	Boller Construction Co., Inc.	\$ -	\$ 480,000.00	\$ 480,000.00	X	X
C	Landworks Ltd.	\$ 735,102.00	\$ 488,810.00	\$ 1,223,912.00	X	X
D	Beritus, Inc.	\$ 526,178.40	\$ -	\$ 526,178.40	X	X
E	Kaminski Architects Ltd.	\$ -	\$ 126,380.88	\$ 126,380.88		
F	Innovation Landscape, Inc.	\$ 676,029.00	\$ 195,438.00	\$ 871,467.00	X	X
G	Great Lakes Landscaping	\$ 729,811.00	\$ -	\$ 729,811.00	X	X
H	Copenhaver Construction, Inc.	\$ 625,256.00	\$ 157,700.00	\$ 782,956.00	X	X

Recommendations

After conducting reference checks and a scope review, staff recommend awarding a contract for Base Bid #1 Site Work to the lowest bidder, Beritus Inc., in the amount of \$526,178.40. Due to revisions being made to Base Bid #2 Architecture related to concrete work, electrical work, the addition of the center bench, and more details on the copper roof shingles, staff recommend rejecting all bids and rebidding this package to all interested parties.



To: Park Board of Commissioners
From: Bill Byron
Subject: Informational Items
Date: March 17th, 2025

Referendum Update

Email and social media communication will continue leading up to the April 1st election. Signage has been added to our lobby and all bulletin boards, and I spoke during the PTO meeting last week to help increase awareness of the referendum to school parents. If there are any final steps to consider prior to the election, we can discuss further at the meeting.

Backstop Netting Canopy Update

If the Willow Park project comes in under budget, we may be able to include the netting canopy as part of the project and complete it this spring.

SUPERINTENDENT'S REPORT



To: Park Board of Commissioners
From: Jim Reuter
Subject: Superintendent's Report
Date: March 17th, 2025

Staff Update

Shelby Jacob has officially joined our Recreation team in a full-time capacity as our Recreation Coordinator for Programs. Shelby's first full-time day was Monday, February 24th.

Shelby has worked here part-time since 2018 in almost every role possible, including helping with special events, being our Camp Director the past two summers, and working Before Care, Pre Pre-K, Club Dolphin, and the front desk the last two school years.

We are thrilled to have Shelby joining us in a larger capacity going forward.

Glenview Park District Pool Reciprocity

We have officially signed our 2025 agreement with the Glenview Park District to again offer outdoor pool passes to Northfield residents for GPD resident rates. Their pool pass prices went up slightly and we will get word out about this offering as soon as Glenview sends us our special online registration link.

Library of Things Update

We met with staff from the Winnetka-Northfield Library last week to start the conversation about the Park District being involved with the Library of Things somehow. The meeting went well, and we are hoping to hear back from them about the next steps after library staff meet with their Director about it.

CONSENT AGENDA



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MEETING MINUTES DRAFT
MONDAY, FEBRUARY 24th, 2025
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
 - a. At 6:30pm the meeting was called to order. Director Byron asked for a motion to approve remote attendance by Commissioner Kennedy due to illness.
 - i. **Motion:** Commissioner Klein made a motion to approve remote attendance by Commissioner Kennedy due to illness.
 - ii. **Second:** Commissioner Brandel seconded the motion
 - iii. A voice vote showed unanimous approval
 - iv. **Motion Passed**
 - b. A roll call was made
 - c. **Present Commissioners:** Brandel, Filoramo, Kennedy (remote), Klein, Lutz, Pave
 - d. **Absent Commissioners:** Manojlovski
 - e. **Also Present:** Staff members Byron, Reuter
2. Approval / Additions to Agenda
 - a. None
3. Correspondence
 - a. None
4. Audience Comments
 - a. See sign in sheet for audience members
 - b. Any comments not related to the referendum
 - i. Charlie Orth said "Keep up the great work."
 - ii. Tracey Mendrek asked what we tell people about non-residents using the off-leash dog area. The Board informed her that the park is open to anyone.
 - c. Referendum related comments
5. Director's Report
 - a. Referendum Update
 - i. Director Byron informed the Board that the informational postcard was mailed to all residents on the week of February 10th. The postcard announced that the referendum was placed on the ballot for the April 1st election and included information on the tax impact for residents. Email communication began last night and will continue along with social media posts until the election. The dedicated web page has also been updated to reflect the referendum being placed on the ballot.
 - b. Willow Park Project Update
 - i. Director Byron informed the Board that due to a late addendum issued to address engineering concerns related to the new bridge, the bid opening has been pushed back to

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February 26th, 10am. Bids will be reviewed with consideration to award contracts at the next meeting on March 17th, which should not delay the anticipated start of construction.

c. Consideration of Naming Rights for the Clarkson Park Lodge

- i. Director Byron provided a brief statement regarding retired police Chief Bill Lustig and his decades of service to the Village of Northfield. He then asked the Board to consider naming the Clarkson Lodge in honor of Bill Lustig. A dedication ceremony is being planned with the Lustig Legacy Committee and will likely coincide with Market & Music.
- ii. **Motion:** Commissioner Filoramo made a motion to approve the naming of the Clarkson Lodge in honor of Bill Lustig
- iii. **Second:** Commissioner Klein seconded the motion. A roll call vote was made.
- iv. **Voting Aye Commissioners:** Brandel, Filoramo, Kennedy, Klein, Lutz, Pave
- v. **Voting Nay Commissioners:** None
- vi. **Absent Commissioners:** Manojlovski
- vii. **Abstaining Commissioners:** None
- viii. **Motion Passed**

d. Informational Items

- i. Director Byron informed the Board that the Village of Northfield exempted the Park District from the Cook County Paid Leave Ordinance at their January 21st meeting. The policy has been repealed.
- ii. Director Byron informed the Board that staff have received 3 estimates to install a netting canopy over the backstop of the pony baseball field ranging from \$41-50k. Staff will begin preparing the documents necessary to solicit sealed bids for the project.

6. Consent Agenda

- a. Approval of January 13th, 2025, Regular Board Meeting Minutes
- b. Approval of Cash Expenditures for Month of January 2025
 - i. **Motion:** Commissioner Klein made a motion to approve the consent agenda
 - ii. **Second:** Commissioner Pave seconded the motion.
 - iii. A voice vote showed unanimous approval
 - iv. **Motion Passed**

7. Agency Reports

- a. Finance
 - i. Director Byron stated that the financial reports are on track and the Board had no questions.
- b. Recreation / Park Grounds and Facilities
 - i. Superintendent Reuter highlighted that Pre Pre-K is once again available to mark as an "interest" on NFCNS's registration paperwork, that the new Homework Club at Sunset Ridge School has been successful so far, and that the bands for this year's Market & Music and Clarkson Cookout are booked.

8. Board Member Comments

- i. Commissioner Lutz stated that the PTO is planning 5k, possibly the same day as Clarkson Cookout but north of Willow Road. Shouldn't impact Cookout as it will be in the morning. She also asked if Director Byron or a Board member would be willing to attend the March 10th PTO meeting at 9am on Zoom to talk about the Referendum. Director Byron said he would do it.

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- b. Commissioner Brandel discussed the concepts of adding ping pong tables for teens, community gardens, and a library of things for residents.
- 9. Adjournment
 - a. **Motion:** Commissioner Pave made a motion to adjourn the meeting at 7:09pm.
 - b. **Second:** Commissioner Klein seconded the motion.
 - c. A voice vote showed unanimous approval
 - d. **Motion Passed**

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Northfield Park District Meeting Guest Sign-In Form
2/24/2025

	NAME	ADDRESS	CITY	EMAIL	BUSINESS / ORGANIZATION	Time IN	Would you like to speak tonight? Check this box
1	CHARLES OATH	1655 OAKHURST LN	NFLD	CHARLES OATH6@gmail.com	SELF	6:15	
2	Craig Pullins	201 Riverside Dr	NFLD				
3	TRACEY MENDREK		NFLD				
4	Tom Mink	198 Riverside	NFLD		SELF		
5							
6							
7							
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19							
20							

CHECK REGISTER FOR NORTHFIELD PARK DISTRICT

CHECK DATE 02/01/2025 - 02/28/2025

Check Date	Check	Vendor Name	Amount
Bank OPER ACCOUNTS PAYABLE AND PAYROLL			
02/14/2025	1398(A)	DIRECT TV	289.98
02/14/2025	1399(A)	EXCALIBUR TECHNOLOGY CORP	685.64
02/14/2025	1400(A)	EXCALIBUR TECHNOLOGY CORP	30.00
02/14/2025	1401(A)	FOX VALLEY FIRE & SAFETY	1,089.01
02/14/2025	1402(A)	NORTH AMERICAN	470.75
02/14/2025	1403(A)	SPORTS PLUS INC	617.62
02/14/2025	1404(A)	TRESSLER LLP	1,694.00
02/14/2025	1405(E)	ILLINOIS DEPT OF REVENUE	1,541.24
02/14/2025	1406(E)	NATIONWIDE RETIREMENT SOLUTIO	467.00
02/14/2025	1407(E)	SOCIAL SECURITY ADMINISTRATIO	8,529.46
02/14/2025	1408(E)	VILLAGE OF NORTHFIELD	3,138.18
02/14/2025	1409(E)	VILLAGE OF NORTHFIELD	162.12
02/14/2025	1410(E)	VILLAGE OF NORTHFIELD	42.47
02/14/2025	23001	KAMINSKI ARCHITECTS LTD.	4,380.00
02/14/2025	23002	NATIONAL CENTER FOR SAFETY IN	203.50
02/14/2025	23003	NEW TRIER HIGH SCHOOL	10,307.47
02/14/2025	23004	PLANSOURCE	2,536.69
02/26/2025	1419(E)	DIRECT ENERGY BUSINESS	239.71
02/26/2025	1420(E)	DIRECT ENERGY BUSINESS	2,369.94
02/26/2025	1421(E)	DIRECT ENERGY BUSINESS	328.71
02/26/2025	1422(E)	ELAVON	30.93
02/26/2025	1423(E)	FIRST BANK CARD	15,175.94
02/26/2025	1424(E)	ILLINOIS DEPT OF REVENUE	1,564.80
02/26/2025	1425(E)	IMRF	15,446.80
02/26/2025	1426(E)	NATIONWIDE RETIREMENT SOLUTIO	467.00
02/26/2025	1427(E)	NORTHBROOK BANK & TRUST	135.75
02/26/2025	1428(E)	SOCIAL SECURITY ADMINISTRATIO	8,736.85
02/28/2025	1411(A)	F.E. MORAN INC. MECHANICAL SE	2,587.00
02/28/2025	1412(A)	FIRST-CITIZEN BANK & COMPANY	426.43
02/28/2025	1413(A)	GLOBAL LIFE LIBERTY NATIONAL	82.76
02/28/2025	1414(A)	HITCHCOCK DESIGN GROUP	3,955.00
02/28/2025	1415(A)	OLSON TRANSPORTATION INC	644.00
02/28/2025	1416(A)	OPP. FRANCHISING, INC	3,551.00
02/28/2025	1417(A)	SPORTS PLUS INC	129.19
02/28/2025	1418(A)	YORKE PRINTE SHOPPE, INC.	1,324.46
02/28/2025	23007	MICHAEL KENNEDY	7,270.08
02/28/2025	23008	NORTH SHORE ELECTRIC, INC.	727.57
02/28/2025	23009	ODP BUSINESS SOLUTIONS	167.34
02/28/2025	23010	PADDOCK PUBLICATIONS, INC.	253.80
02/28/2025	23011	PYROTECNICO FIREWORKS INC.	3,250.00
02/28/2025	23012	VILLAGE OF NORTHFIELD	340.47
OPER TOTALS:			
Total of 41 Checks:			105,390.66
Less 0 Void Checks:			0.00
Total of 41 Disbursements:			105,390.66

AGENCY REPORTS

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 02/28/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 02/28/2025	YTD Balance 02/29/2024	YTD Balance Diff 02/28/2025 02/29/2024	% Bdgt Used
Fund: 01 CORPORATE FUND						
Account Category: Revenues						
3010	TAXES	881,000.00	627,435.41	562,116.10	65,319.31	71.22
3070	BANK INTEREST	50,000.00	78,741.40	56,743.66	21,997.74	157.48
3099	MISCELLANEOUS REVENUE	1,500.00	1,000.00	1,421.13	(421.13)	66.67
Revenues		932,500.00	707,176.81	620,280.89	86,895.92	75.84
Account Category: Expenditures						
4008	FT SALARIES	372,895.63	242,299.19	193,097.77	49,201.42	64.98
4009	PT SALARIES	112,744.50	67,123.80	46,604.89	20,518.91	59.54
4015	HEALTH INSURANCE	146,767.92	61,529.84	78,651.43	(17,121.59)	41.92
4026	GAS / MILEAGE REIMBURSEMENT	2,360.00	1,412.36	1,329.28	83.08	59.85
4050	DUES & EDUCATION	13,925.00	7,839.37	6,780.33	1,059.04	56.30
4099	MISC -EXP	7,000.00	2,438.70	859.08	1,579.62	34.84
5022	PHONE	11,800.00	7,349.41	6,255.03	1,094.38	62.28
5023	INTERNET / CABLE	7,600.00	4,631.56	4,730.44	(98.88)	60.94
5035	MARKETING	4,000.00	3,049.74	4,806.87	(1,757.13)	76.24
5040	LEGAL & PROFESSIONAL	15,000.00	6,784.20	10,064.20	(3,280.00)	45.23
5060	CONTRACTUAL	20,120.00	18,893.39	42,172.67	(23,279.28)	93.90
6010	SMALL EQUIPMENT	9,000.00	775.22	8,489.86	(7,714.64)	8.61
6019	SOFTWARE UPGRADES/SUBSCRIPTION/ADDIT	37,267.00	21,120.51		21,120.51	56.67
6021	SUPPLIES	3,000.00	1,824.83	1,420.77	404.06	60.83
6025	POSTAGE	3,200.00	3,430.19	1,446.06	1,984.13	107.19
6070	SAFETY	11,875.00	7,192.10	821.81	6,370.29	60.57
9992	FUND TRANSFER	211,500.00	81,500.00		81,500.00	38.53
Expenditures		990,055.05	539,194.41	407,530.49	131,663.92	54.46
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		932,500.00	707,176.81	620,280.89	86,895.92	75.84
TOTAL EXPENDITURES		990,055.05	539,194.41	407,530.49	131,663.92	54.46
NET OF REVENUES & EXPENDITURES:		(57,555.05)	167,982.40	212,750.40	(44,768.00)	
BEG. FUND BALANCE		501,809.67	501,809.67	292,316.61		
END FUND BALANCE		444,254.62	669,792.07	505,067.01		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 02/28/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 02/28/2025	YTD Balance 02/29/2024	YTD Balance Diff 02/28/2025 02/29/2024	% Bdg't Used
Fund: 03 RECREATION						
Account Category: Revenues						
3000	SERVICE REVENUE-SCHOOL CONTRACT	20,400.00	20,232.40	28,934.25	(8,701.85)	99.18
3010	TAXES	101,000.00	72,953.16	59,636.62	13,316.54	72.23
3020	USER FEES	868,514.50	878,613.66	834,466.06	44,147.60	101.16
3030	RENTAL	303,850.00	175,993.42	210,450.88	(34,457.46)	57.92
3050	CONCESSION REVENUE	15,500.00	13,207.21	12,634.46	572.75	85.21
3060	CONTRIBUTIONS/SPONSORSHIPS	44,500.00	43,500.00	38,250.00	5,250.00	97.75
3099	MISCELLANEOUS REVENUE	0.00		300.00	(300.00)	0.00
9994	TRANS. FROM CORPORATE	3,083.00	3,083.00	3,083.00		100.00
Revenues		1,356,847.50	1,207,582.85	1,187,755.27	19,827.58	89.00
Account Category: Expenditures						
4008	FT SALARIES	286,750.00	212,674.96	149,812.69	62,862.27	74.17
4009	PT SALARIES	299,980.13	215,106.41	189,135.37	25,971.04	71.71
5021	ELECTRICITY	44,600.00	30,738.35	25,284.23	5,454.12	68.92
5023	INTERNET / CABLE	2,100.00	1,574.65		1,574.65	74.98
5024	WATER	37,100.00	29,224.00	28,306.86	917.14	78.77
5025	GAS	5,600.00	1,429.10	1,239.64	189.46	25.52
5035	MARKETING	5,450.00	2,691.80	3,559.75	(867.95)	49.39
5060	CONTRACTUAL	346,368.87	265,526.48	236,551.02	28,975.46	76.66
5061	REPAIR & MAINTENANCE	95,805.00	50,591.87	69,792.83	(19,200.96)	52.81
6010	SMALL EQUIPMENT	14,000.00	1,960.19	2,555.76	(595.57)	14.00
6020	CAPITAL PURCHASES	22,550.00	790.00	1,797.50	(1,007.50)	3.50
6021	SUPPLIES	70,700.00	36,302.18	35,268.44	1,033.74	51.35
6050	CONCESSION SUPPLIES	6,200.00	6,943.88	5,632.09	1,311.79	112.00
7091	LOAN PAYMENT PRINCIPAL	17,506.72	16,900.39	16,900.39		96.54
7092	LOAN PAYMENT INTEREST	628.09	1,234.42	1,234.42		196.54
9992	FUND TRANSFER	106,000.00				0.00
Expenditures		1,361,338.81	873,688.68	767,070.99	106,617.69	64.18
Fund 03 - RECREATION:						
TOTAL REVENUES		1,356,847.50	1,207,582.85	1,187,755.27	19,827.58	89.00
TOTAL EXPENDITURES		1,361,338.81	873,688.68	767,070.99	106,617.69	64.18
NET OF REVENUES & EXPENDITURES:		(4,491.31)	333,894.17	420,684.28	(86,790.11)	
BEG. FUND BALANCE		517,632.82	517,632.82	503,863.89		
END FUND BALANCE		513,141.51	851,526.99	924,548.17		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 02/28/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 02/28/2025	YTD Balance 02/29/2024	YTD Balance Diff 02/28/2025 02/29/2024	% Bdgt Used
Fund: 05 SPECIAL -NSSRA						
Account Category: Revenues						
3010	TAXES	241,000.00	171,274.96	133,307.69	37,967.27	71.07
Revenues		241,000.00	171,274.96	133,307.69	37,967.27	71.07
Account Category: Expenditures						
4008	FT SALARIES	33,941.88	23,026.86	17,136.01	5,890.85	67.84
4009	PT SALARIES	7,767.50	4,708.20	3,435.21	1,272.99	60.61
7010	NSSRA -EXPENSE	93,984.00	95,943.70	67,502.75	28,440.95	102.09
9992	FUND TRANSFER	137,703.00	3,083.00	3,083.00		2.24
Expenditures		273,396.38	126,761.76	91,156.97	35,604.79	46.37
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		241,000.00	171,274.96	133,307.69	37,967.27	71.07
TOTAL EXPENDITURES		273,396.38	126,761.76	91,156.97	35,604.79	46.37
NET OF REVENUES & EXPENDITURES:		(32,396.38)	44,513.20	42,150.72	2,362.48	
BEG. FUND BALANCE		169,718.05	169,718.05	158,935.97		
END FUND BALANCE		137,321.67	214,231.25	201,086.69		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 02/28/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 02/28/2025	YTD Balance 02/29/2024	YTD Balance Diff 02/28/2025 02/29/2024	% Bdgt Used
Fund: 07 AUDITING						
Account Category: Revenues						
3010	TAXES	12,000.00	8,297.74	6,234.42	2,063.32	69.15
Revenues		12,000.00	8,297.74	6,234.42	2,063.32	69.15
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	12,100.00	10,600.00	11,875.00	(1,275.00)	87.60
Expenditures		12,100.00	10,600.00	11,875.00	(1,275.00)	87.60
Fund 07 - AUDITING:						
TOTAL REVENUES		12,000.00	8,297.74	6,234.42	2,063.32	69.15
TOTAL EXPENDITURES		12,100.00	10,600.00	11,875.00	(1,275.00)	87.60
NET OF REVENUES & EXPENDITURES:		(100.00)	(2,302.26)	(5,640.58)	3,338.32	
BEG. FUND BALANCE		15,810.22	15,810.22	17,432.47		
END FUND BALANCE		15,710.22	13,507.96	11,791.89		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 02/28/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 02/28/2025	YTD Balance 02/29/2024	YTD Balance Diff 02/28/2025 02/29/2024	% Bdgt Used
Fund: 09 LIABILITY INSURANCE						
Account Category: Revenues						
3010	TAXES	41,000.00	30,547.14	21,385.39	9,161.75	74.51
Revenues		41,000.00	30,547.14	21,385.39	9,161.75	74.51
Account Category: Expenditures						
4008	FT SALARIES	5,250.00	3,432.72	2,907.84	524.88	65.39
7020	LIABILITY INSURANCE	35,280.00	19,139.75	19,462.48	(322.73)	54.25
Expenditures		40,530.00	22,572.47	22,370.32	202.15	55.69
Fund 09 - LIABILITY INSURANCE:						
TOTAL REVENUES		41,000.00	30,547.14	21,385.39	9,161.75	74.51
TOTAL EXPENDITURES		40,530.00	22,572.47	22,370.32	202.15	55.69
NET OF REVENUES & EXPENDITURES:		470.00	7,974.67	(984.93)	8,959.60	
BEG. FUND BALANCE		10,235.92	10,235.92	13,262.16		
END FUND BALANCE		10,705.92	18,210.59	12,277.23		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 02/28/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 02/28/2025	YTD Balance 02/29/2024	YTD Balance Diff 02/28/2025 02/29/2024	% Bdgt Used
Fund: 11 SOCIAL SECURITY						
Account Category: Revenues						
3010	TAXES	73,000.00	53,387.58	44,189.08	9,198.50	73.13
9994	TRANS. FROM CORPORATE	10,000.00				0.00
	Revenues	<u>83,000.00</u>	<u>53,387.58</u>	<u>44,189.08</u>	<u>9,198.50</u>	<u>64.32</u>
Account Category: Expenditures						
4011	WITHOLDING	82,527.20	60,014.83	45,920.20	14,094.63	72.72
	Expenditures	<u>82,527.20</u>	<u>60,014.83</u>	<u>45,920.20</u>	<u>14,094.63</u>	<u>72.72</u>
Fund 11 - SOCIAL SECURITY:						
	TOTAL REVENUES	83,000.00	53,387.58	44,189.08	9,198.50	64.32
	TOTAL EXPENDITURES	<u>82,527.20</u>	<u>60,014.83</u>	<u>45,920.20</u>	<u>14,094.63</u>	<u>72.72</u>
	NET OF REVENUES & EXPENDITURES:	<u>472.80</u>	<u>(6,627.25)</u>	<u>(1,731.12)</u>	<u>(4,896.13)</u>	
	BEG. FUND BALANCE	26,739.38	26,739.38	28,669.16		
	END FUND BALANCE	27,212.18	20,112.13	26,938.04		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 02/28/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 02/28/2025	YTD Balance 02/29/2024	YTD Balance Diff 02/28/2025 02/29/2024	% Bdgt Used
Fund: 13 IMRF						
Account Category: Revenues						
3010	TAXES	81,000.00	58,508.45	48,654.37	9,854.08	72.23
9994	TRANS. FROM CORPORATE	81,500.00	81,500.00		81,500.00	100.00
Revenues		<u>162,500.00</u>	<u>140,008.45</u>	<u>48,654.37</u>	<u>91,354.08</u>	<u>86.16</u>
Account Category: Expenditures						
4012	IMRF	154,344.82	102,781.64	34,414.32	68,367.32	66.59
Expenditures		<u>154,344.82</u>	<u>102,781.64</u>	<u>34,414.32</u>	<u>68,367.32</u>	<u>66.59</u>
Fund 13 - IMRF:						
TOTAL REVENUES		162,500.00	140,008.45	48,654.37	91,354.08	86.16
TOTAL EXPENDITURES		<u>154,344.82</u>	<u>102,781.64</u>	<u>34,414.32</u>	<u>68,367.32</u>	<u>66.59</u>
NET OF REVENUES & EXPENDITURES:		<u>8,155.18</u>	<u>37,226.81</u>	<u>14,240.05</u>	<u>22,986.76</u>	
BEG. FUND BALANCE		50,306.05	50,306.05	29,869.92		
END FUND BALANCE		58,461.23	87,532.86	44,109.97		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 02/28/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 02/28/2025	YTD Balance 02/29/2024	YTD Balance Diff 02/28/2025 02/29/2024	% Bdgt Used
Fund: 15 CAPITAL PROJECTS						
Account Category: Revenues						
3070	BANK INTEREST	0.00	6,788.34		6,788.34	100.00
3080	OSLAD GRANT	405,300.00	202,650.00		202,650.00	50.00
3099	MISCELLANEOUS REVENUE	0.00		387.50	(387.50)	0.00
9991	TRANSFER FROM REC	106,000.00				0.00
9993	TRANS. FROM NSSRA	134,620.00				0.00
9994	TRANS. FROM CORPORATE	120,000.00				0.00
Revenues		765,920.00	209,438.34	387.50	209,050.84	27.34
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	92,000.00	57,463.56	55,365.92	2,097.64	62.46
6020	CAPITAL PURCHASES	87,000.00		51,999.39	(51,999.39)	0.00
7090	LOAN PAYMENT PRINCIPAL	70,039.11	70,039.11	70,039.11		100.00
7091	LOAN PAYMENT PRINCIPAL	133,333.00	133,333.00	133,333.00		100.00
7092	LOAN PAYMENT INTEREST	21,867.00	21,829.96	24,496.35	(2,666.39)	99.83
8000	CAPITAL PROJECTS	808,200.00	16,882.00		16,882.00	2.09
Expenditures		1,212,439.11	299,547.63	335,233.77	(35,686.14)	24.71
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		765,920.00	209,438.34	387.50	209,050.84	27.34
TOTAL EXPENDITURES		1,212,439.11	299,547.63	335,233.77	(35,686.14)	24.71
NET OF REVENUES & EXPENDITURES:		(446,519.11)	(90,109.29)	(334,846.27)	244,736.98	
BEG. FUND BALANCE		726,330.81	726,330.81	653,699.27		
END FUND BALANCE		279,811.70	636,221.52	318,853.00		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 02/28/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 02/28/2025	YTD Balance 02/29/2024	YTD Balance Diff 02/28/2025 02/29/2024	% Bdgt Used
Report Totals:						
TOTAL REVENUES - ALL FUNDS		3,594,767.50	2,527,713.87	2,062,194.61	465,519.26	70.32
TOTAL EXPENDITURES - ALL FUNDS		4,126,731.37	2,035,161.42	1,715,572.06	319,589.36	49.32
NET OF REVENUES & EXPENDITURES:		(531,963.87)	492,552.45	346,622.55	145,929.90	

03/11/2025

NPD BALANCE SHEET WITH VARIANCE FOR NORTHFIELD PARK DISTRICT

Balance As Of 02/28/2025

		YTD Balance	YTD Balance	YTD Balance Diff
				02/28/2025
GL Number	Description	02/28/2025	02/29/2024	02/29/2024
Account Category: Assets				
1000 NVB OPERATING-NORTHVIEW 0306		115,545.06	233,518.88	(117,973.82)
1003 NVB PETTY CHECKING 000430023000031		985.87	985.87	-
1007 ILLINOIS FUNDS MM 007139101443		638.82	606.67	32.15
1010 NVB TAX ACCT 7530000691		868,653.82	596,978.28	271,675.54
1013 PETTY CASH BOX @ COMM CTR		100.00	100.00	-
1016 NVB GRANT ACCOUNT-8703694399		210,284.58	422,732.70	(212,448.12)
1017 NVB SAVINGS-6025		1,522,872.73	1,025,079.03	497,793.70
1200 ACCOUNTS RECEIVABLE		24,940.73	49,885.91	(24,945.18)
1210 ACCOUNTS RECEIVABLE OTHER		(1,397.50)	-	(1,397.50)
1250 TAXES RECEIVABLE		739,400.46	758,973.46	(19,573.00)
PROVIDED FOR LONG TERM		800,000.00	933,334.00	(133,334.00)
PROVIDED FOR LONG TERM		685,462.13	740,687.00	(55,224.87)
Assets		4,967,486.70	4,762,881.80	204,604.90
Account Category: Liabilities				
2000 ACCOUNTS PAYABLE		(16,636.50)	(50.00)	(16,586.50)
2001 SECURITY DEPOSITS PAYABLE		1,750.00	1,000.00	750.00
2011 EMPLOYEE COMPENSATION		29,943.29	44,728.40	(14,785.11)
2050 DEFFERED REVENUE		207,742.81	233,625.56	(25,882.75)
2056 DEFERRED SPONSORSHIP/CONTRIBUTIONS		250.00	-	250.00
2060 DEFFERED TAX REVENUE		739,400.46	758,973.46	(19,573.00)
2300 FAMILY CREDIT		8,439.14	5,911.38	2,527.76
PROVIDED FOR LONG TERM		800,000.00	933,334.00	(133,334.00)
PROVIDED FOR LONG TERM		685,462.13	740,687.00	(55,224.87)
Liabilities		2,456,351.33	2,718,209.80	(261,858.47)
Account Category: Fund Equity				
9000 FUND BALANCE		2,018,582.92	1,698,049.45	320,533.47
Beginning Fund Balance		2,018,582.92	1,698,049.45	320,533.47
Revenues		2,527,713.87	2,062,194.61	465,519.26
Expenditures		2,035,161.42	1,715,572.06	319,589.36
Ending Fund Balance		2,511,135.37	2,044,672.00	466,463.37

Parks and Recreation Report March 2025

- **Facilities**
 - Community Center Gym
 - Rentals continue to run smoothly, with user groups such as IBA and Hot Shot Sports renting through spring break or beyond.
 - Fitness Center
 - We currently have 206 active fitness memberships. Of the 206 active memberships, 188 members have officially enrolled under the installment billing plan.
 - Direct Fitness Solutions was here on Monday, March 3rd, for a preventative maintenance visit.
 - All our equipment was reported to be fully functional and in good shape!
 - Baseball/Softball Fields
 - New Trier Feeder Baseball, KWBA, Top Tier North, and Windy City Prospects have all reserved and paid for their field times this upcoming spring/summer.
 - TGSA has reserved field time and we are currently awaiting payment.
 - Soccer Fields
 - SMP will be using the soccer fields at Willow Park this spring/summer, along with Fox Meadow.
 - Lil Kickers has also reserved and paid for field time at Fox Meadow this spring.
 - Clarkson Lodge
 - Our Clarkson rental season officially began with our first rental of the season on March 23rd.
 - We currently have 12 rentals booked for Clarkson Lodge, with more requests both in progress and being received!
- **Programs**
 - Before Care
 - Before Care is running smoothly with 5-8 children registered each day of the week for the school year. Drop-in registration is still an option for families who need it.
 - Pre-Pre-K
 - Pre-Pre-K is running with 10 children registered each day at the maximum enrollment for the program and accommodates 16 individual children over the 5 days a week it runs.
 - NFCNS has started their enrollment. Next year's interest numbers are coming in with 1 day at full enrollment and 4 days with spaces available.
 - Club Dolphin
 - We have 49 members enrolled for Session 2, and things have been running smoothly.
 - We average just about 24 children staying after school per day.
 - We expect this number to rise as Middlefork afterschool classes end soon.
 - After School Classes
 - Our winter session of after school classes runs through Thursday, March 20th and spring class registration opened Monday, March 3rd.
 - Spring Classes Begin the week of April 7th and we have added a new magic class to the schedule!

- Birthday Parties
 - There were four birthday parties in February and we have four already booked for March.
 - This month, we started offering a new birthday party offering. Michele Foote, a local published author, will be offering birthday parties centered around one of her themed books and craft/activity to go along with her books.
 - We are excited to also offer magic and balloon art parties again.
- NTA Pre-Competitive Swim Classes
 - The most recent session of New Trier Aquatics is running at capacity, with 15 participants enrolled! The current session ends Sunday, March 16th.
 - The next session begins April 14th, with registration currently underway! There are currently 12 participants enrolled.
- IBA
 - We are working with IBA to offer registration to their spring baseball leagues through the park district. Registration is currently underway, with 11 participants enrolled.
- Pickleball Programming
 - Following the conclusion of another successful indoor camp, the next session of pickleball camps will run for four weeks starting mid-March.
 - This will be the last indoor session before we move pickleball programming outdoors for the spring/summer season!
 - We are currently working on spring/summer offerings, which will include both leagues and camps.
- Summer Camp
 - Early Bird savings for summer camp registration ends on Monday, 3/31.
- Special Events
 - Mom-Son Basketball Bonanza is scheduled for Friday, 3/14. There are 38 boys and 31 moms registered. We are looking forward to a great time.
 - Our Eggstravaganza Egg Hunt is on Saturday, 4/19. Families can come early to take pictures with the bunny and the hunt starts at 11am sharp.
- Market & Music
 - All the music and children's entertainment have been booked.
 - We are in the process of finalizing the food options for each week.
 - We opened the vendor application at the end of February and have already received responses.
- Marketing Update
 - Tax Referendum info is posted on the website, digital signage, and on socials.
 - There will be continued marketing with social media and email campaigns leading up to the election on April 1st.
 - Camp Calendars were posted and the community was alerted.
 - Eggstravaganza Egg Hunt design is complete; posters are ordered and ready to be distributed to park partner businesses.
 - The Market & Music Postcard is in the design process.
 - Bands were announced on social media on March 11th.
 - Both parks and recreation staff attended the job fair at New Trier High School in hopes of recruiting summer staff.

- Safety
 - We recently purchased three AED units and two outdoor cabinets to install at Willow Park & Clarkson Park. The third AED unit will be installed in the lobby area of the Community Center.
 - The installation of these units will provide easier access to AED units in the event of a medical emergency.
- Parks Update
 - Clarkson Park Ice Rink work continued until the warmer weather forced us to shut it down for the season. We had a great season of skating, lasting 5 weeks.
 - We had a couple of snow plowing and salting events throughout February.
 - Interior work, such as patching and painting, continued.
 - We had an electrical contractor come in to upgrade some electrical circuits to accommodate a battery charging station for our battery-powered lawn equipment.
 - We conducted a full inventory of all ballfield bases and pitching mounds in preparation for getting the ball fields up and running for the upcoming season.