

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, JULY 22<sup>nd</sup>, 2024





**NORTHFIELD PARK DISTRICT  
REGULAR BOARD MEETING  
MONDAY, JULY 22<sup>nd</sup>, 2024  
NORTHFIELD COMMUNITY CENTER  
6:30 PM**

**AGENDA**

1. Roll Call
2. Approval / Additions to Agenda
3. Correspondence
4. Audience Comments
5. Director's Report
  - a. Willow Park Project Update
  - b. Informational Items
6. Consent Agenda
  - a. Approval of June 24<sup>th</sup>, 2024, Board Meeting Minutes
  - b. Approval of Cash Expenditures for Month of June 2024
7. Agency Reports
  - a. Finance
  - b. Recreation / Park Grounds and Facilities
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

# CORRESPONDENCE

# DIRECTOR'S REPORT



To: Park Board of Commissioners  
From: Bill Byron  
Subject: Willow Park Project Update  
Date: July 22<sup>nd</sup>, 2024

Staff met last week with representatives from Hitchcock Design Group and Gewalt Hamilton Associates to walk the park and discuss the design progress. Minor changes were made including moving the new park entrance on Old Willow Road a bit further west so that it connects to the existing sidewalk just past the edge of the perimeter tree line. Due to grading concerns, the gaga pit is now likely to be in the grass area south of the batting cage and adjacent to tennis courts.

On the following pages I have included illustrations and pictures of some of the products being installed which we can discuss at the meeting if needed. As we previously discussed, the wire mesh on the split-rail fence will end at the top rail, not at the top post as shown. The shelter that is shown here is being revised to have more decorative columns and we should have an updated illustration of that soon.

We are working on the PUD application for the Village and are currently on track to submit material for Plan & Zoning review at their September 30<sup>th</sup> meeting. In addition to Plan & Zoning, we will need to submit plans to the Architectural Commission for review at their October 16<sup>th</sup> meeting. If we receive recommendations from both commissions, we will then move to request final approval from the Village Board of Trustees at their December 3<sup>rd</sup> meeting.

PRODUCT EXAMPLES

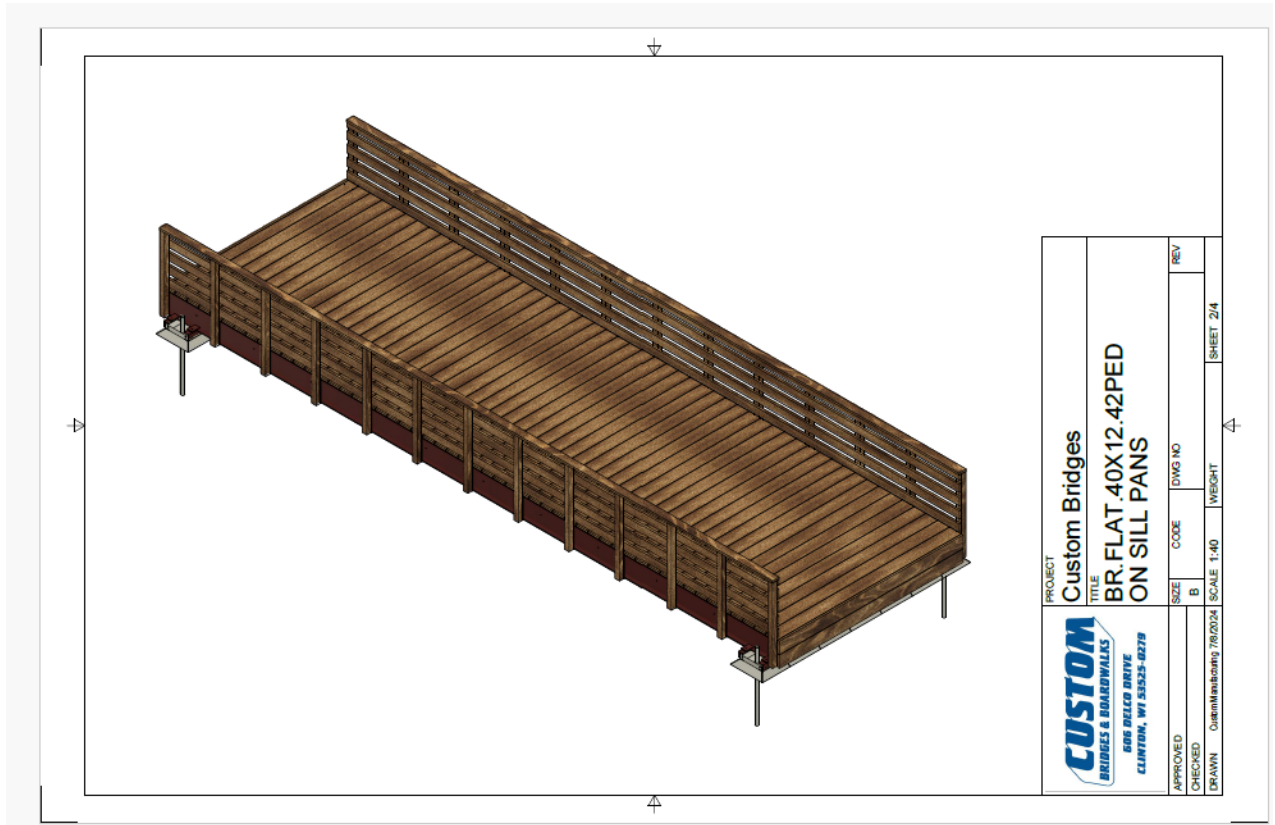
Split-Rail Fence



Park Shelter



Bridge



<b>CUSTOM</b> BRIDGES & BOARDWALKS 808 BRIDGE DRIVE CLAYTON, NY 13525-6278		PROJECT Custom Bridges	
APPROVED		TITLE BR FLAT .40X12.42PED ON SILL PANS	
CHECKED	SIZE B	CODE	DWG NO
DRAWN	Customer/Job 78/0024	SCALE 1:40	WEIGHT
			REV
			SHEET 2/4

Fitness Stations





Gaga Pit





To: Park Board of Commissioners  
From: Bill Byron  
Subject: Informational Items  
Date: July 22<sup>nd</sup>, 2024

### **Split Rail Fence Update**

We are working on the bid manual for the split-rail fence and are tentatively scheduled to have the bids due on August 20<sup>th</sup> so that we can review and then accept/reject the bids at our Board meeting on August 26<sup>th</sup>. We are waiting to hear back from a few contractors to see if a required completion date of September 30<sup>th</sup> is feasible, and if it is not, we can discuss whether we should still move forward with installing the fence prior to the rest of the Willow Park project.

### **Pony Backstop Netting Update**

The initial cost estimate came in around \$43,000, which means this project will need go through the public bidding process. We are working on developing the specifications for that project and will keep you updated on our timeline as we move forward.

### **Irrigation Pump Replacement Update**

The replacement of our irrigation pump is another project that must be publicly bid, as the initial estimates were all above \$60,000. We are in the early stages of this project and hope to have bid specifications ready sometime this fall.

# SUPERINTENDENT'S REPORT



To: Park Board of Commissioners  
From: Jim Reuter  
Subject: Staff Update  
Date: July 22<sup>nd</sup>, 2024

Bob Murrin is joining our Parks and Facilities Maintenance team as our Parks and Facilities Technician. His first day of work is Monday, July 22<sup>nd</sup>. We are thrilled to have someone with Bob's expertise joining us.

# CONSENT AGENDA

**NORTHFIELD PARK DISTRICT**  
**REGULAR BOARD MEETING MINUTES DRAFT**  
**MONDAY, JUNE 24, 2024**  
**NORTHFIELD COMMUNITY CENTER**  
**6:30 PM**

**AGENDA**

1. Roll Call

Commissioner Pave called the meeting to order at 6:30 p.m. and a roll call was made.

Present: Commissioners Brandel, Filoramo, Manojlovski, Kennedy, Lutz, Pave

Absent: Commissioners: Klein

Also, present staff members Byron, Reuter, and Guillen

2. Approval / Additions to Agenda

None

3. Audience Comments

Board members shared that some residents have expressed confusion about Glenview pool passes. Staff confirmed that if the user is a Northfield resident they get discounted rates on season passes only, not daily fees.

4. Correspondence

None

5. Director's Report

a. 2024-2025 Budget Approval in Tentative Form

Commissioner Lutz made a motion to approve the 2024-2025 Tentative Budget & Appropriations as presented.

Commissioner Kennedy seconded the motion. A roll vote call was made.

Voting Aye: Commissioners: Brandel, Filoramo, Manojlovski, Kennedy, Lutz, Pave

Voting Nay: Commissioners: None

Absent: Commissioner: Klein

Abstain: Commissioners: None

Motion passed.

Highlights of the budget process:

- ERI balance payments can be made at any time. This year the estimated additional payment is 40K with 21K being paid through the employer rate.
- Additional capital transfer from Recreation fund To Capital fund is 200k.
- 2025 Willow Park project is included in the budget
- Legal bid specs for netting – canopy for the backstop will be available soon.
- Tower Road Park project is contingent on fundraising and is not included in the budget. Northfield Parks Foundation to meet soon to discuss fundraising. Hopeful to include this project in the proposed budget for 2025-2026.
  - Naming rights terms are set by the park district and typically do not exceed 25 years. This concept fits the length of this agreement and should not go beyond the lease time.

b. Willow Park Project Update

- The new entry/walkway might have to be asphalt. Still deciding on the best option.
- Disk golf course- slightly rerouted.
- Gaga pit- location is being decided. Staff are encouraged to inquire from the school; they may have leftovers.
- Tree replacements on the gardens – budget has increased

c. Tower Road Park Project Update

Still deciding on the specifics of the playground.

Security lighting and emergency phone feasibility to be investigated and staff will engage the Village.

d. Informational Items

Split Rail Fence Permit is the next step. To apply for the permit a letter is needed stating that the school permits the park district to pay and put a fence.

The fence and mulch beds will be done first then the planting when the willow park project starts. Installation is expected in August or September.

6. Consent Agenda

- Approval of May 20<sup>th</sup>, 2024, Board Meeting Minutes
- Approval of June 10<sup>th</sup>, 2024, Administrative & Finance Committee Meeting Minutes
- Approval of Cash Expenditures for Month of May 2024

Commissioner Brandel made a motion to approve the consent agenda. Commissioner Kennedy seconded the motion. A roll vote call was made.

Voting Aye: Commissioners: Brandel, Filoramo, Manojlovski, Kennedy, Lutz, Pave

Voting Nay: Commissioners:

Absent: Commissioner: Klein

Abstain: Commissioners:

Motion passed.

7. Agency Reports

- Finance May 2024  
Budget completed to be approved in August
- Recreation / Park Grounds and Facilities
  - Stormy was unable to do concessions for the tournament at the last minute
  - Summer Camp is running quite well
  - New pickle ball program is launching
  - Family fun fair was a great success
  - Market and Music has been going great
  - 4<sup>th</sup> of July is all set
  - Yoga in the park has happened and two more sessions are coming up.
  - Lots of Rentals at Clarkson -Birthday parties, Christenings, reunions, etc

8. Adjournment

Commissioner Kennedy made a motion to adjourn the regular board meeting at 7:07pm. Commissioner Brandel seconded the motion. A roll vote call was made.

Voting Aye: Commissioners: Brandel, Filoramo, Manojlovski, Kennedy, Lutz, Pave  
Voting Nay: Commissioners: None  
Absent: Commissioner: Klein  
Abstain: Commissioners: None  
Motion passed.



CHECK REGISTER FOR NORTHFIELD PARK DISTRICT  
CHECK DATE 06/01/2024 - 06/30/2024

Check Date	Check	Vendor Name	Amount
<b>Bank OPER ACCOUNTS PAYABLE AND PAYROLL</b>			
06/07/2024	1046(A)	EXCALIBUR TECHNOLOGY CORP	23.84
06/07/2024	1047(A)	EXCALIBUR TECHNOLOGY CORP	23.84
06/07/2024	1048(A)	EXCALIBUR TECHNOLOGY CORP	1,092.30
06/07/2024	1049(A)	HCK GROUP, INC	257.50
06/07/2024	1050(A)	NSSRA	35,060.26
06/07/2024	1051(A)	PDRMA	2,727.37
06/07/2024	1052(A)	RECORD - A - HIT	750.00
06/07/2024	1053(A)	SPORTS PLUS INC	572.25
06/07/2024	1054(A)	TRESSLER LLP	858.00
06/07/2024	1055(E)	GLOBAL LIFE LIBERTY NATIONAL	205.16
06/07/2024	1056(E)	ILLINOIS DEPT OF REVENUE	1,528.43
06/07/2024	1057(E)	IMRF	7,618.23
06/07/2024	1058(E)	NATIONWIDE RETIREMENT SOLUTIO	70.00
06/07/2024	1059(E)	SOCIAL SECURITY ADMINISTRATIO	8,475.86
06/07/2024	22746	* BANNER PRESCHOOL	250.00
06/07/2024	22747	ANTLER CHANDELIER LLC	500.00
06/07/2024	22748	BEN TATAR MUSIC, LLC	450.00
06/07/2024	22749	BESS HARDWARE	30.97
06/07/2024	22750	BOPOLOGY INC.	750.00
06/07/2024	22751	CHRIS FASCIONE	450.00
06/07/2024	22752	CORBIN ANDRICK	250.00
06/07/2024	22753	DAN MCGUIRE	3,600.00
06/07/2024	22754	DAVID BURNELL	1,000.00
06/07/2024	22755	DIRECT TV	289.98
06/07/2024	22756	DURABILT FENCE	2,295.00
06/07/2024	22757	FROGLADY PRESENTATIONS	500.00
06/07/2024	22758	HENRY DICKHOFF	250.00
06/07/2024	22759	JARED RABIN	250.00
06/07/2024	22760	JEANIE B MUSIC LLC	550.00
06/07/2024	22761	JOHN GAETANO	500.00
06/07/2024	22762	KAMINSKI ARCHITECTS LTD.	27,440.00
06/07/2024	22763	LOUIS ZAGORAS	1,300.00
06/07/2024	22764	NANNI NIKI MUSIC LLC	500.00
06/07/2024	22765	NEW TRIER AQUATICS	1,617.00
06/07/2024	22766	OUR MUSIC INSTITUTE	300.00
06/07/2024	22767	PDRMA	3,176.45
06/07/2024	22768	PLANSOURCE	2,369.83
06/07/2024	22769	ROBERT K. DICKE	250.00
06/07/2024	22770	ROGER SOSA	700.00
06/07/2024	22771	Santi Khairassame	250.00
06/07/2024	22772	SAVATREE, LLC	13,353.75
06/07/2024	22773	SHELLY J. KELLY	500.00
06/07/2024	22774	STEVEN J. BALAZS	550.00
06/07/2024	22775	THE MULCH CENTER	437.00
06/07/2024	22776	VINCENT S. BARBER	1,300.00
06/07/2024	22777	VINCENT S. BARBER	1,300.00
06/07/2024	22778	VINCENT S. BARBER	1,300.00
06/07/2024	22779	VINCENT S. BARBER	1,300.00
06/07/2024	22780	VINCENT S. BARBER	1,300.00
06/07/2024	22781	VINCENT S. BARBER	1,300.00
06/07/2024	22782	VINCENT S. BARBER	1,300.00
06/07/2024	22783	VINCENT S. BARBER	1,300.00
06/21/2024	1060(A)	HIGH TOUCH - HIGH TECH	2,180.00
06/21/2024	1061(A)	HITCHCOCK DESIGN GROUP	8,000.00
06/21/2024	1062(A)	NORTH AMERICAN	873.39
06/21/2024	1063(A)	OPP. FRANCHISING, INC	3,551.00
06/21/2024	1064(A)	RAMROD DISTRIBUTORS, INC.	544.94
06/21/2024	1065(A)	SPORTS PLUS INC	616.88
06/21/2024	1066(E)	DIRECT ENERGY BUSINESS	2,837.58
06/21/2024	1067(E)	DIRECT ENERGY BUSINESS	1,958.85
06/21/2024	1068(E)	DIRECT ENERGY BUSINESS	154.07
06/21/2024	1069(E)	ELAVON	26.56
06/21/2024	1070(E)	FIRST BANK CARD	13,524.38
06/21/2024	1071(E)	NORTHBROOK BANK & TRUST	93.25
06/21/2024	1072(E)	ILLINOIS DEPT OF REVENUE	2,149.78
06/21/2024	1073(E)	IMRF	7,780.55
06/21/2024	1074(E)	NATIONWIDE RETIREMENT SOLUTIO	70.00
06/21/2024	1075(E)	SOCIAL SECURITY ADMINISTRATIO	11,035.62
06/21/2024	1076(A)	GLOBAL LIFE LIBERTY NATIONAL	205.16
06/21/2024	22784	ACTIVE ALARM COMPANY, INC.	310.50
06/21/2024	22785	ADVANCED TURF SOLUTIONS	1,968.00

CHECK REGISTER FOR NORTHFIELD PARK DISTRICT

CHECK DATE 06/01/2024 - 06/30/2024

Check Date	Check	Vendor Name	Amount
<b>Bank OPER ACCOUNTS PAYABLE AND PAYROLL</b>			
06/21/2024	22786	CONSERV FS, INC	1,127.83
06/21/2024	22787	DAVE DINASO	675.00
06/21/2024	22788	DIRECT FITNESS SOLUTIONS, INC	4,250.00
06/21/2024	22789	F.E. MORAN INC. MECHANICAL SE	9,636.00
06/21/2024	22790	FIFTH THIRD BANK	155,200.00
06/21/2024	22791	NEW TRIER HIGH SCHOOL	6,279.40
06/21/2024	22792	NORTHFIELD PLUMBING, INC.	1,362.34
06/21/2024	22793	PADDY LYNN STORYACTING	500.00
06/21/2024	22794	ROBOTHINK	1,896.00
06/21/2024	22795	SAVATREE, LLC	14,073.75
06/21/2024	22796	SMART INDUSTRY PRODUCTS, LLC	180.00
06/21/2024	22797	SUNSET RIDGE SCHOOL DIST. # 2	8,501.42
06/21/2024	22798	THE HOME CITY ICE COMPANY	307.80
06/21/2024	22799	VILLAGE OF NORTHFIELD	717.58
06/21/2024	22800	VILLAGE OF NORTHFIELD	50.00
06/21/2024	22801	WASTE MANAGEMENT NW	573.59
OPER TOTALS:			
Total of 87 Checks:			397,534.24
Less 0 Void Checks:			0.00
Total of 87 Disbursements:			<u>397,534.24</u>

# AGENCY REPORTS

MONTHLY BOARD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 06/30/2024

GL Number	Description	YTD Balance 06/30/2023	YTD Balance 06/30/2024	YTD MONTH BUDGET	23-24 Amended Budget	YTD VARIANCE
<b>Fund: 01 CORPORATE FUND</b>						
<b>Account Category: Revenues</b>						
3010	TAXES	798,936.15	860,901.29	830,000.00	830,000.00	30,901.29
3070	BANK INTEREST	33,585.63	101,474.43	30,000.00	30,000.00	71,474.43
3091	NSSRA REIMBURSEMENT	9,200.00		0.00	0.00	
3099	MISCELLANEOUS REVENUE	5,204.02	1,946.13	1,500.00	1,500.00	446.13
	Revenues	<u>846,925.80</u>	<u>964,321.85</u>	<u>861,500.00</u>	<u>861,500.00</u>	<u>102,821.85</u>
<b>Account Category: Expenditures</b>						
4008	FT SALARIES	355,534.39	302,861.06	306,316.61	306,316.61	(3,455.55)
4009	PT SALARIES	73,051.28	79,179.59	75,923.72	75,923.72	3,255.87
4015	HEALTH INSURANCE	112,795.71	112,480.32	119,564.36	119,564.36	(7,084.04)
4026	GAS / MILEAGE REIMBURSEMENT	4,874.64	2,486.09	3,360.00	3,360.00	(873.91)
4050	DUES & EDUCATION	9,585.29	12,308.22	13,760.00	13,760.00	(1,451.78)
4099	MISC -EXP	6,644.49	3,831.93	7,000.00	7,000.00	(3,168.07)
5022	PHONE	9,628.23	9,677.10	11,500.00	11,500.00	(1,822.90)
5023	INTERNET / CABLE	6,634.83	7,528.88	7,930.00	7,930.00	(401.12)
5035	MARKETING	3,583.03	6,642.20	5,000.00	5,000.00	1,642.20
5040	LEGAL & PROFESSIONAL	12,879.80	14,816.20	10,000.00	10,000.00	4,816.20
5060	CONTRACTUAL	75,046.35	61,408.25	54,380.69	54,380.69	7,027.56
6010	SMALL EQUIPMENT	5,878.73	11,314.64	9,000.00	9,000.00	2,314.64
6021	SUPPLIES	2,410.23	2,362.83	3,000.00	3,000.00	(637.17)
6025	POSTAGE	1,930.99	2,646.06	2,365.00	2,365.00	281.06
6070	SAFETY	3,131.34	2,500.37	4,875.00	4,875.00	(2,374.63)
9992	FUND TRANSFER	205,289.00	120,000.00	120,000.00	120,000.00	
	Expenditures	<u>888,898.33</u>	<u>752,043.74</u>	<u>753,975.38</u>	<u>753,975.38</u>	<u>(1,931.64)</u>
<b>Fund 01 - CORPORATE FUND:</b>						
	TOTAL REVENUES	846,925.80	964,321.85	861,500.00	861,500.00	
	TOTAL EXPENDITURES	888,898.33	752,043.74	753,975.38	753,975.38	
	NET OF REVENUES & EXPENDITURES:	<u>(41,972.53)</u>	<u>212,278.11</u>	<u>107,524.62</u>	<u>107,524.62</u>	
	BEG. FUND BALANCE	334,289.14	292,316.61		292,316.61	
	END FUND BALANCE	292,316.61	504,594.72		399,841.23	

MONTHLY BOARD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 06/30/2024

GL Number	Description	YTD Balance 06/30/2023	YTD Balance 06/30/2024	YTD MONTH BUDGET	23-24 Amended Budget	YTD VARIANCE
<b>Fund: 03 RECREATION</b>						
<b>Account Category: Revenues</b>						
3000	SERVICE REVENUE-SCHOOL CONTRACT	36,070.84	33,663.00	36,124.00	36,124.00	(2,461.00)
3010	TAXES	81,078.49	93,362.53	90,000.00	90,000.00	3,362.53
3020	USER FEES	845,767.04	914,093.15	762,416.75	762,416.75	151,676.40
3030	RENTAL	346,364.80	350,215.48	305,975.00	305,975.00	44,240.48
3050	CONCESSION REVENUE	23,398.61	14,662.66	19,000.00	19,000.00	(4,337.34)
3060	CONTRIBUTIONS/SPONSORSHIPS	46,796.21	49,250.00	44,000.00	44,000.00	5,250.00
3099	MISCELLANEOUS REVENUE	1,288.83	1,150.00	0.00	0.00	1,150.00
9994	TRANS. FROM CORPORATE	3,083.00	3,083.00	3,083.00	3,083.00	
Revenues		<u>1,383,847.82</u>	<u>1,459,479.82</u>	<u>1,260,598.75</u>	<u>1,260,598.75</u>	<u>198,881.07</u>
<b>Account Category: Expenditures</b>						
4008	FT SALARIES	258,370.95	241,465.27	252,369.27	252,369.27	(10,904.00)
4009	PT SALARIES	206,467.84	247,097.78	238,996.30	238,996.30	8,101.48
5021	ELECTRICITY	24,984.85	46,308.56	45,100.00	45,100.00	1,208.56
5024	WATER	33,876.97	36,843.25	42,000.00	42,000.00	(5,156.75)
5025	GAS	2,733.56	10,740.17	5,500.00	5,500.00	5,240.17
5035	MARKETING	3,660.24	3,735.26	6,700.00	6,700.00	(2,964.74)
5060	CONTRACTUAL	303,920.66	347,776.13	344,396.85	344,396.85	3,379.28
5061	REPAIR & MAINTENANCE	107,335.70	125,365.66	109,850.00	109,850.00	15,515.66
6010	SMALL EQUIPMENT	3,770.60	7,226.50	17,000.00	17,000.00	(9,773.50)
6020	CAPITAL PURCHASES	1,445.45	12,841.24	7,000.00	7,000.00	5,841.24
6021	SUPPLIES	55,642.50	61,718.04	74,150.00	74,150.00	(12,431.96)
6050	CONCESSION SUPPLIES	9,156.90	8,718.97	8,500.00	8,500.00	218.97
7091	LOAN REPAYMENT-EQUIP. PURCH	16,315.06	16,900.39	16,900.39	16,900.39	
7092	LOAN REPAYMENT-INTEREST	1,819.75	1,234.42	1,234.42	1,234.42	
9992	FUND TRANSFER	198,839.00	306,000.00	106,000.00	106,000.00	200,000.00
Expenditures		<u>1,228,340.03</u>	<u>1,473,971.64</u>	<u>1,275,697.23</u>	<u>1,275,697.23</u>	<u>198,274.41</u>
<b>Fund 03 - RECREATION:</b>						
TOTAL REVENUES		1,383,847.82	1,459,479.82	1,260,598.75	1,260,598.75	
TOTAL EXPENDITURES		1,228,340.03	1,473,971.64	1,275,697.23	1,275,697.23	
NET OF REVENUES & EXPENDITURES:		<u>155,507.79</u>	<u>(14,491.82)</u>	<u>(15,098.48)</u>	<u>(15,098.48)</u>	
BEG. FUND BALANCE		348,356.10	503,863.89		503,863.89	
END FUND BALANCE		503,863.89	489,372.07		488,765.41	

MONTHLY BOARD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 06/30/2024

GL Number	Description	YTD Balance 06/30/2023	YTD Balance 06/30/2024	YTD MONTH BUDGET	23-24 Amended Budget	YTD VARIANCE
<b>Fund: 05 SPECIAL -NSSRA</b>						
<b>Account Category: Revenues</b>						
3010	TAXES	186,875.17	213,348.22	193,000.00	193,000.00	20,348.22
3099	MISCELLANEOUS REVENUE	4,636.15		0.00	0.00	
	Revenues	<u>191,511.32</u>	<u>213,348.22</u>	<u>193,000.00</u>	<u>193,000.00</u>	<u>20,348.22</u>
<b>Account Category: Expenditures</b>						
4008	FT SALARIES	25,174.27	27,810.86	28,444.25	28,444.25	(633.39)
4009	PT SALARIES	1,848.04	5,811.35	5,488.08	5,488.08	323.27
7010	NSSRA -EXPENSE	92,605.87	103,689.93	90,291.42	90,291.42	13,398.51
9992	FUND TRANSFER	97,499.00	65,254.00	66,050.00	66,050.00	(796.00)
	Expenditures	<u>217,127.18</u>	<u>202,566.14</u>	<u>190,273.75</u>	<u>190,273.75</u>	<u>12,292.39</u>
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		191,511.32	213,348.22	193,000.00	193,000.00	
TOTAL EXPENDITURES		217,127.18	202,566.14	190,273.75	190,273.75	
NET OF REVENUES & EXPENDITURES:		<u>(25,615.86)</u>	<u>10,782.08</u>	<u>2,726.25</u>	<u>2,726.25</u>	
BEG. FUND BALANCE		184,551.83	158,935.97		158,935.97	
END FUND BALANCE		158,935.97	169,718.05		161,662.22	

MONTHLY BOARD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 06/30/2024

GL Number	Description	YTD Balance 06/30/2023	YTD Balance 06/30/2024	YTD MONTH BUDGET	23-24 Amended Budget	YTD VARIANCE
<b>Fund: 07 AUDITING</b>						
<b>Account Category: Revenues</b>						
3010	TAXES	5,509.66	10,252.75	8,700.00	8,700.00	1,552.75
	Revenues	<u>5,509.66</u>	<u>10,252.75</u>	<u>8,700.00</u>	<u>8,700.00</u>	<u>1,552.75</u>
<b>Account Category: Expenditures</b>						
5040	LEGAL & PROFESSIONAL	10,050.00	11,875.00	8,900.00	8,900.00	2,975.00
	Expenditures	<u>10,050.00</u>	<u>11,875.00</u>	<u>8,900.00</u>	<u>8,900.00</u>	<u>2,975.00</u>
Fund 07 - AUDITING:						
TOTAL REVENUES		5,509.66	10,252.75	8,700.00	8,700.00	
TOTAL EXPENDITURES		<u>10,050.00</u>	<u>11,875.00</u>	<u>8,900.00</u>	<u>8,900.00</u>	
NET OF REVENUES & EXPENDITURES:		(4,540.34)	(1,622.25)	(200.00)	(200.00)	
BEG. FUND BALANCE		21,972.81	17,432.47		17,432.47	
END FUND BALANCE		17,432.47	15,810.22		17,232.47	

MONTHLY BOARD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 06/30/2024

GL Number	Description	YTD Balance 06/30/2023	YTD Balance 06/30/2024	YTD MONTH BUDGET	23-24 Amended Budget	YTD VARIANCE
<b>Fund: 09 LIABILITY INSURANCE</b>						
<b>Account Category: Revenues</b>						
3010	TAXES	28,449.38	34,798.29	31,000.00	31,000.00	3,798.29
9994	TRANS. FROM CORPORATE	4,000.00		0.00	0.00	
	Revenues	<u>32,449.38</u>	<u>34,798.29</u>	<u>31,000.00</u>	<u>31,000.00</u>	<u>3,798.29</u>
<b>Account Category: Expenditures</b>						
4008	FT SALARIES	5,203.96	4,725.20	4,725.00	4,725.00	0.20
7020	LIABILITY INSURANCE	29,261.29	33,099.33	30,123.20	30,123.20	2,976.13
	Expenditures	<u>34,465.25</u>	<u>37,824.53</u>	<u>34,848.20</u>	<u>34,848.20</u>	<u>2,976.33</u>
Fund 09 - LIABILITY INSURANCE:						
TOTAL REVENUES		32,449.38	34,798.29	31,000.00	31,000.00	
TOTAL EXPENDITURES		34,465.25	37,824.53	34,848.20	34,848.20	
NET OF REVENUES & EXPENDITURES:		<u>(2,015.87)</u>	<u>(3,026.24)</u>	<u>(3,848.20)</u>	<u>(3,848.20)</u>	
BEG. FUND BALANCE		15,278.03	13,262.16		13,262.16	
END FUND BALANCE		13,262.16	10,235.92		9,413.96	



MONTHLY BOARD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 06/30/2024

GL Number	Description	YTD Balance 06/30/2023	YTD Balance 06/30/2024	YTD MONTH BUDGET	23-24 Amended Budget	YTD VARIANCE
<b>Fund: 11 SOCIAL SECURITY</b>						
<b>Account Category: Revenues</b>						
3010	TAXES	61,244.48	68,511.18	67,000.00	67,000.00	1,511.18
	Revenues	<u>61,244.48</u>	<u>68,511.18</u>	<u>67,000.00</u>	<u>67,000.00</u>	<u>1,511.18</u>
<b>Account Category: Expenditures</b>						
4011	WITHOLDING	68,259.57	70,440.96	70,798.40	70,798.40	(357.44)
	Expenditures	<u>68,259.57</u>	<u>70,440.96</u>	<u>70,798.40</u>	<u>70,798.40</u>	<u>(357.44)</u>
Fund 11 - SOCIAL SECURITY:						
TOTAL REVENUES		61,244.48	68,511.18	67,000.00	67,000.00	
TOTAL EXPENDITURES		<u>68,259.57</u>	<u>70,440.96</u>	<u>70,798.40</u>	<u>70,798.40</u>	
NET OF REVENUES & EXPENDITURES:		(7,015.09)	(1,929.78)	(3,798.40)	(3,798.40)	
BEG. FUND BALANCE		35,684.25	28,669.16		28,669.16	
END FUND BALANCE		28,669.16	26,739.38		24,870.76	

MONTHLY BOARD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 06/30/2024

GL Number	Description	YTD Balance 06/30/2023	YTD Balance 06/30/2024	YTD MONTH BUDGET	23-24 Amended Budget	YTD VARIANCE
<b>Fund: 13 IMRF</b>						
<b>Account Category: Revenues</b>						
3010	TAXES	64,235.70	75,664.61	74,000.00	74,000.00	1,664.61
	Revenues	<u>64,235.70</u>	<u>75,664.61</u>	<u>74,000.00</u>	<u>74,000.00</u>	<u>1,664.61</u>
<b>Account Category: Expenditures</b>						
4012	IMRF	60,085.29	55,228.48	72,912.30	72,912.30	(17,683.82)
	Expenditures	<u>60,085.29</u>	<u>55,228.48</u>	<u>72,912.30</u>	<u>72,912.30</u>	<u>(17,683.82)</u>
Fund 13 - IMRF:						
TOTAL REVENUES		64,235.70	75,664.61	74,000.00	74,000.00	
TOTAL EXPENDITURES		<u>60,085.29</u>	<u>55,228.48</u>	<u>72,912.30</u>	<u>72,912.30</u>	
NET OF REVENUES & EXPENDITURES:		4,150.41	20,436.13	1,087.70	1,087.70	
BEG. FUND BALANCE		25,719.51	29,869.92		29,869.92	
END FUND BALANCE		29,869.92	50,306.05		30,957.62	

MONTHLY BOARD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 06/30/2024

GL Number	Description	YTD Balance 06/30/2023	YTD Balance 06/30/2024	YTD MONTH BUDGET	23-24 Amended Budget	YTD VARIANCE
<b>Fund: 15 CAPITAL PROJECTS</b>						
<b>Account Category: Revenues</b>						
3070	BANK INTEREST		423.12	0.00	0.00	423.12
3098	EQUIPMENT SALE PROCEEDS		1,927.00	0.00	0.00	1,927.00
3099	MISCELLANEOUS REVENUE		387.50	0.00	0.00	387.50
9991	TRANSFER FROM REC	198,839.00	306,000.00	106,000.00	106,000.00	200,000.00
9993	TRANS. FROM NSSRA	94,416.00	62,171.00	62,967.00	62,967.00	(796.00)
9994	TRANS. FROM CORPORATE	201,289.00	120,000.00	120,000.00	120,000.00	
	Revenues	<u>494,544.00</u>	<u>490,908.62</u>	<u>288,967.00</u>	<u>288,967.00</u>	<u>201,941.62</u>
<b>Account Category: Expenditures</b>						
5040	LEGAL & PROFESSIONAL	3,694.00	96,174.73	60,300.00	60,300.00	35,874.73
6019	SOFTWARE UPGRADES/SUBSCRIPTION/ADDIT		13,250.00	0.00	0.00	13,250.00
6020	CAPITAL PURCHASES	140,905.00	72,814.39	126,270.00	126,270.00	(53,455.61)
7090	COMMUNITY CENTER LOAN	70,039.11	70,039.11	70,039.11	70,039.11	
7091	LOAN REPAYMENT-EQUIP. PURCH	133,333.00	133,333.00	133,333.00	133,333.00	
7092	LOAN REPAYMENT-INTEREST	27,200.00	24,496.35	24,533.00	24,533.00	(36.65)
	Expenditures	<u>375,171.11</u>	<u>410,107.58</u>	<u>414,475.11</u>	<u>414,475.11</u>	<u>(4,367.53)</u>
<b>Fund 15 - CAPITAL PROJECTS:</b>						
	TOTAL REVENUES	494,544.00	490,908.62	288,967.00	288,967.00	
	TOTAL EXPENDITURES	375,171.11	410,107.58	414,475.11	414,475.11	
	NET OF REVENUES & EXPENDITURES:	<u>119,372.89</u>	<u>80,801.04</u>	<u>(125,508.11)</u>	<u>(125,508.11)</u>	
	BEG. FUND BALANCE	534,326.38	653,699.27		653,699.27	
	END FUND BALANCE	653,699.27	734,500.31		528,191.16	
<b>Report Totals:</b>						
	TOTAL REVENUES - ALL FUNDS	3,080,268.16	3,317,285.34	2,784,765.75	2,784,765.75	
	TOTAL EXPENDITURES - ALL FUNDS	2,882,396.76	3,014,058.07	2,821,880.37	2,821,880.37	
	NET OF REVENUES & EXPENDITURES:	<u>197,871.40</u>	<u>303,227.27</u>	<u>(37,114.62)</u>	<u>(37,114.62)</u>	

07/17/2024

BALANCE WITH VARIANCE FOR NORTHFIELD PARK DISTRICT  
 Balance As Of 06/30/2024

GL Number	Description	YTD Balance	YTD Balance	YTD Balance Diff
		06/30/2024	06/30/2023	06/30/2024 06/30/2023
<b>Account Category: Assets</b>				
1000	NVB OPERATING-NORTHVIEW 0306	83,230.77	193,883.16	(110,652.39)
1003	NVB PETTY CHECKING 000430023000031	985.87	769.87	216.00
1007	ILLINOIS FUNDS MM 007139101443	635.97	606.67	29.30
1010	NVB TAX ACCT 7530000691	866,679.66	32,994.32	833,685.34
1013	PETTY CASH BOX @ COMMUNITY CTR	100.00	100.00	0.00
1016	NVB GRANT ACCOUNT-8703694399	203,496.24	407,648.29	(204,152.05)
1017	NVB SAVINGS-6025	1,473,703.90	1,441,880.07	31,823.83
1200	ACCOUNTS RECEIVABLE	1,628.82	19,304.38	(17,675.56)
1210	ACCOUNTS RECEIVABLE OTHER	11.00	31,986.73	(32,008.53)
1250	TAXES RECEIVABLE	758,973.46	758,973.46	0.00
1300	PREPAID EXPENSES	263,462.99	268,068.55	(4,605.56)
	PROVIDED FOR LONG TERM	933,333.00	1,066,667.00	(133,334.00)
	PROVIDED FOR LONG TERM	740,687.49	794,830.00	(54,142.51)
<b>Assets</b>		<b>5,326,929.17</b>	<b>5,017,712.50</b>	<b>309,183.87</b>
<b>Account Category: Liabilities</b>				
2000	ACCOUNTS PAYABLE	57,639.76	63,738.15	(6,098.39)
2001	SECURITY DEPOSITS PAYABLE	2,750.00	2,000.00	750.00
2010	OTHER PAYABLES	37,650.13	31,591.79	6,091.14
2011	EMPLOYEE COMPENSATION	41,096.03	48,360.77	(7,264.74)
2050	DEFERRED REVENUE	731,100.81	529,416.52	201,684.29
2055	DEFERRED CONCESSIONS	1,668.12	3,130.02	(1,461.90)
2056	DEFERRED SPONSORSHIP/CONTRIBUTIONS	11,750.00	12,750.00	(1,000.00)
2060	DEFERRED TAX REVENUE	758,973.46	758,973.46	0.00
2300	FAMILY CREDIT	8,938.05	8,205.34	732.71
	PROVIDED FOR LONG TERM	933,333.00	1,066,667.00	(133,334.00)
	PROVIDED FOR LONG TERM	740,687.49	794,830.00	(54,142.51)
<b>Liabilities</b>		<b>3,325,586.85</b>	<b>3,319,663.05</b>	<b>5,956.60</b>
<b>Account Category: Fund Equity</b>				
9000		1,698,049.45	1,500,178.05	197,871.40
<b>Fund Equity</b>		<b>1,698,049.45</b>	<b>1,500,178.05</b>	<b>197,871.40</b>
Revenues		3,317,285.34	3,080,268.16	237,017.18
Expenditures		3,014,058.07	2,882,396.76	131,661.31
<b>Total All Funds</b>		<b>2,001,276.72</b>	<b>1,698,049.45</b>	<b>303,227.27</b>

## Parks and Recreation Report July 2024

- Facilities
  - Community Center Gym
    - All our regular rentals have concluded for the year, but some various rentals are ongoing through the rest of the summer.
    - We are once again working with Joe D'Silva and Hot Shots Sports to book them for regular rentals beginning this fall.
  - Fitness Center
    - We currently have 185 active fitness memberships, with 64 of those enrolled under the installment billing plan.
  - Baseball/Softball Fields
    - Baseball and softball spring-summer rentals are booked through July 23<sup>rd</sup> and we are working with our user groups to book all their fall fields.
  - Soccer Fields
    - Both fields at Willow Park will reopen in August.
  - Pickleball/Tennis Courts
    - Online court reservations are as popular as ever.
  - Clarkson Lodge
    - Clarkson Lodge was rented 3 times this month and NSSRA's usage during the week is ongoing through August 2<sup>nd</sup>.
- Programs
  - Before Care
    - Registration opened for the 2024-25 school year on July 15<sup>th</sup>.
  - Pre-Pre-K
    - Registration opened for the 2024-25 school year on July 15<sup>th</sup>. All the families who pre-registered through NFCNS have been contacted and we are working to get them all enrolled in our program.
  - Club Dolphin
    - Registration opened for the 2024-25 school year on July 15<sup>th</sup>.
  - Classes
    - Our NTA Pre-Competitive Swim Classes will resume in August.
    - Our July Yoga in the Park at Clarkson Park was on Saturday, July 13<sup>th</sup>, and was successful with 10 people in attendance.
  - Summer Camp
    - Summer camp is running as smoothly as ever.
  - Pickleball
    - Our July camp for intermediate level players started on July 12<sup>th</sup> and this session is full once again.
    - Our first ever session of pickleball leagues was a great success and our summer sessions started July 10<sup>th</sup>.
    - We are hosting our first pickleball tournament on Saturday, August 17<sup>th</sup>. The tournament is also for players at the 3.0-4.5 skill level. It is a mixed tournament, and all players register as a pair for the tournament.
    - Three and Me private/semi-private lessons run by Dan McGuire have had a great following.

- Special Events
  - Market & Music is once again a huge hit in the community and runs on Wednesdays the rest of the summer through August 7<sup>th</sup>.
    - The Parks Foundation is selling Clarkson Cookout VIP raffle tickets again at their tent each week. The drawing for two winners will be held on the last August 7 Market & Music.
  - The 4<sup>th</sup> of July festivities at Willow Park were a great success again this year with around 1500 people in attendance. Hofherr Meat Co. sold food and we handled beer sales, cotton candy, and sno-cones. The Foundation was here giving away popcorn as well.
  - Clarkson Cookout will take place on Saturday, September 7<sup>th</sup>. The Noize will perform at 4:30PM and Panic at the Costco at 7:00PM; Hofherr Meat Co. will again judge the Steve Soler Northfield Rib contest; kid's activities are from 4:00-7PM; Stormy's Tavern & Grille will run concessions/beer tent; and the fireworks show will start at dusk around 8PM.
- Parks Update
  - The established grass on the soccer fields at Willow Park has really "woken up" and is growing at an incredibly fast rate and the areas in the goal mouths were seeded a second time and covered with peat in hopes to get grass re-established in those bare spots.
  - The irrigation line along the Community Center was replaced with a drip line to hopefully ensure the building "rust" will not return after being cleaned at the beginning of the month.
  - All the Community Center windows and doors were professionally cleaned earlier this month.
  - The irrigation pump control seems to be holding enough pressure to water but is still having intermittent over/under pressure issues related to the failing RPZ and the age of the pump in the well. Both issues are currently being addressed. The RPZ will be replaced at the end of this month and we are exploring options to replace the well pump and motor that are under performing.