

NORTHFIELD PARK DISTRICT
BOARD OF PARK COMMISSIONERS
MONTHLY MEETING
MONDAY, JANUARY 13th, 2025





NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, JANUARY 13th, 2025
NORTHFIELD COMMUNITY CENTER
6:30 PM

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Correspondence
4. Audience Comments
5. Director's Report
 - a. Willow Park Project Update
 - b. Consideration to approve Paid Leave for All Workers Policy
 - c. Consideration of an Ordinance Providing for the Submission of a Limiting Rate Increase Ballot Question to the Voters of the District at the April 1, 2025 Consolidated Election
 - d. Consideration to repeal and replace Ethics Ordinance
6. Consent Agenda
 - a. Approval of November 18th, 2024, Regular Board Meeting Minutes
 - b. Approval of Cash Expenditures for Months of November and December 2024
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
8. Adjournment

CORRESPONDENCE

DIRECTOR'S REPORT



To: Park Board of Commissioners
From: Bill Byron
Subject: Willow Park Project Update
Date: January 13th, 2025

Willow Park Project Update

The Village Board approved the plans for the proposed Willow Park Improvements at their December meeting. The tentative timeline for bidding is presented below.

Bid Let: January 22nd, 2025
Bid Open: February 12th, 2025
Bid Award: February 24th, 2025 (at Regular Board Meeting)



To: Park Board of Commissioners
From: Bill Byron
Subject: Paid Leave for All Workers Policy
Date: January 13th, 2025

Policy Draft

The following language is a proposed addition to the Paid Time Off section of our Policy Manual, mandated by Cook County. The Village of Northfield is considering exempting the Park District from this mandate at their upcoming meeting on January 21st. If exempt, this policy will repeal itself.

3-17 PAID TIME OFF - PART-TIME II & III EMPLOYEES

In accordance with the Cook County Paid Leave Ordinance, and subject to and contingent upon any opt out action taken by the Village of Northfield, Part-Time II & III employees are entitled to earn paid time off. An employee may use the paid time off for any reason of the employee's choosing. Part-time II & III employees shall earn and use up to 40 hours of paid leave during each calendar year. Paid time off will accrue at the rate of one hour of paid time off for every 40 hours worked. A maximum of 40 hours of unused paid time off may be carried over annually. The paid time off accrual will begin on January 1, 2025, or at the commencement of employment, whichever is later. Part-time II & III employees will be entitled to begin using paid time off 90 days following commencement of their employment. Paid time off may be used in one-hour increments with a minimum of one hour used per day. Except for unforeseeable emergencies, requests for paid time off shall be made at least 7 calendar days before the proposed leave date.

Recommended Motion: I move to approve the addition of policy 3-17 Paid Time Off - Part-Time II & III Employees, with an effective date of January 1, 2025, subject to and contingent upon any opt out action taken by the Village of Northfield.



To: Park Board of Commissioners
 From: Bill Byron
 Subject: Consideration of Election Ordinance
 Date: January 13th, 2025

Background

The Park District Comprehensive Master Plan serves as a road map for future projects, programs, and initiatives. The plan is developed and updated through extensive community engagement to best reflect the wants and needs of the residents. The most recent update completed in 2023 drove the plans for several future projects and initiatives including development of a North Side Pocket Park, expansion of the Community Center, addition of outdoor restrooms and Maintenance Facility improvements at Willow Park, a new boardwalk in the Fox Meadow wetland, and consideration of future land acquisition.

With many of these projects centered around expansion, additional funding is needed to grow the Park District beyond its current footprint. An in-depth evaluation of funding options was conducted that looked at the major Park District funding mechanisms including property tax revenue, operating revenues, donations and debt issuance. After much consideration, a limiting rate property tax referendum was identified as a potential means to generate the sustainable funds needed to execute to the items identified in the Comprehensive Master Plan.

An informational postcard and survey were sent to all residents in December to gauge support for the identified projects and the prospect of a property tax increase to fund them. A dedicated webpage was also created to provide more details on the potential projects and the anticipated annual tax impact for residents (\$30 per \$100,000 of property value).

Survey Results

The survey closed on January 6, 2025, with 250 total responses. A summary of the results can be found below.

- 94% of respondents indicated they are taxpaying residents of Northfield Park District
- Please indicate your desire to see these projects completed within the next 5 years

	NOT INTERESTED	INDIFFERENT	SOMEWHAT INTERESTED	VERY INTERESTED	TOTAL
New North Side Pocket Park & Playground	26.40% 66	22.00% 55	22.40% 56	29.20% 73	250
Community Center Expansion	15.20% 38	9.20% 23	38.80% 97	36.80% 92	250
Fox Meadow Boardwalk Loop Extension & Playground Replacement	26.80% 67	25.60% 64	27.20% 68	20.40% 51	250
Willow Park Outdoor Restrooms & Maintenance Facility Improvements	14.00% 35	14.00% 35	33.20% 83	38.80% 97	250
Future Land Acquisition	22.00% 55	20.40% 51	29.20% 73	28.40% 71	250

- Which path do you prefer regarding Park District expansion?
 - 48%: Slower growth over a 10-20 year period as funding permits
 - 52%: Secure additional funds to expedite the implementation of the Comprehensive Master Plan

- How likely are you to support a property tax referendum?
 - 24%: Very Likely
 - 29%: Somewhat Likely
 - 10%: Indifferent
 - 11%: Somewhat Unlikely
 - 26%: Very Unlikely

Election Ordinance

Included for review are two versions of the ordinance required to place a referendum question on the ballot of the April 1, 2025, election. The only difference between the two versions is the ballot language used to describe the purpose of the referendum. Ordinance 01-13-25-01A uses the standard language “for park purposes.” Ordinance 01-13-25-01B adds more description by stating “for the purpose of funding construction and operation of the items identified in the District's 2023 Comprehensive Master Plan and for other park purposes.”

I would like to discuss the survey results and the ballot language before entertaining a motion to approve the Ordinance.

MINUTES of a regular public meeting of the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, held at the Northfield Community Center, 401 West Wagner Road, Northfield, Illinois, in said Park District at 6:30 o'clock P.M., on the 13th day of January, 2025.

* * *

The meeting was called to order and upon the roll being called the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that the Board of Park Commissioners would next consider the adoption of an ordinance providing for and requiring the submission of the proposition of increasing the limiting rate for the District to the voters of the District at the consolidated election to be held on April 1, 2025.

Whereupon Member _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each member of the Board of Park Commissioners prior to said meeting and to everyone in attendance at said meeting who requested a copy:

AN ORDINANCE NO. 01-13-25-01A providing for and requiring the submission of the proposition of increasing the limiting rate for the Northfield Park District, Cook County, Illinois, to the voters of said Park District at the consolidated election to be held on the 1st day of April, 2025.

* * *

WHEREAS, the Northfield Park District, Cook County, Illinois (the “*District*”), is subject to the Property Tax Extension Limitation Law of the State of Illinois, as amended (“*PTELL*”); and

WHEREAS, the Board of Park Commissioners of the District (the “*Board*”) does hereby find and determine that the limiting rate for the District is not sufficient to provide funds to pay the cost of providing efficient and adequate recreational programming; and

WHEREAS, the most recent levy year for which the limiting rate of the District is known is 2023; and

WHEREAS, the limiting rate for the District for levy year 2023 was 0.193% of the equalized assessed value of the taxable property therein; and

WHEREAS, the Board does hereby further find and determine that the need exists for increasing the limiting rate for the District by an additional amount equal to 0.100% above the limiting rate for levy year 2023 for park purposes and establishing the limiting rate at 0.293% of the equalized assessed value of the taxable property therein for levy year 2025; and

WHEREAS, before the limiting rate for the District for levy year 2025 may be increased to 0.293%, a proposition therefor (the “*Proposition*”) must be submitted to the voters of the District as provided by PTELL, and be approved by a majority of the voters of the District voting on the Proposition at an election to be held in and for the District; and

WHEREAS, the Board deems it advisable, necessary and in the best interests of the District that the Proposition be submitted to the voters of the District at an election to be held and conducted in accordance with the general election law; and

WHEREAS, PTELL requires that the ballot for the Proposition shall have printed thereon, but not as a part of the Proposition, certain supplemental information as set forth and described in PTELL; and

WHEREAS, such supplemental information shall be supplied by the District to the election authority; and

WHEREAS, the Board has reviewed and approved the supplemental information appearing on the form of ballot for the Proposition hereinafter set forth in this Ordinance:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Need to Submit to Voters. It is advisable, necessary and in the best interests of the District that the limiting rate for the District be increased to 0.293% of the equalized assessed valuation of the taxable property thereon for levy year 2025.

Section 3. Submission to Voters. The Proposition shall be submitted to the voters of the District in accordance with the general election law at the consolidated election to be held on Tuesday, the 1st day of April, 2025, between the hours of 6:00 o'clock A.M. and 7:00 o'clock P.M. on said day (the "*Election*").

Section 4. Voting Precincts and Polling Places. The Election shall be held in the voting precincts and at the polling places established by the County Board (the "*County Board*") of The County of Cook, Illinois (the "*County*"), for voters of the District at the Election.

Section 5. Election Notice. The County Clerk of the County (the "*County Clerk*") shall give notice of the Election, including the Spanish, Chinese and Asian Indian translations thereof

as deemed by the County Clerk to be required by law (the “*Notice*”), in accordance with the general election law by (i) publishing the Notice once not more than 60 nor less than 10 days prior to the date of the Election in a local, community newspaper having general circulation in the District, and (ii) posting a copy of the Notice at least 10 days before the date of the Election at the principal office of the County Clerk.

Section 6. Local Notice. The Secretary of the Board shall post a copy of the Notice at the principal office of the District at least 10 days before the date of the Election.

Section 7. Newspaper of General Circulation. It is hereby found and determined that the *Daily Herald* is a local, community newspaper having general circulation in the District as required by Section 12-5 of the Election Code of the State of Illinois, as amended (the “*Election Code*”).

Section 8. Form of Notice. The Notice shall appear over the name or title of the County Clerk and shall be substantially in the following form:

NOTICE IS HEREBY GIVEN that at the consolidated election to be held on Tuesday, the 1st day of April, 2025, the following proposition will be submitted to the voters of the Northfield Park District, Cook County, Illinois:

Shall the limiting rate under the Property Tax Extension Limitation Law for the Northfield Park District, Cook County, Illinois, be increased by an additional amount equal to 0.100% above the limiting rate for levy year 2023 for park purposes and be equal to 0.293% of the equalized assessed value of the taxable property therein for levy year 2025?

- (1) The approximate amount of taxes extendable at the most recently extended limiting rate is \$1,167,752, and the approximate amount of taxes extendable if the proposition is approved is \$1,772,805.
- (2) For the 2025 levy year the approximate amount of the additional tax extendable against property containing a single family residence and having a fair market value at the time of the referendum of \$100,000 is estimated to be \$30.
- (3) If the proposition is approved, the aggregate extension for 2025 will be determined by the limiting rate set forth in the proposition, rather than the otherwise applicable limiting rate calculated under the provisions of the Property Tax Extension Limitation Law (commonly known as the Property Tax Cap Law).

The polls at the election will be open at 6:00 o'clock A.M. and will continue to be open until 7:00 o'clock P.M. of that day.

Dated this ____ day of _____, 2025.

County Clerk, The County of Cook, Illinois

Section 9. Form of Ballot. The ballot to be used at the Election, including the Spanish, Chinese and Asian Indian translations thereof as deemed by the County Clerk to be required by law, shall be in substantially the following form, with such necessary alterations, changes, deletions and insertions as may be required by Articles 24A, 24B or 24C of the Election Code if an electronic, mechanical or electric voting system is used at the Election:

(Face of Ballot)

OFFICIAL BALLOT

PROPOSITION TO INCREASE THE LIMITING RATE

(INSTRUCTIONS TO VOTERS: Mark a cross (X) in the space opposite the word indicating the way you desire to vote.)

Shall the limiting rate under the Property Tax Extension Limitation Law for the Northfield Park District, Cook County, Illinois, be increased by an additional amount equal to 0.100% above the limiting rate for levy year 2023 for park purposes and be equal to 0.293% of the equalized assessed value of the taxable property therein for levy year 2025?	YES	
	NO	

- (1) The approximate amount of taxes extendable at the most recently extended limiting rate is \$1,167,752, and the approximate amount of taxes extendable if the proposition is approved is \$1,772,805.
- (2) For the 2025 levy year the approximate amount of the additional tax extendable against property containing a single family residence and having a fair market value at the time of the referendum of \$100,000 is estimated to be \$30.
- (3) If the proposition is approved, the aggregate extension for 2025 will be determined by the limiting rate set forth in the proposition, rather than the otherwise applicable limiting rate calculated under the provisions of the Property Tax Extension Limitation Law (commonly known as the Property Tax Cap Law).

(Back of Paper Ballot)

OFFICIAL BALLOT

Official ballot for voting on the proposition to increase the limiting rate for the Northfield Park District, Cook County, Illinois, at the consolidated election held on April 1, 2025.

Precinct Number: _____

Polling Place: _____

(Facsimile Signature)
County Clerk, The County of Cook, Illinois

Section 10. Election Judges. The Election shall be conducted by the election judges appointed by the County Board to act in the precincts at which the Proposition will be submitted to the voters of the District.

Section 11. Filing of Ordinance. After the adoption hereof and not less than 68 days prior to the date of the Election, the Secretary of the Board shall certify a copy hereof to the County Clerk in order that the Proposition may be submitted to the voters of the District at the Election.

Section 12. Canvass of Election. The Election shall be held and conducted and the returns thereof duly canvassed, all in the manner and time as provided by the general election law.

Section 13. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

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Section 14. Repealer and Effective Date. All ordinances, orders and resolutions and parts thereof in conflict herewith be and the same are hereby repealed, and this Ordinance No. 01-13-25-01A be in full force and effect forthwith upon its passage and approval.

Adopted January 13, 2025.

President, Board of Park Commissioners

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said Ordinance No. 01-13-25-01A as presented be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

The following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and the ordinance adopted and did sign and approve the same in open meeting and did direct the Secretary to record the same in the records of the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the “*Board*”) of the Northfield Park District, Cook County, Illinois (the “*District*”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 13th day of January, 2025, insofar as the same relates to the adoption of an ordinance entitled:

AN ORDINANCE No. 01-13-25-01A providing for and requiring the submission of the proposition of increasing the limiting rate for the Northfield Park District, Cook County, Illinois, to the voters of said Park District at the consolidated election to be held on the 1st day of April, 2025.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Park District Code of the State of Illinois, as amended, and the Election Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code, and with all of the procedural rules of the Board.

There is hereby certified to the County Clerk of The County of Cook, Illinois, for submitting to the voters of the District at the consolidated election to be held on the 1st day of April, 2025, the proposition set forth in said ordinance, which said ordinance was duly adopted by the Board on the 13th day of January, 2025.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 13th day of January, 2025.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois (the “*County*”), and as such official I do further certify as follows:

1. That on the ____ day of January, 2025, there was filed in my office a duly certified copy of an ordinance entitled:

AN ORDINANCE No. 01-13-25-01A providing for and requiring the submission of the proposition of increasing the limiting rate for the Northfield Park District, Cook County, Illinois, to the voters of said Park District at the consolidated election to be held on the 1st day of April, 2025.

duly adopted by the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois (the “*District*”), on the 13th day of January, 2025, and that the same has been deposited in the official files and records of my office.

2. That included in the certification of said ordinance were the form of public question (the “*Question*”) to be placed on the ballot, which ballot shall be prepared in English and in Spanish, Chinese and Asian Indian as I hereby deem to be required by law, at the consolidated election to be held on the 1st day of April, 2025 (the “*Election*”), and the date on which the Question was initiated by the adoption of said ordinance.

3. That the Question will be submitted to the voters of the District at the Election.

4. That notice that the Question will be submitted to the voters of the District at the Election, including the Spanish, Chinese and Asian Indian translations thereof as I hereby deem to be required by law (the “*Notice*”), will be given as required by Section 12-5 of the Election Code of the State of Illinois, as amended, by (a) publishing

the Notice once not more than 60 nor less than 10 days prior to the date of the Election in the *Daily Herald*, the same being a local, community newspaper having general circulation in the District, and (b) posting a copy of the Notice at my principal office at least 10 days before the date of the Election, as set forth in Section 5 of said ordinance, and that the Notice will be substantially in the form set forth in Section 8 of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the County, this ____ day of January, 2025.

County Clerk, The County of Cook, Illinois

(SEAL)

MINUTES of a regular public meeting of the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, held at the Northfield Community Center, 401 West Wagner Road, Northfield, Illinois, in said Park District at 6:30 o'clock P.M., on the 13th day of January, 2025.

* * *

The meeting was called to order and upon the roll being called the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that the Board of Park Commissioners would next consider the adoption of an ordinance providing for and requiring the submission of the proposition of increasing the limiting rate for the District to the voters of the District at the consolidated election to be held on April 1, 2025.

Whereupon Member _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each member of the Board of Park Commissioners prior to said meeting and to everyone in attendance at said meeting who requested a copy:

AN ORDINANCE No. 01-13-25-01B providing for and requiring the submission of the proposition of increasing the limiting rate for the Northfield Park District, Cook County, Illinois, to the voters of said Park District at the consolidated election to be held on the 1st day of April, 2025.

* * *

WHEREAS, the Northfield Park District, Cook County, Illinois (the “*District*”), is subject to the Property Tax Extension Limitation Law of the State of Illinois, as amended (“*PTELL*”); and

WHEREAS, the Board of Park Commissioners of the District (the “*Board*”) does hereby find and determine that the limiting rate for the District is not sufficient to provide funds to pay the cost of providing efficient and adequate recreational programming; and

WHEREAS, the most recent levy year for which the limiting rate of the District is known is 2023; and

WHEREAS, the limiting rate for the District for levy year 2023 was 0.193% of the equalized assessed value of the taxable property therein; and

WHEREAS, the Board does hereby further find and determine that the need exists for increasing the limiting rate for the District by an additional amount equal to 0.100% above the limiting rate for levy year 2023 for the purpose of funding construction and operation of the items identified in the District’s 2023 Comprehensive Master Plan and for other park purposes and establishing the limiting rate at 0.293% of the equalized assessed value of the taxable property therein for levy year 2025; and

WHEREAS, before the limiting rate for the District for levy year 2025 may be increased to 0.293%, a proposition therefor (the “*Proposition*”) must be submitted to the voters of the District as provided by PTELL, and be approved by a majority of the voters of the District voting on the Proposition at an election to be held in and for the District; and

WHEREAS, the Board deems it advisable, necessary and in the best interests of the District that the Proposition be submitted to the voters of the District at an election to be held and conducted in accordance with the general election law; and

WHEREAS, PTELL requires that the ballot for the Proposition shall have printed thereon, but not as a part of the Proposition, certain supplemental information as set forth and described in PTELL; and

WHEREAS, such supplemental information shall be supplied by the District to the election authority; and

WHEREAS, the Board has reviewed and approved the supplemental information appearing on the form of ballot for the Proposition hereinafter set forth in this Ordinance:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Need to Submit to Voters. It is advisable, necessary and in the best interests of the District that the limiting rate for the District be increased to 0.293% of the equalized assessed valuation of the taxable property thereon for levy year 2025.

Section 3. Submission to Voters. The Proposition shall be submitted to the voters of the District in accordance with the general election law at the consolidated election to be held on Tuesday, the 1st day of April, 2025, between the hours of 6:00 o'clock A.M. and 7:00 o'clock P.M. on said day (the "*Election*").

Section 4. Voting Precincts and Polling Places. The Election shall be held in the voting precincts and at the polling places established by the County Board (the “*County Board*”) of The County of Cook, Illinois (the “*County*”), for voters of the District at the Election.

Section 5. Election Notice. The County Clerk of the County (the “*County Clerk*”) shall give notice of the Election, including the Spanish, Chinese and Asian Indian translations thereof as deemed by the County Clerk to be required by law (the “*Notice*”), in accordance with the general election law by (i) publishing the Notice once not more than 60 nor less than 10 days prior to the date of the Election in a local, community newspaper having general circulation in the District, and (ii) posting a copy of the Notice at least 10 days before the date of the Election at the principal office of the County Clerk.

Section 6. Local Notice. The Secretary of the Board shall post a copy of the Notice at the principal office of the District at least 10 days before the date of the Election.

Section 7. Newspaper of General Circulation. It is hereby found and determined that the *Daily Herald* is a local, community newspaper having general circulation in the District as required by Section 12-5 of the Election Code of the State of Illinois, as amended (the “*Election Code*”).

Section 8. Form of Notice. The Notice shall appear over the name or title of the County Clerk and shall be substantially in the following form:

NOTICE IS HEREBY GIVEN that at the consolidated election to be held on Tuesday, the 1st day of April, 2025, the following proposition will be submitted to the voters of the Northfield Park District, Cook County, Illinois:

Shall the limiting rate under the Property Tax Extension Limitation Law for the Northfield Park District, Cook County, Illinois, be increased by an additional amount equal to 0.100% above the limiting rate for levy year 2023 for the purpose of funding construction and operation of the items identified in the District's 2023 Comprehensive Master Plan and for other park purposes and be equal to 0.293% of the equalized assessed value of the taxable property therein for levy year 2025?

- (1) The approximate amount of taxes extendable at the most recently extended limiting rate is \$1,167,752, and the approximate amount of taxes extendable if the proposition is approved is \$1,772,805.
- (2) For the 2025 levy year the approximate amount of the additional tax extendable against property containing a single family residence and having a fair market value at the time of the referendum of \$100,000 is estimated to be \$30.
- (3) If the proposition is approved, the aggregate extension for 2025 will be determined by the limiting rate set forth in the proposition, rather than the otherwise applicable limiting rate calculated under the provisions of the Property Tax Extension Limitation Law (commonly known as the Property Tax Cap Law).

The polls at the election will be open at 6:00 o'clock A.M. and will continue to be open until 7:00 o'clock P.M. of that day.

Dated this ____ day of _____, 2025.

County Clerk, The County of Cook, Illinois

Section 9. Form of Ballot. The ballot to be used at the Election, including the Spanish, Chinese and Asian Indian translations thereof as deemed by the County Clerk to be required by law, shall be in substantially the following form, with such necessary alterations, changes, deletions and insertions as may be required by Articles 24A, 24B or 24C of the Election Code if an electronic, mechanical or electric voting system is used at the Election:

(Face of Ballot)

OFFICIAL BALLOT

PROPOSITION TO INCREASE THE LIMITING RATE

(INSTRUCTIONS TO VOTERS: Mark a cross (X) in the space opposite the word indicating the way you desire to vote.)

Shall the limiting rate under the Property Tax Extension Limitation Law for the Northfield Park District, Cook County, Illinois, be increased by an additional amount equal to 0.100% above the limiting rate for levy year 2023 for the purpose of funding construction and operation of the items identified in the District's 2023 Comprehensive Master Plan and for other park purposes and be equal to 0.293% of the equalized assessed value of the taxable property therein for levy year 2025?	YES	
	NO	

- (1) The approximate amount of taxes extendable at the most recently extended limiting rate is \$1,167,752, and the approximate amount of taxes extendable if the proposition is approved is \$1,772,805.
- (2) For the 2025 levy year the approximate amount of the additional tax extendable against property containing a single family residence and having a fair market value at the time of the referendum of \$100,000 is estimated to be \$30.
- (3) If the proposition is approved, the aggregate extension for 2025 will be determined by the limiting rate set forth in the proposition, rather than the otherwise applicable limiting rate calculated under the provisions of the Property Tax Extension Limitation Law (commonly known as the Property Tax Cap Law).

(Back of Paper Ballot)

OFFICIAL BALLOT

Official ballot for voting on the proposition to increase the limiting rate for the Northfield Park District, Cook County, Illinois, at the consolidated election held on April 1, 2025.

Precinct Number: _____

Polling Place: _____

(Facsimile Signature)
County Clerk, The County of Cook, Illinois

Section 10. Election Judges. The Election shall be conducted by the election judges appointed by the County Board to act in the precincts at which the Proposition will be submitted to the voters of the District.

Section 11. Filing of Ordinance. After the adoption hereof and not less than 68 days prior to the date of the Election, the Secretary of the Board shall certify a copy hereof to the County Clerk in order that the Proposition may be submitted to the voters of the District at the Election.

Section 12. Canvass of Election. The Election shall be held and conducted and the returns thereof duly canvassed, all in the manner and time as provided by the general election law.

Section 13. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

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Section 14. Repealer and Effective Date. All ordinances, orders and resolutions and parts thereof in conflict herewith be and the same are hereby repealed, and this Ordinance No. 01-13-25-01B be in full force and effect forthwith upon its passage and approval.

Adopted January 13, 2025.

President, Board of Park Commissioners

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said Ordinance No. 01-13-25-01B as presented be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

The following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and the ordinance adopted and did sign and approve the same in open meeting and did direct the Secretary to record the same in the records of the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the “*Board*”) of the Northfield Park District, Cook County, Illinois (the “*District*”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 13th day of January, 2025, insofar as the same relates to the adoption of an ordinance entitled:

AN ORDINANCE No. 01-13-25-01B providing for and requiring the submission of the proposition of increasing the limiting rate for the Northfield Park District, Cook County, Illinois, to the voters of said Park District at the consolidated election to be held on the 1st day of April, 2025.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Park District Code of the State of Illinois, as amended, and the Election Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code, and with all of the procedural rules of the Board.

There is hereby certified to the County Clerk of The County of Cook, Illinois, for submitting to the voters of the District at the consolidated election to be held on the 1st day of April, 2025, the proposition set forth in said ordinance, which said ordinance was duly adopted by the Board on the 13th day of January, 2025.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 13th day of January, 2025.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois (the “*County*”), and as such official I do further certify as follows:

1. That on the ____ day of January, 2025, there was filed in my office a duly certified copy of an ordinance entitled:

AN ORDINANCE No. 01-13-25-01B providing for and requiring the submission of the proposition of increasing the limiting rate for the Northfield Park District, Cook County, Illinois, to the voters of said Park District at the consolidated election to be held on the 1st day of April, 2025.

duly adopted by the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois (the “*District*”), on the 13th day of January, 2025, and that the same has been deposited in the official files and records of my office.

2. That included in the certification of said ordinance were the form of public question (the “*Question*”) to be placed on the ballot, which ballot shall be prepared in English and in Spanish, Chinese and Asian Indian as I hereby deem to be required by law, at the consolidated election to be held on the 1st day of April, 2025 (the “*Election*”), and the date on which the Question was initiated by the adoption of said ordinance.

3. That the Question will be submitted to the voters of the District at the Election.

4. That notice that the Question will be submitted to the voters of the District at the Election, including the Spanish, Chinese and Asian Indian translations thereof as I hereby deem to be required by law (the “*Notice*”), will be given as required by Section 12-5 of the Election Code of the State of Illinois, as amended, by (a) publishing

the Notice once not more than 60 nor less than 10 days prior to the date of the Election in the *Daily Herald*, the same being a local, community newspaper having general circulation in the District, and (b) posting a copy of the Notice at my principal office at least 10 days before the date of the Election, as set forth in Section 5 of said ordinance, and that the Notice will be substantially in the form set forth in Section 8 of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the County, this ____ day of January, 2025.

County Clerk, The County of Cook, Illinois

(SEAL)



To: Park Board of Commissioners
From: Bill Byron
Subject: Ethics Ordinance
Date: January 13th, 2025

Ethics Ordinance

Ethics Ordinance 04-27-04-01 was passed on April 27th, 2004, per the requirements mandated by the State of Illinois. The updated Ordinance 01-13-25-02 removes the optional Article 15 (Ethics Advisor) and optional Article 20 (Ethics Commission) which per our legal counsel have been deemed overly complicated and unnecessary for Park Districts. If adopted, Ordinance 01-13-25-02 would repeal and replace Ordinance 04-27-04-01. Articles 15 and 20 are included in the memo below for review.

ARTICLE 15

ETHICS ADVISOR

Section 15-1. The President of the Board of Park Commissioners ("Board"), with the advice and consent of the Northfield Park District Board shall designate an Ethics Advisor for the Northfield Park District. The duties of the Ethics Advisor may be delegated to an officer or employee of the Park District unless the position has been created as an office by the Northfield Park District.

Section 15-2. The Ethics Advisor shall provide guidance to the officers and employees of the Northfield Park District concerning the interpretation of and compliance with the provisions of this Ordinance and State ethics laws. The Ethics Advisor shall perform such other duties as may be delegated by the Board of Park Commissioners.

ARTICLE 20

ETHICS COMMISSION

Section 20-1. There is hereby created a commission to be known as the Ethics Commission of the Northfield Park District. The Commission shall be comprised of three members appointed by the President of the Board of Park Commissioners with the advice and consent of the Board. No person shall be appointed as a member of the Commission who is related, either by blood or by marriage up to the degree of first cousin, to any elected officer of the Northfield Park District.

Section 20-2. At the first meeting of the Commission, the initial appointees shall draw lots to determine their initial terms. Two commissioners shall serve 2-year terms, and the third commissioner shall serve a one-year term. Thereafter, all commissioners shall be appointed to 2-year terms. Commissioners may be reappointed to serve subsequent terms.

At the first meeting of the Commission, the commissioners shall choose a chairperson from their number.

Meetings shall be held at the call of the chairperson or any 2 commissioners. A quorum shall consist two commissioners, and official action by the commission shall require the affirmative vote of two members.

Section 20-3. The President of the Board of Park Commissioners, with the advice and consent of the Board, may remove a commissioner in case of incompetency, neglect of duty or malfeasance in office after service on the commissioner by certified mail, return receipt requested, of a copy of the written charges against the commissioner and after providing an opportunity to be heard in person or by counsel upon not less than 10 days' notice. Vacancies shall be filled in the same manner as original appointments.

Section 20-4. The Commission shall have the following powers and duties:

- (1) To promulgate procedures and rules governing the performance of its duties and the exercise of its powers.
- (2) Upon receipt of a signed, notarized, written complaint, to investigate, conduct hearings and deliberations, issue recommendations for disciplinary actions, impose fines in accordance with Section 25-1(c) of this Ordinance and refer violations of Article 5 or Article 10 of this Ordinance to the appropriate attorney for prosecution. The Commission shall, however, act only upon the receipt of a written complaint alleging a violation of this Ordinance and not upon its own prerogative.
- (3) To receive information from the public pertaining to its investigations and to require additional information and documents from persons who may have violated the provisions of this Ordinance.
- (4) To compel the attendance of witnesses and to compel the production of books and papers pertinent to an investigation. It is the obligation of all officers and employees of the Northfield Park District to cooperate with the Commission during the course of its investigations. Failure or refusal to cooperate with requests by the Commission shall constitute grounds for discipline up to and including discharge.
- (5) The powers and duties of the Commission are limited to matters clearly within the purview of this Ordinance.

Section 20-5. (a) Complaints alleging a violation of this Ordinance shall be filed with the Ethics Commission. (b) Within 3 business days after the receipt of a complaint, the Commission shall send by certified mail, return receipt requested, a notice to the respondent that a complaint has been filed against him or her and a copy of the complaint. The Commission shall send by certified mail, return receipt requested, a confirmation of the receipt of the complaint to the complainant within 3 business days after receipt by the commission. The notices to the respondent and the complainant shall also advise them of the date, time, and place of the meeting to determine the sufficiency of the complaint and to establish whether probable cause exists to proceed. (c) Upon not less than 48 hours' public notice, the Commission shall meet to review the sufficiency of the complaint and, if the complaint is deemed sufficient to allege a violation of this Ordinance, to determine whether there is probable cause, based on the evidence presented by the complainant, to proceed. The meeting may be closed to the public to the extent authorized by the Open Meetings Act. The Commission shall issue notice to the complainant and the respondent of the Commission's ruling on the sufficiency of the complaint and, if necessary, on probable cause to proceed within 7 business days after receiving the complaint.

If the complaint is deemed sufficient to allege a violation of Article 10 of this Ordinance and there is a determination of probable cause, then the Commission's notice to the parties shall include a hearing date scheduled within 4 weeks after the complaint's receipt. Alternatively, the Commission may elect to notify in writing the attorney designated by the corporate authorities to prosecute such actions and request that the complaint be adjudicated judicially. If the complaint is deemed not sufficient to allege a violation or if there is no determination of probable cause, then the Commission shall send by certified mail, return receipt requested, a notice to the parties of the decision to dismiss the complaint, and that notice shall be made public.

If the complaint is deemed sufficient to allege a violation of Article 5 of this Ordinance, then the Commission shall notify in writing the attorney designated by the corporate authorities to prosecute such actions and shall transmit to the attorney the complaint and all additional documents in the custody of the Commission concerning the alleged violation.

(d) On the scheduled date and upon at least 48 hours' public notice of the meeting, the Commission shall conduct a

hearing on the complaint and shall allow both parties the opportunity to present testimony and evidence. The hearing may be closed to the public only if authorized by the Open Meetings Act.

(e) Within 30 days after the date the hearing or any recessed hearing is concluded, the Commission shall either (i) dismiss the complaint or (ii) issue a recommendation for discipline to the alleged violator and to the President of the Board of Park Commissioners (where the alleged violator is a member of the Board) or to the Director of the Park District (where the alleged violator is a Park District employee), or impose a fine upon the violator, or both. The particular findings in the case, any recommendation for discipline, and any fine imposed shall be a matter of public information.

(f) If the hearing was closed to the public, the respondent may file a written demand for a public hearing on the complaint within 7 business days after the issuance of the recommendation for discipline or imposition of a fine, or both. The filing of the demand shall stay the enforcement of the recommendation or fine. Within 14 days after receiving the demand, the Commission shall conduct a public hearing on the complaint upon at least 48 hours' public notice of the hearing and allow both parties the opportunity to present testimony and evidence. Within 7 days thereafter, the Commission shall publicly issue a final recommendation to the alleged violator and to the President of the Board of Park Commissioners (where the alleged violator is a member of the Board) or to the Director of the Park District (where the alleged violator is a Park District employee) or impose a fine upon the violator, or both.

(g) If a complaint is filed during the 60 days preceding the date of any election at which the respondent is a candidate, the Commission shall render its decision as required under subsection (e) within 7 days after the complaint is filed, and during the 7 days preceding that election, the Commission shall render such decision before the date of that election, if possible.

(h) The Commission may fine any person who intentionally violates any provision of Article 10 of this Ordinance in an amount of not less than \$1,001 and not more than \$5,000. The Commission may fine any person who knowingly files a frivolous complaint alleging a violation of this Ordinance in an amount of not less than \$1,001 and not more than \$5,000. The Commission may recommend any appropriate discipline up to and including discharge.

(i) A complaint alleging the violation of this Act must be filed within one year after the alleged violation.

Recommendation: Staff recommends the approval of Ethics Ordinance 01-13-25-02

Ethics Ordinance (Includes Gift Ban Act)

NORTHFIELD PARK DISTRICT

ORDINANCE NO. 01-13-25-02

ETHICS ORDINANCE

PREAMBLE

WHEREAS, the Illinois General Assembly has enacted the State Officials and Employees Act (Public Act 93-615, effective November 19, 2003, as amended by Public Act 93-617, effective December 9, 2003), which is a comprehensive revision of State statutes regulating ethical conduct, political activities and the solicitation and acceptance of gifts by State officials and employees; and

WHEREAS, the Act requires all units of local government and school districts, within six months after the effective date of Public Act 93-615, to adopt ordinances or resolutions regulating the political activities of, and the solicitation and acceptance of gifts by, the officers and employees of such units "in a manner no less restrictive" than the provisions of the Act; and

WHEREAS, it is the clear intention of the Act to require units of local government and school districts to implement regulations that are at least as restrictive as those contained in the Act, and to impose penalties for violations of those regulations that are equivalent to those imposed by the Act, notwithstanding that such penalties may exceed the general authority granted to units of local government to penalize ordinance violations; and

WHEREAS, it is the clear intention of the Act to provide units of local government with all authority necessary to implement its requirements on the local level regardless of any general limitations on the power to define and punish ordinance violations that might otherwise be applicable; and

WHEREAS, because the Act provides for the imposition of significant penalties for violations of said local regulations, it is necessary to adopt the required regulations by Ordinance rather than by Resolution;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE NORTHFIELD PARK DISTRICT, AS FOLLOWS:

SECTION 1: The "Ethics Ordinance" (Ordinance No. 04-27-04-01) adopted on April 27, 2004, is hereby repealed and replaced with the following provisions:

ARTICLE 1

DEFINITIONS

Section 1-1. For purposes of this ordinance, the following terms shall be given these definitions:

"Campaign for elective office" means any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, State, or local public office or office in a political organization, or the selection, nomination, or election of Presidential or Vice-Presidential electors, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

"Candidate" means a person who has filed nominating papers or petitions for nomination or election to an elected office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election, as defined in section 1-3 of the Election Code (10 ILCS 5/1-3).

"Collective bargaining" has the same meaning as that term is defined in Section 3 of the Illinois Public Labor Relations Act (5 ILCS 315/3).

"Compensated time" means, with respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of his or her employment, but for purposes of this Ordinance, does not include any designated holidays, vacation periods, personal time,

compensatory time off or any period when the employee is on a leave of absence. With respect to the officers or employees whose hours are not fixed, "compensated time" includes any period of time when the officer is on premises under the control of the employer and any other time when the officer or employee is executing his or her official duties, regardless of location.

"Compensatory time off" means authorized time off earned or awarded to an employee to compensate in whole or in part for time worked in excess of the minimum work time required of that employee as a condition of his or her employment.

"Contribution" has the same meaning as that term is defined in section 9-1.4 of the Election Code (10 ILCS 5/9-1.4).

"Employee" means a person employed by the Northfield Park District, whether on a full-time or part-time basis or pursuant to a contract, whose duties are subject to the direction and control of an employer with regard to the material details of how the work is to be performed, but does not include an independent contractor.

"Employer" means The Northfield Park District.

"Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food, drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of an officer or employee.

"Leave of absence" means any period during which an employee does not receive (i) compensation for employment, (ii) service credit towards pension benefits, and (iii) health insurance benefits paid for by the employer.

"Officer" means a person who holds, by election or appointment, an office created by statute or ordinance, regardless of whether the officer is compensated for service in his or her official capacity.

"Political activity" means any activity in support of or in connection with any campaign for elective office or any political organization, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

"Political organization" means a party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a county clerk under Section 9-3 of the Election Code (10 ILCS 5/9-3), but only with regard to those activities that require filing with the State Board of Elections or a county clerk.

"Prohibited political activity" means:

- (1) Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
- (2) Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
- (3) Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
- (4) Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
- (5) Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
- (6) Assisting at the polls on election day on behalf of any political organization or candidate for election office or for or against any referendum question.
- (7) Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.

- (8) Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
- (9) Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
- (10) Preparing or reviewing responses to candidate questionnaires.
- (11) Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
- (12) Campaigning for any elective office or for or against any referendum question.
- (13) Managing or working on a campaign for elective office or for or against any referendum question.
- (14) Serving as a delegate, alternate, or proxy to a political party convention.
- (15) Participating in any recount or challenge to the outcome of any election.

“Prohibited source” means that any person or entity who:

- (1) is seeking official action (i) by an officer or (ii) by an employee, or by the officer or another employee directing that employee;
- (2) does business or seeks to do business (i) with the officer or (ii) with an employee, or with the officer or another employee directing that employee;
- (3) conducts activities regulated (i) by the officer or (ii) by an employee, or by the officer or another employee directing that employee; or
- (4) has interests that may be substantially affected by the performance or non-performance of the official duties of the officer or employee.

ARTICLE 5

PROHIBITED POLITICAL ACTIVITIES

Section 5-1. Prohibited political activities.

- (a) No officer or employee shall intentionally perform any prohibited political activity during any compensated time, as defined herein. No officer or employee shall intentionally use any property or resources of The Northfield Park District in connection with any prohibited political activity.
- (b) At no time shall any officer or employee intentionally require any other officer or employee to perform any prohibited political activity (i) as a part of that officer or employee’s duties, (ii) as a condition of employment, or (iii) during any compensated time off (such as holidays, vacation or personal time off).
- (c) No officer or employee shall be required at any time to participate in any prohibited political activity in consideration for that officer or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise, nor shall any officer or employee be awarded additional compensation or any benefit in consideration for his or her participation in any prohibited political activity.
- (d) Nothing in this Section prohibits activities that are permissible for an officer or employee to engage in as a part of his or her official duties, or activities that are undertaken by an officer or employee on a voluntary basis which are not prohibited by this Ordinance.

- (e) No person either (i) in a position that is subject to recognize merit principles of public employment or (ii) in a position the salary for which is paid in whole or in part by federal funds and that is subject to the Federal Standards for a Merit System of Personnel Administration applicable to grant-in-aid programs, shall be denied or deprived of employment or tenure solely because he or she is a member or an officer of a political committee, of a political party, or of a political organization or club.

ARTICLE 10

GIFT BAN

Section 10-1. Gift ban. Except as permitted by this Article, no officer or employee, and no spouse or immediate family member living with any officer or employee (collectively referred to herein as "recipients"), shall intentionally solicit or accept any gift from any prohibited source, as defined herein, or which is otherwise prohibited by law or ordinance. No prohibited source shall intentionally offer or make a gift that violates this section.

Section 10-2. Exceptions. Section 10-1 is not applicable to the following:

- (1) Opportunities, benefits, and services that are available on the same conditions as for the general public.
- (2) Anything for which the officer or employee, or his or her spouse or immediate family member, pays the fair market value.
- (3) Any (i) contribution that is lawfully made under the Election Code or (ii) activities associated with a fundraising event in support of a political organization or candidate.
- (4) Educational materials and missions.
- (5) Travel expenses for a meeting to discuss business.
- (6) A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
- (7) Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position of employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (i) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (ii) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (iii) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other officers or employees, or their spouses or immediate family members.
- (8) Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are (i) consumed on the premises from which they were purchased or prepared or (ii) catered. For the purposes of this Section, "catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
- (9) Food, refreshments, lodging, transportation, and other benefits resulting from an outside business or employment activities (or outside activities that are not connected to the official duties of an officer or employee), if the benefits have not been offered or enhanced because of the official position or employment of the officer or employee, and are customarily provided to others in similar circumstances.
- (10) Intra-governmental and inter-governmental gifts. For the purpose of this Act, "intra-governmental gift" means any gift given to an officer or employee from another officer or employee, and "inter-

governmental gift” means any gift given to an officer or employee by an officer or employee of another governmental entity.

(11) Bequests, inheritances, and other transfers at death.

(12) Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the exceptions listed in this section is mutually exclusive and independent of every other.

Section 10-3. Disposition of gifts. An officer or employee, his or her spouse or an immediate family member living with the officer or employee, does not violate this Ordinance if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or give the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501 (c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

ARTICLE 25

PENALTIES

Section 25-1. Penalties. (a) A person who intentionally violates any provision of Article 5 of this Ordinance may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed \$2,500.

(b) A person who intentionally violates any provision of Article 10 of this Ordinance is subject to a fine in an amount of not less than \$1,001 and not more than \$5,000.

(c) Any person who intentionally makes false report alleging a violation of any provision of this Ordinance to the local law enforcement authorities, the State’s Attorney or any other law enforcement official may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed \$2,500.

(d) A violation of Article 5 of this Ordinance shall be prosecuted as a criminal offense by an attorney for the Northfield Park District by filing in the circuit court an information, or sworn complaint, charging such offense. The prosecution shall be under and conform to the rules of criminal procedure. Conviction shall require the establishment of the guilt of the defendant beyond a reasonable doubt.

A violation of Article 10 of this Ordinance may be prosecuted as a quasi-criminal offense by an attorney for the Northfield Park District, or, if an Ethics Commission has been created, by the Commission through the designated administrative procedure.

(e) In addition to any other penalty that may be applicable, whether criminal or civil, an officer or employee who intentionally violates any provision of Article 5 or Article 10 of this Ordinance is subject to discipline or discharge.

SECTION 2: This Ordinance No. 01-13-25-02 shall be in effect upon its passage, approval and publication as provided by law.

Adopted this 13th day of January, 2025 by roll call vote of the members of the Board of Park Commissioners, as follows:

Roll Call:

Ayes:

Nays:

Absent:

CONSENT AGENDA



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING &
COMMITTEE MEETING ON LOCAL GOVERNMENT EFFICIENCIES
MEETING MINUTES DRAFT
MONDAY, NOVEMBER 18th, 2024
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
 - a. At 6:30 p.m. a roll call was made.
 - b. Present: Commissioners: Brandel, Filoramo, Klein, Lutz, Manojlovski, Pave (attended via phone due to employment conflict)
 - c. Absent: Commissioners: Kennedy
 - d. Also Present: Staff members: Byron, Becker
2. Approval / Additions to Agenda
 - a. None
3. Correspondence
 - a. Email from Jane Berg
4. Audience Comments
 - a. Charlie Orth complimented the Park District on the presentations to the various Village commissions for the Willow Park project and on the off-leash dog area.
5. Director's Report
 - a. Accept and place on file the 2023-2024 Annual Comprehensive Financial Report as presented.
 - i. Commissioner Brandel made a motion to accept and place on file the 2023-2024 Annual Comprehensive Financial Report as presented.
 - ii. Commissioner Lutz seconded the motion. A roll vote call was made.
 - iii. Voting Aye: Commissioners: Brandel, Filoramo, Klein, Lutz, Manojlovski, Pave
 - iv. Voting Nay: Commissioners: None
 - v. Absent: Commissioner: Kennedy
 - vi. Abstain: Commissioners: None
 - b. Approval of Tax Levy Ordinance # 11-18-24-01
 - i. Commissioner Lutz made a motion to approve Tax Levy Ordinance # 11-18-24-01
 - ii. Commissioner Klein seconded the motion. A roll vote call was made.
 - iii. Voting Aye: Commissioners: Brandel, Filoramo, Klein, Lutz, Manojlovski, Pave
 - iv. Voting Nay: Commissioners: None
 - v. Absent: Commissioner: Kennedy
 - vi. Abstain: Commissioners: None
 - c. Willow Park Project Update

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

- i. Village of Northfield Commission Review Update
 - 1. Director Byron informed the Board that both Village commissions gave their recommendations to approve the requested amendment to the existing Willow Park PUD. The Village Board will review the plans for final approval at their December 3rd meeting at 7:00 p.m.
 - d. Capital Funding Update
 - i. Director Byron updated the Board on the discussion with the school district regarding any potential property tax referendums. Essentially, both agencies are on the same timeline to solicit community feedback and will stay in touch as things progress.
 - ii. A discussion was had regarding community engagement strategy for a potential referendum.
 - e. Informational Items
 - i. Director Byron suggested the December meeting be canceled, and the January meeting to be rescheduled to January 13th 2025. The Board approved rescheduling the January meeting to January 13th.
 - ii. Holiday Fest was discussed and Board members were encouraged to attend the event on December 4th.
6. Adjourn to Meeting of Committee on Local Government Efficiencies
- a. Committee Member Brandel made a motion to adjourn to the Meeting of the Committee on Local Government Efficiencies
 - b. Committee Member Manojlovski seconded the motion. A roll vote call was made.
 - c. Voting Aye: Committee Members: Brandel, Filoramo, Klein, Lutz, Manojlovski, Pave, Byron
 - d. Voting Nay: Committee Members: None
 - e. Absent: Committee Members: Kennedy, Knight, Thompson, Reuter
 - f. Abstain: Committee Members: None
- g. Roll Call
- i. At 7:20 p.m. a roll call was made.
 - ii. Present: Committee Members: Brandel, Filoramo, Klein, Lutz, Manojlovski, Pave, Byron
 - iii. Absent: Committee Members: Kennedy, Knight, Thompson, Reuter
 - iv. Also Present: Staff members: Becker
- h. Approval / Additions to Agenda
- i. None
- i. Correspondence
- j. Approval of Meeting Minutes from September 23rd, 2024
- i. Committee Member Klein made a motion to approve the Meeting Minutes from September 23rd, 2024
 - ii. Committee Member Brandel seconded the motion. A roll vote call was made.
 - iii. Voting Aye: Committee Members: Brandel, Filoramo, Klein, Lutz, Manojlovski, Pave, Byron
 - iv. Voting Nay: Committee Members: None
 - v. Absent: Committee Members: Kennedy, Knight, Thompson, Reuter
- k. Approval of Final Report
- i. Committee Member Klein made a motion to approve the Efficiency Report for Northfield Park District
 - ii. Committee Member Pave seconded the motion. A roll vote call was made.
 - iii. Voting Aye: Committee Members: Brandel, Filoramo, Klein, Lutz, Manojlovski, Pave, Byron

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

- iv. Voting Nay: Committee Members: None
 - v. Absent: Committee Members: Kennedy, Knight, Thompson, Reuter
 - vi. Abstain: Committee Members: None
- I. Survey of the Attending Public
- m. Adjourn to Regular Meeting
 - i. Committee Member Klein made a motion to Adjourn to Regular Meeting at 7:24 p.m.
 - ii. Committee Member Pave seconded the motion. A roll vote call was made.
 - iii. Voting Aye: Committee Members: Brandel, Filoramo, Klein, Lutz, Manojlovski, Pave, Byron
 - iv. Voting Nay: Committee Members: None
 - v. Absent: Committee Members: Kennedy, Knight, Thompson, Reuter
 - vi. Abstain: Committee Members: None
- 7. Consent Agenda
 - a. Approval of October 28th, 2024, Regular Board Meeting Minutes
 - b. Approval of Cash Expenditures for Month of October 2024
 - i. Commissioner Klein made a motion to approve the Consent Agenda
 - ii. Commissioner Pave seconded the motion. A roll vote call was made.
 - iii. Voting Aye: Commissioners: Brandel, Filoramo, Klein, Lutz, Manojlovski, Pave
 - iv. Voting Nay: Commissioners: None
 - v. Absent: Commissioner: Kennedy
 - vi. Abstain: Commissioners: None
- 8. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
- 9. Adjournment
 - a. Commissioner Brandel made a motion to Adjourn at 7:39p.m.
 - b. Commissioner Manojlovski seconded the motion. A roll vote call was made.
 - c. Voting Aye: Commissioners: Brandel, Filoramo, Klein, Lutz, Manojlovski, Pave
 - d. Voting Nay: Commissioners: None
 - e. Absent: Commissioner: Kennedy
 - f. Abstain: Commissioners: None

Northfield Park District Meeting Guest Sign-In Form
11/18/2024

	NAME	ADDRESS	CITY	EMAIL	BUSINESS / ORGANIZATION	Time IN	Would you like to speak tonight? Check this box
1	CHARLES ORTH	1655 ORCHARD LN	NFLD	CHARLESORTH6@JMAIL.COM	SELF	6:05 PM	<input checked="" type="checkbox"/>
2							
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4							
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CHECK REGISTER FOR NORTHFIELD PARK DISTRICT
CHECK DATE 11/01/2024 - 11/30/2024

Check Date	Check	Vendor Name	Amount
Bank OPER ACCOUNTS PAYABLE AND PAYROLL			
11/08/2024	1262(A)	EXCALIBUR TECHNOLOGY CORP	47.68
11/08/2024	1263(A)	GEWALT HAMILTON A. INC	1,158.00
11/08/2024	1264(A)	HCK GROUP, INC	282.50
11/08/2024	1265(A)	ILLINOIS BASEBALL ACADEMY	798.00
11/08/2024	1266(A)	NORTH AMERICAN	510.23
11/08/2024	1267(A)	PDRMA	7,088.82
11/08/2024	1268(A)	PIONEER MANUFACTURING COMPANY	222.42
11/08/2024	1269(A)	RAMROD DISTRIBUTORS, INC.	246.80
11/08/2024	1270(A)	SPORTS PLUS INC	827.25
11/08/2024	1271(A)	THE MULCH CENTER	700.00
11/08/2024	1272(A)	TRESSLER LLP	528.00
11/08/2024	1273(A)	VALLEY FIRE PROTECTION SERVIC	2,338.00
11/08/2024	1274(E)	DIRECT ENERGY BUSINESS	172.15
11/08/2024	1275(E)	DIRECT ENERGY BUSINESS	2,516.49
11/08/2024	1276(E)	DIRECT ENERGY BUSINESS	2,083.47
11/08/2024	1277(E)	ILLINOIS DEPT OF REVENUE	1,817.15
11/08/2024	1278(E)	IMRF	40,000.00
11/08/2024	1279(E)	NATIONWIDE RETIREMENT SOLUTIO	70.00
11/08/2024	1280(E)	NICOR	102.41
11/08/2024	1281(E)	SOCIAL SECURITY ADMINISTRATIO	10,210.93
11/08/2024	22954	ADVANCED TURF SOLUTIONS	1,420.10
11/08/2024	22955	Christine Ramsey	172.80
11/08/2024	22956	CLASSIC FENCE INC.	16,882.00
11/08/2024	22957	Jeanne Dechovitz	84.00
11/08/2024	22958	NATIONAL CENTER FOR SAFETY IN	18.50
11/08/2024	22959	NEW TRIER AQUATICS	2,362.50
11/08/2024	22960	PLANSOURCE	2,369.83
11/08/2024	22961	VILLAGE OF NORTHFIELD	50.00
11/15/2024	1282(A)	DIRECT TV	0.01
11/22/2024	1283(A)	EXCALIBUR TECHNOLOGY CORP	689.64
11/22/2024	1284(A)	F.E. MORAN INC. MECHANICAL SE	1,478.50
11/22/2024	1285(A)	F.E. MORAN INC. MECHANICAL SE	337.50
11/22/2024	1286(A)	FIRST-CITIZEN BANK & COMPANY	426.43
11/22/2024	1287(A)	GLOBAL LIFE LIBERTY NATIONAL	205.16
11/22/2024	1288(A)	GREEN LEAF SPRINKLERS, INC	291.00
11/22/2024	1289(A)	HITCHCOCK DESIGN GROUP	1,860.00
11/22/2024	1290(A)	OPP. FRANCHISING, INC	4,091.00
11/22/2024	1291(A)	PIONEER MANUFACTURING COMPANY	222.42
11/22/2024	1292(A)	SPORTS PLUS INC	615.19
11/22/2024	1293(A)	WASTE MANAGEMENT NW	367.17
11/22/2024	1294(E)	FIRST BANK CARD	7,212.55
11/22/2024	1295(E)	ILLINOIS DEPT OF REVENUE	1,795.59
11/22/2024	1296(E)	IMRF	10,035.37
11/22/2024	1297(E)	NATIONWIDE RETIREMENT SOLUTIO	517.00
11/22/2024	1298(E)	NORTHBROOK BANK & TRUST	111.90
11/22/2024	1299(E)	SOCIAL SECURITY ADMINISTRATIO	10,228.93
11/22/2024	1300(E)	VILLAGE OF NORTHFIELD	46.22
11/22/2024	1301(E)	VILLAGE OF NORTHFIELD	196.86
11/22/2024	1302(E)	VILLAGE OF NORTHFIELD	509.52
11/22/2024	22963	Kay Buhl	25.20
11/22/2024	22964	Lil Kickers	600.00
11/22/2024	22965	MAGIC OF GARY KANTOR	185.00
11/22/2024	22966	NATIONAL CENTER FOR SAFETY IN	37.00
11/22/2024	22967	WINNETKA POSTMASTER	1,350.00
11/22/2024	22968	STAN BREITZMAN	101.22
11/22/2024	22969	SUNSET RIDGE SCHOOL DIST. # 2	1,095.92
11/22/2024	22970	TRACEY BUCHMAN	359.22
11/22/2024	22971	WEISS ACE HARDWARE	28.99
OPER TOTALS:			
Total of 58 Checks:			140,100.54
Less 0 Void Checks:			0.00
Total of 58 Disbursements:			<u>140,100.54</u>

CHECK REGISTER FOR NORTHFIELD PARK DISTRICT
CHECK DATE 12/01/2024 - 12/31/2024

Check Date	Check	Vendor Name	Amount
Bank OPER ACCOUNTS PAYABLE AND PAYROLL			
12/06/2024	1303(A)	DIRECT TV	289.98
12/06/2024	1304(A)	HCK GROUP, INC	282.50
12/06/2024	1305(A)	HIGH TOUCH - HIGH TECH	300.00
12/06/2024	1306(A)	ILM	3,895.00
12/06/2024	1307(A)	LAUTERBACH & AMEN, LLP	2,000.00
12/06/2024	1308(A)	PDRMA	7,088.82
12/06/2024	1309(A)	SPORTS PLUS INC	636.38
12/06/2024	1310(A)	TRESSLER LLP	792.00
12/06/2024	1311(A)	VERMONT SYSTEMS, INC	13,366.53
12/06/2024	1312(E)	DIRECT ENERGY BUSINESS	1,721.76
12/06/2024	1313(E)	DIRECT ENERGY BUSINESS	2,819.63
12/06/2024	1314(E)	DIRECT ENERGY BUSINESS	169.08
12/06/2024	1315(E)	NICOR	172.97
12/06/2024	1316(E)	ILLINOIS DEPT OF REVENUE	2,671.52
12/06/2024	1317(E)	NATIONWIDE RETIREMENT SOLUTIO	517.00
12/06/2024	1318(E)	SOCIAL SECURITY ADMINISTRATIO	14,926.38
12/20/2024	1319(A)	EXCALIBUR TECHNOLOGY CORP	689.64
12/20/2024	1320(A)	GEWALT HAMILTON A. INC	1,276.00
12/20/2024	1321(A)	GLOBAL LIFE LIBERTY NATIONAL	205.16
12/20/2024	1322(A)	GREEN LEAF SPRINKLERS, INC	750.00
12/20/2024	1323(A)	HITCHCOCK DESIGN GROUP	3,463.28
12/20/2024	1324(A)	SPORTS PLUS INC	634.69
12/20/2024	1325(A)	YORKE PRINTE SHOPPE, INC.	2,170.88
12/20/2024	1326(E)	ELAVON	128.82
12/20/2024	1327(E)	FIRST BANK CARD	8,403.37
12/20/2024	1328(E)	ILLINOIS DEPT OF REVENUE	1,770.49
12/20/2024	1329(E)	IMRF	13,058.47
12/20/2024	1330(E)	NATIONWIDE RETIREMENT SOLUTIO	517.00
12/20/2024	1331(E)	NORTHBROOK BANK & TRUST	100.25
12/20/2024	1332(E)	SOCIAL SECURITY ADMINISTRATIO	9,159.94
12/20/2024	1333(E)	VILLAGE OF NORTHFIELD	42.47
12/20/2024	1334(E)	VILLAGE OF NORTHFIELD	185.28
12/20/2024	1335(E)	VILLAGE OF NORTHFIELD	42.47
12/20/2024	22974	AMERICAN AED	1,950.00
12/20/2024	22975	BESS HARDWARE	234.98
12/20/2024	22976	DAN MCGUIRE	3,360.00
12/20/2024	22977	HALCONIC MEDIA	192.50
12/20/2024	22978	PLANSOURCE	2,536.69
12/20/2024	22979	THE AED STORE	3,480.00
OPER TOTALS:			
Total of 39 Checks:			106,001.93
Less 0 Void Checks:			0.00
Total of 39 Disbursements:			<u>106,001.93</u>

AGENCY REPORTS

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 11/30/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 11/30/2024	YTD Balance 11/30/2023	YTD Balance Diff 11/30/2024 11/30/2023	% Bdgt Used
Fund: 01 CORPORATE FUND						
Account Category: Revenues						
3010	TAXES	881,000.00	433,937.34	186,274.89	247,662.45	49.26
3070	BANK INTEREST	50,000.00	53,893.26	39,678.69	14,214.57	107.79
3099	MISCELLANEOUS REVENUE	1,500.00	500.00	921.13	(421.13)	33.33
Revenues		<u>932,500.00</u>	<u>488,330.60</u>	<u>226,874.71</u>	<u>261,455.89</u>	<u>52.37</u>
Account Category: Expenditures						
4008	FT SALARIES	372,895.63	130,532.87	109,241.16	21,291.71	35.01
4009	PT SALARIES	112,744.50	37,854.01	28,383.55	9,470.46	33.58
4015	HEALTH INSURANCE	146,767.92	34,964.68	53,611.65	(18,646.97)	23.82
4026	GAS / MILEAGE REIMBURSEMENT	2,360.00	830.80	830.80		35.20
4050	DUES & EDUCATION	13,925.00	2,037.96	2,813.00	(775.04)	14.64
4099	MISC -EXP	7,000.00	328.25	204.11	124.14	4.69
5022	PHONE	11,800.00	2,938.12	3,087.18	(149.06)	24.90
5023	INTERNET / CABLE	7,600.00	2,181.21	2,881.46	(700.25)	28.70
5035	MARKETING	4,000.00	21.68	1,147.04	(1,125.36)	0.54
5040	LEGAL & PROFESSIONAL	15,000.00	2,806.60	6,886.00	(4,079.40)	18.71
5060	CONTRACTUAL	20,120.00	14,898.98	23,351.94	(8,452.96)	74.05
6010	SMALL EQUIPMENT	9,000.00		6,569.17	(6,569.17)	0.00
6019	SOFTWARE UPGRADES/SUBSCRIPTION/ADDIT	37,267.00	2,193.27		2,193.27	5.89
6021	SUPPLIES	3,000.00	1,388.60	1,136.27	252.33	46.29
6025	POSTAGE	3,200.00	2,450.00	993.00	1,457.00	76.56
6070	SAFETY	11,875.00	1,269.14	519.55	749.59	10.69
9992	FUND TRANSFER	211,500.00	81,500.00		81,500.00	38.53
Expenditures		<u>990,055.05</u>	<u>318,196.17</u>	<u>241,655.88</u>	<u>76,540.29</u>	<u>32.14</u>
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		932,500.00	488,330.60	226,874.71	261,455.89	
TOTAL EXPENDITURES		990,055.05	318,196.17	241,655.88	76,540.29	
NET OF REVENUES & EXPENDITURES:		<u>(57,555.05)</u>	<u>170,134.43</u>	<u>(14,781.17)</u>	<u>184,915.60</u>	
BEG. FUND BALANCE		501,809.67	501,809.67	292,316.61		
END FUND BALANCE		444,254.62	671,944.10	277,535.44		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 11/30/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 11/30/2024	YTD Balance 11/30/2023	YTD Balance Diff 11/30/2024 11/30/2023	% Bdgt Used
Fund: 03 RECREATION						
Account Category: Revenues						
3000	SERVICE REVENUE-SCHOOL CONTRACT	20,400.00	5,700.00	5,569.50	130.50	27.94
3010	TAXES	101,000.00	49,312.13	19,377.53	29,934.60	48.82
3020	USER FEES	868,514.50	802,097.58	765,452.50	36,645.08	92.35
3030	RENTAL	303,850.00	116,931.54	146,176.22	(29,244.68)	38.48
3050	CONCESSION REVENUE	15,500.00	13,207.21	12,634.46	572.75	85.21
3060	CONTRIBUTIONS/SPONSORSHIPS	44,500.00	23,500.00	38,250.00	(14,750.00)	52.81
3099	MISCELLANEOUS REVENUE	0.00		300.00	(300.00)	0.00
9994	TRANS. FROM CORPORATE	3,083.00	3,083.00	3,083.00		100.00
Revenues		1,356,847.50	1,013,831.46	990,843.21	22,988.25	74.72
Account Category: Expenditures						
4008	FT SALARIES	286,750.00	124,204.55	90,596.50	33,608.05	43.31
4009	PT SALARIES	299,980.13	173,550.35	162,738.74	10,811.61	57.85
5021	ELECTRICITY	44,600.00	16,683.57	13,238.94	3,444.63	37.41
5023	INTERNET / CABLE	2,100.00	899.80		899.80	42.85
5024	WATER	37,100.00	25,140.08	21,266.60	3,873.48	67.76
5025	GAS	5,600.00	260.48	287.23	(26.75)	4.65
5035	MARKETING	5,450.00	2,765.35	3,019.50	(254.15)	50.74
5060	CONTRACTUAL	346,368.87	189,155.23	166,282.43	22,872.80	54.61
5061	REPAIR & MAINTENANCE	95,805.00	40,586.86	56,068.48	(15,481.62)	42.36
6010	SMALL EQUIPMENT	14,000.00	835.08	2,051.76	(1,216.68)	5.96
6020	CAPITAL PURCHASES	22,550.00	790.00	1,797.50	(1,007.50)	3.50
6021	SUPPLIES	70,700.00	28,355.56	27,295.37	1,060.19	40.11
6050	CONCESSION SUPPLIES	6,200.00	6,018.94	5,031.92	987.02	97.08
7091	LOAN PAYMENT PRINCIPAL- COMMUNITY CT	17,506.72	16,900.39	16,900.39		96.54
7092	LOAN PAYMENT -INTEREST COMMUNITY CTR	628.09	1,234.42	1,234.42		196.54
9992	FUND TRANSFER	106,000.00				0.00
Expenditures		1,361,338.81	627,380.66	567,809.78	59,570.88	46.09
Fund 03 - RECREATION:						
TOTAL REVENUES		1,356,847.50	1,013,831.46	990,843.21	22,988.25	
TOTAL EXPENDITURES		1,361,338.81	627,380.66	567,809.78	59,570.88	
NET OF REVENUES & EXPENDITURES:		(4,491.31)	386,450.80	423,033.43	(36,582.63)	
BEG. FUND BALANCE		517,632.82	517,632.82	503,863.89		
END FUND BALANCE		513,141.51	904,083.62	926,897.32		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 11/30/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 11/30/2024	YTD Balance 11/30/2023	YTD Balance Diff 11/30/2024 11/30/2023	% Bdgt Used
Fund: 05 SPECIAL -NSSRA						
Account Category: Revenues						
3010	TAXES	241,000.00	118,264.53	42,307.12	75,957.41	49.07
	Revenues	<u>241,000.00</u>	<u>118,264.53</u>	<u>42,307.12</u>	<u>75,957.41</u>	<u>49.07</u>
Account Category: Expenditures						
4008	FT SALARIES	33,941.88	13,501.93	10,508.52	2,993.41	39.78
4009	PT SALARIES	7,767.50	2,671.99	2,092.80	579.19	34.40
7010	NSSRA -EXPENSE	93,984.00	40,238.96	30,133.69	10,105.27	42.81
9992	FUND TRANSFER	137,703.00	3,083.00	3,083.00		2.24
	Expenditures	<u>273,396.38</u>	<u>59,495.88</u>	<u>45,818.01</u>	<u>13,677.87</u>	<u>21.76</u>
Fund 05 - SPECIAL -NSSRA:						
	TOTAL REVENUES	241,000.00	118,264.53	42,307.12	75,957.41	
	TOTAL EXPENDITURES	273,396.38	59,495.88	45,818.01	13,677.87	
	NET OF REVENUES & EXPENDITURES:	<u>(32,396.38)</u>	<u>58,768.65</u>	<u>(3,510.89)</u>	<u>62,279.54</u>	
	BEG. FUND BALANCE	169,718.05	169,718.05	158,935.97		
	END FUND BALANCE	137,321.67	228,486.70	155,425.08		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 11/30/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 11/30/2024	YTD Balance 11/30/2023	YTD Balance Diff 11/30/2024 11/30/2023	% Bdgt Used
Fund: 07 AUDITING						
Account Category: Revenues						
3010	TAXES	12,000.00	5,713.03	1,920.17	3,792.86	47.61
	Revenues	<u>12,000.00</u>	<u>5,713.03</u>	<u>1,920.17</u>	<u>3,792.86</u>	<u>47.61</u>
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	12,100.00	8,600.00	6,900.00	1,700.00	71.07
	Expenditures	<u>12,100.00</u>	<u>8,600.00</u>	<u>6,900.00</u>	<u>1,700.00</u>	<u>71.07</u>
Fund 07 - AUDITING:						
	TOTAL REVENUES	12,000.00	5,713.03	1,920.17	3,792.86	
	TOTAL EXPENDITURES	<u>12,100.00</u>	<u>8,600.00</u>	<u>6,900.00</u>	<u>1,700.00</u>	
	NET OF REVENUES & EXPENDITURES:	(100.00)	(2,886.97)	(4,979.83)	2,092.86	
	BEG. FUND BALANCE	15,810.22	15,810.22	17,432.47		
	END FUND BALANCE	15,710.22	12,923.25	12,452.64		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 11/30/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 11/30/2024	YTD Balance 11/30/2023	YTD Balance Diff 11/30/2024 11/30/2023	% Bdgt Used
Fund: 09 LIABILITY INSURANCE						
Account Category: Revenues						
3010	TAXES	41,000.00	19,845.02	6,672.98	13,172.04	48.40
	Revenues	<u>41,000.00</u>	<u>19,845.02</u>	<u>6,672.98</u>	<u>13,172.04</u>	<u>48.40</u>
Account Category: Expenditures						
4008	FT SALARIES	5,250.00	2,019.24	1,817.45	201.79	38.46
7020	LIABILITY INSURANCE	35,280.00	10,909.48	11,953.65	(1,044.17)	30.92
	Expenditures	<u>40,530.00</u>	<u>12,928.72</u>	<u>13,771.10</u>	<u>(842.38)</u>	<u>31.90</u>
Fund 09 - LIABILITY INSURANCE:						
	TOTAL REVENUES	41,000.00	19,845.02	6,672.98	13,172.04	
	TOTAL EXPENDITURES	40,530.00	12,928.72	13,771.10	(842.38)	
	NET OF REVENUES & EXPENDITURES:	<u>470.00</u>	<u>6,916.30</u>	<u>(7,098.12)</u>	<u>14,014.42</u>	
	BEG. FUND BALANCE	10,235.92	10,235.92	13,262.16		
	END FUND BALANCE	10,705.92	17,152.22	6,164.04		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 11/30/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 11/30/2024	YTD Balance 11/30/2023	YTD Balance Diff 11/30/2024 11/30/2023	% Bdgt Used
Fund: 11 SOCIAL SECURITY						
Account Category: Revenues						
3010	TAXES	73,000.00	35,780.95	14,493.83	21,287.12	49.02
9994	TRANS. FROM CORPORATE	10,000.00				0.00
	Revenues	<u>83,000.00</u>	<u>35,780.95</u>	<u>14,493.83</u>	<u>21,287.12</u>	<u>43.11</u>
Account Category: Expenditures						
4011	WITHOLDING	82,527.20	38,258.08	30,642.55	7,615.53	46.36
	Expenditures	<u>82,527.20</u>	<u>38,258.08</u>	<u>30,642.55</u>	<u>7,615.53</u>	<u>46.36</u>
Fund 11 - SOCIAL SECURITY:						
	TOTAL REVENUES	83,000.00	35,780.95	14,493.83	21,287.12	
	TOTAL EXPENDITURES	82,527.20	38,258.08	30,642.55	7,615.53	
	NET OF REVENUES & EXPENDITURES:	<u>472.80</u>	<u>(2,477.13)</u>	<u>(16,148.72)</u>	<u>13,671.59</u>	
	BEG. FUND BALANCE	26,739.38	26,739.38	28,669.16		
	END FUND BALANCE	27,212.18	24,262.25	12,520.44		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 11/30/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 11/30/2024	YTD Balance 11/30/2023	YTD Balance Diff 11/30/2024 11/30/2023	% Bdgt Used
Fund: 13 IMRF						
Account Category: Revenues						
3010	TAXES	81,000.00	39,389.37	15,917.17	23,472.20	48.63
9994	TRANS. FROM CORPORATE	81,500.00	81,500.00		81,500.00	100.00
	Revenues	<u>162,500.00</u>	<u>120,889.37</u>	<u>15,917.17</u>	<u>104,972.20</u>	<u>74.39</u>
Account Category: Expenditures						
4012	IMRF	154,344.82	65,156.07	20,349.81	44,806.26	42.21
	Expenditures	<u>154,344.82</u>	<u>65,156.07</u>	<u>20,349.81</u>	<u>44,806.26</u>	<u>42.21</u>
Fund 13 - IMRF:						
	TOTAL REVENUES	162,500.00	120,889.37	15,917.17	104,972.20	
	TOTAL EXPENDITURES	154,344.82	65,156.07	20,349.81	44,806.26	
	NET OF REVENUES & EXPENDITURES:	<u>8,155.18</u>	<u>55,733.30</u>	<u>(4,432.64)</u>	<u>60,165.94</u>	
	BEG. FUND BALANCE	50,306.05	50,306.05	29,869.92		
	END FUND BALANCE	58,461.23	106,039.35	25,437.28		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 11/30/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 11/30/2024	YTD Balance 11/30/2023	YTD Balance Diff 11/30/2024 11/30/2023	% Bdgt Used
Fund: 15 CAPITAL PROJECTS						
Account Category: Revenues						
3070	BANK INTEREST	0.00	4,429.32		4,429.32	100.00
3080	OSLAD GRANT	405,300.00	202,650.00		202,650.00	50.00
9991	TRANSFER FROM REC	106,000.00				0.00
9993	TRANS. FROM NSSRA	134,620.00				0.00
9994	TRANS. FROM CORPORATE	120,000.00				0.00
Revenues		765,920.00	207,079.32	0.00	207,079.32	27.04
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	92,000.00	38,389.28	49,953.57	(11,564.29)	41.73
6020	CAPITAL PURCHASES	87,000.00		45,374.39	(45,374.39)	0.00
7090	LOAN PAYMENT- PRINCIPAL CLARKSON PAR	70,039.11	70,039.11	70,039.11		100.00
7091	LOAN PAYMENT PRINCIPAL- COMMUNITY CT	133,333.00	133,333.00	133,333.00		100.00
7092	LOAN PAYMENT -INTEREST COMMUNITY CTR	21,867.00	21,829.96	24,496.35	(2,666.39)	99.83
8000	CAPITAL PROJECTS	808,200.00	16,882.00		16,882.00	2.09
Expenditures		1,212,439.11	280,473.35	323,196.42	(42,723.07)	23.13
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		765,920.00	207,079.32	0.00	207,079.32	
TOTAL EXPENDITURES		1,212,439.11	280,473.35	323,196.42	(42,723.07)	
NET OF REVENUES & EXPENDITURES:		(446,519.11)	(73,394.03)	(323,196.42)	249,802.39	
BEG. FUND BALANCE		726,330.81	726,330.81	653,699.27		
END FUND BALANCE		279,811.70	652,936.78	330,502.85		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
 Balance As of 11/30/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 11/30/2024	YTD Balance 11/30/2023	YTD Balance Diff 11/30/2024 11/30/2023	% Bdgt Used
Report Totals:						
	TOTAL REVENUES - ALL FUNDS	3,594,767.50	2,009,734.28	1,299,029.19	710,705.09	
	TOTAL EXPENDITURES - ALL FUNDS	4,126,731.37	1,410,488.93	1,250,143.55	160,345.38	
	NET OF REVENUES & EXPENDITURES:	(531,963.87)	599,245.35	48,885.64	550,359.71	

01/02/2025

NPD BALANCE SHEET WITH VARIANCE FOR NORTHFIELD PARK DISTRICT

Balance As Of 11/30/2024

GL Number	YTD Balance	YTD Balance	YTD Balance Diff
	11/30/2024	11/30/2023	11/30/2023
Account Category: Assets			
1000 NVB OPERATING-NORTHVIEW 0306	122,303.65	90,684.31	31,619.34
1003 NVB PETTY CHECKING 000430023000031	985.87	344.87	641.00
1007 ILLINOIS FUNDS MM 007139101443	638.82	606.67	32.15
1010 NVB TAX ACCT 7530000691	810,727.57	275,737.07	534,990.50
1013 PETTY CASH BOX @ COMM CTR	100.00	100.00	-
1016 NVB GRANT ACCOUNT-8703694399	207,925.56	417,073.03	(209,147.47)
1017 NVB SAVINGS-6025	1,505,788.77	1,011,354.96	494,433.81
1200 ACCOUNTS RECEIVABLE	12,362.23	6,621.34	5,740.89
1250 TAXES RECEIVABLE	739,400.46	758,973.46	(19,573.00)
PROVIDED FOR LONG TERM	800,000.00	933,334.00	(133,334.00)
PROVIDED FOR LONG TERM	685,462.13	740,687.00	(55,224.87)
Assets	4,885,695.06	4,235,516.71	650,178.35
Account Category: Liabilities			
2001 SECURITY DEPOSITS PAYABLE	250.00	0.00	250.00
2011 EMPLOYEE COMPENSATION	33,831.29	48,360.77	(14,529.48)
2060 DEFFERED TAX REVENUE	739,400.46	758,973.46	(19,573.00)
2300 FAMILY CREDIT	8,922.92	7,226.39	1,696.53
PROVIDED FOR LONG TERM	800,000.00	933,334.00	(133,334.00)
PROVIDED FOR LONG TERM	685,462.13	740,687.00	(55,224.87)
Liabilities	2,267,866.79	2,488,581.62	(220,714.83)
Account Category: Fund Equity			
9000 FUND BALANCE	2,018,582.92	1,698,049.45	320,533.47
Beginning Fund Balance	2,018,582.92	1,698,049.45	320,533.47
Revenues	2,009,734.28	1,299,029.19	710,705.09
Expenditures	1,410,488.93	1,250,143.55	160,345.38
Ending Fund Balance	2,617,828.27	1,746,935.09	870,893.18

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 12/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	YTD Balance 12/31/2023	YTD Balance Diff 12/31/2024 12/31/2023	% Bdgt Used
Fund: 01 CORPORATE FUND						
Account Category: Revenues						
3010	TAXES	881,000.00	440,197.68	398,600.03	41,597.65	49.97
3070	BANK INTEREST	50,000.00	62,960.88	48,731.68	14,229.20	125.92
3099	MISCELLANEOUS REVENUE	1,500.00	500.00	1,421.13	(921.13)	33.33
Revenues		<u>932,500.00</u>	<u>503,658.56</u>	<u>448,752.84</u>	<u>54,905.72</u>	<u>54.01</u>
Account Category: Expenditures						
4008	FT SALARIES	372,895.63	178,038.47	149,656.43	28,382.04	47.74
4009	PT SALARIES	112,744.50	47,177.71	35,557.13	11,620.58	41.84
4015	HEALTH INSURANCE	146,767.92	41,564.40	61,896.48	(20,332.08)	28.32
4026	GAS / MILEAGE REIMBURSEMENT	2,360.00	996.96	996.96		42.24
4050	DUES & EDUCATION	13,925.00	2,211.92	2,813.00	(601.08)	15.88
4099	MISC -EXP	7,000.00	1,073.74	352.33	721.41	15.34
5022	PHONE	11,800.00	5,952.68	4,653.67	1,299.01	50.45
5023	INTERNET / CABLE	7,600.00	3,379.13	3,493.96	(114.83)	44.46
5035	MARKETING	4,000.00	1,587.37	4,180.35	(2,592.98)	39.68
5040	LEGAL & PROFESSIONAL	15,000.00	3,598.60	9,042.00	(5,443.40)	23.99
5060	CONTRACTUAL	20,120.00	15,790.19	25,542.97	(9,752.78)	78.48
6010	SMALL EQUIPMENT	9,000.00		8,489.86	(8,489.86)	0.00
6019	SOFTWARE UPGRADES/SUBSCRIPTION/ADDIT	37,267.00	16,567.38		16,567.38	44.46
6021	SUPPLIES	3,000.00	1,414.08	1,279.26	134.82	47.14
6025	POSTAGE	3,200.00	3,174.59	1,303.00	1,871.59	99.21
6070	SAFETY	11,875.00	6,970.10	615.71	6,354.39	58.70
9992	FUND TRANSFER	211,500.00	81,500.00		81,500.00	38.53
Expenditures		<u>990,055.05</u>	<u>410,997.32</u>	<u>309,873.11</u>	<u>101,124.21</u>	<u>41.51</u>
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		932,500.00	503,658.56	448,752.84	54,905.72	
TOTAL EXPENDITURES		990,055.05	410,997.32	309,873.11	101,124.21	
NET OF REVENUES & EXPENDITURES:		<u>(57,555.05)</u>	<u>92,661.24</u>	<u>138,879.73</u>	<u>(46,218.49)</u>	
BEG. FUND BALANCE		501,809.67	501,809.67	292,316.61		
END FUND BALANCE		444,254.62	594,470.91	431,196.34		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 12/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	YTD Balance 12/31/2023	YTD Balance Diff 12/31/2024 12/31/2023	% Bdgt Used
Fund: 03 RECREATION						
Account Category: Revenues						
3000	SERVICE REVENUE-SCHOOL CONTRACT	20,400.00	5,700.00	8,354.25	(2,654.25)	27.94
3010	TAXES	101,000.00	49,970.78	42,294.68	7,676.10	49.48
3020	USER FEES	868,514.50	835,402.96	792,007.56	43,395.40	96.19
3030	RENTAL	303,850.00	131,558.17	166,160.63	(34,602.46)	43.30
3050	CONCESSION REVENUE	15,500.00	13,207.21	12,634.46	572.75	85.21
3060	CONTRIBUTIONS/SPONSORSHIPS	44,500.00	43,500.00	38,250.00	5,250.00	97.75
3099	MISCELLANEOUS REVENUE	0.00		300.00	(300.00)	0.00
9994	TRANS. FROM CORPORATE	3,083.00	3,083.00	3,083.00		100.00
Revenues		1,356,847.50	1,082,422.12	1,063,084.58	19,337.54	79.77
Account Category: Expenditures						
4008	FT SALARIES	286,750.00	150,792.97	110,299.54	40,493.43	52.59
4009	PT SALARIES	299,980.13	183,428.22	171,307.83	12,120.39	61.15
5021	ELECTRICITY	44,600.00	21,394.04	18,710.87	2,683.17	47.97
5023	INTERNET / CABLE	2,100.00	1,124.75		1,124.75	53.56
5024	WATER	37,100.00	25,410.30	22,235.00	3,175.30	68.49
5025	GAS	5,600.00	433.45	467.04	(33.59)	7.74
5035	MARKETING	5,450.00	2,783.34	3,369.50	(586.16)	51.07
5060	CONTRACTUAL	346,368.87	198,040.30	178,760.83	19,279.47	57.18
5061	REPAIR & MAINTENANCE	95,805.00	41,375.32	65,995.19	(24,619.87)	43.19
6010	SMALL EQUIPMENT	14,000.00	1,960.19	2,051.76	(91.57)	14.00
6020	CAPITAL PURCHASES	22,550.00	790.00	1,797.50	(1,007.50)	3.50
6021	SUPPLIES	70,700.00	29,576.67	30,074.12	(497.45)	41.83
6050	CONCESSION SUPPLIES	6,200.00	6,253.96	5,267.98	985.98	100.87
7091	LOAN PAYMENT PRINCIPAL- COMMUNITY CT	17,506.72	16,900.39	16,900.39		96.54
7092	LOAN PAYMENT -INTEREST COMMUNITY CTR	628.09	1,234.42	1,234.42		196.54
9992	FUND TRANSFER	106,000.00				0.00
Expenditures		1,361,338.81	681,498.32	628,471.97	53,026.35	50.06
Fund 03 - RECREATION:						
TOTAL REVENUES		1,356,847.50	1,082,422.12	1,063,084.58	19,337.54	
TOTAL EXPENDITURES		1,361,338.81	681,498.32	628,471.97	53,026.35	
NET OF REVENUES & EXPENDITURES:		(4,491.31)	400,923.80	434,612.61	(33,688.81)	
BEG. FUND BALANCE		517,632.82	517,632.82	503,863.89		
END FUND BALANCE		513,141.51	918,556.62	938,476.50		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 12/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	YTD Balance 12/31/2023	YTD Balance Diff 12/31/2024 12/31/2023	% Bdgt Used
Fund: 05 SPECIAL -NSSRA						
Account Category: Revenues						
3010	TAXES	241,000.00	119,844.17	92,418.03	27,426.14	49.73
	Revenues	<u>241,000.00</u>	<u>119,844.17</u>	<u>92,418.03</u>	<u>27,426.14</u>	<u>49.73</u>
Account Category: Expenditures						
4008	FT SALARIES	33,941.88	16,339.82	12,715.87	3,623.95	48.14
4009	PT SALARIES	7,767.50	3,303.33	2,596.10	707.23	42.53
7010	NSSRA -EXPENSE	93,984.00	40,238.96	30,133.69	10,105.27	42.81
9992	FUND TRANSFER	137,703.00	3,083.00	3,083.00		2.24
	Expenditures	<u>273,396.38</u>	<u>62,965.11</u>	<u>48,528.66</u>	<u>14,436.45</u>	<u>23.03</u>
Fund 05 - SPECIAL -NSSRA:						
	TOTAL REVENUES	241,000.00	119,844.17	92,418.03	27,426.14	
	TOTAL EXPENDITURES	273,396.38	62,965.11	48,528.66	14,436.45	
	NET OF REVENUES & EXPENDITURES:	<u>(32,396.38)</u>	<u>56,879.06</u>	<u>43,889.37</u>	<u>12,989.69</u>	
	BEG. FUND BALANCE	169,718.05	169,718.05	158,935.97		
	END FUND BALANCE	137,321.67	226,597.11	202,825.34		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 12/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	YTD Balance 12/31/2023	YTD Balance Diff 12/31/2024 12/31/2023	% Bdgt Used
Fund: 07 AUDITING						
Account Category: Revenues						
3010	TAXES	12,000.00	5,789.34	4,196.57	1,592.77	48.24
	Revenues	<u>12,000.00</u>	<u>5,789.34</u>	<u>4,196.57</u>	<u>1,592.77</u>	<u>48.24</u>
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	12,100.00	10,600.00	11,875.00	(1,275.00)	87.60
	Expenditures	<u>12,100.00</u>	<u>10,600.00</u>	<u>11,875.00</u>	<u>(1,275.00)</u>	<u>87.60</u>
Fund 07 - AUDITING:						
	TOTAL REVENUES	12,000.00	5,789.34	4,196.57	1,592.77	
	TOTAL EXPENDITURES	<u>12,100.00</u>	<u>10,600.00</u>	<u>11,875.00</u>	<u>(1,275.00)</u>	
	NET OF REVENUES & EXPENDITURES:	(100.00)	(4,810.66)	(7,678.43)	2,867.77	
	BEG. FUND BALANCE	15,810.22	15,810.22	17,432.47		
	END FUND BALANCE	15,710.22	10,999.56	9,754.04		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 12/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	YTD Balance 12/31/2023	YTD Balance Diff 12/31/2024 12/31/2023	% Bdgt Used
Fund: 09 LIABILITY INSURANCE						
Account Category: Revenues						
3010	TAXES	41,000.00	20,110.09	14,564.85	5,545.24	49.05
	Revenues	<u>41,000.00</u>	<u>20,110.09</u>	<u>14,564.85</u>	<u>5,545.24</u>	<u>49.05</u>
Account Category: Expenditures						
4008	FT SALARIES	5,250.00	2,423.10	2,180.92	242.18	46.15
7020	LIABILITY INSURANCE	35,280.00	13,636.85	14,344.38	(707.53)	38.65
	Expenditures	<u>40,530.00</u>	<u>16,059.95</u>	<u>16,525.30</u>	<u>(465.35)</u>	<u>39.62</u>
Fund 09 - LIABILITY INSURANCE:						
	TOTAL REVENUES	41,000.00	20,110.09	14,564.85	5,545.24	
	TOTAL EXPENDITURES	40,530.00	16,059.95	16,525.30	(465.35)	
	NET OF REVENUES & EXPENDITURES:	<u>470.00</u>	<u>4,050.14</u>	<u>(1,960.45)</u>	<u>6,010.59</u>	
	BEG. FUND BALANCE	10,235.92	10,235.92	13,262.16		
	END FUND BALANCE	10,705.92	14,286.06	11,301.71		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 12/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	YTD Balance 12/31/2023	YTD Balance Diff 12/31/2024 12/31/2023	% Bdgt Used
Fund: 11 SOCIAL SECURITY						
Account Category: Revenues						
3010	TAXES	73,000.00	36,258.87	31,643.67	4,615.20	49.67
9994	TRANS. FROM CORPORATE	10,000.00				0.00
	Revenues	<u>83,000.00</u>	<u>36,258.87</u>	<u>31,643.67</u>	<u>4,615.20</u>	<u>43.69</u>
Account Category: Expenditures						
4011	WITHOLDING	82,527.20	45,449.42	36,454.69	8,994.73	55.07
	Expenditures	<u>82,527.20</u>	<u>45,449.42</u>	<u>36,454.69</u>	<u>8,994.73</u>	<u>55.07</u>
Fund 11 - SOCIAL SECURITY:						
	TOTAL REVENUES	83,000.00	36,258.87	31,643.67	4,615.20	
	TOTAL EXPENDITURES	82,527.20	45,449.42	36,454.69	8,994.73	
	NET OF REVENUES & EXPENDITURES:	<u>472.80</u>	<u>(9,190.55)</u>	<u>(4,811.02)</u>	<u>(4,379.53)</u>	
	BEG. FUND BALANCE	26,739.38	26,739.38	28,669.16		
	END FUND BALANCE	27,212.18	17,548.83	23,858.14		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 12/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	YTD Balance 12/31/2023	YTD Balance Diff 12/31/2024 12/31/2023	% Bdgt Used
Fund: 13 IMRF						
Account Category: Revenues						
3010	TAXES	81,000.00	39,915.49	34,736.54	5,178.95	49.28
9994	TRANS. FROM CORPORATE	81,500.00	81,500.00		81,500.00	100.00
	Revenues	162,500.00	121,415.49	34,736.54	86,678.95	74.72
Account Category: Expenditures						
4012	IMRF	154,344.82	71,913.08	26,124.81	45,788.27	46.59
	Expenditures	154,344.82	71,913.08	26,124.81	45,788.27	46.59
Fund 13 - IMRF:						
	TOTAL REVENUES	162,500.00	121,415.49	34,736.54	86,678.95	
	TOTAL EXPENDITURES	154,344.82	71,913.08	26,124.81	45,788.27	
	NET OF REVENUES & EXPENDITURES:	8,155.18	49,502.41	8,611.73	40,890.68	
	BEG. FUND BALANCE	50,306.05	50,306.05	29,869.92		
	END FUND BALANCE	58,461.23	99,808.46	38,481.65		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 12/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	YTD Balance 12/31/2023	YTD Balance Diff 12/31/2024 12/31/2023	% Bdgt Used
Fund: 15 CAPITAL PROJECTS						
Account Category: Revenues						
3070	BANK INTEREST	0.00	5,256.50		5,256.50	100.00
3080	OSLAD GRANT	405,300.00	202,650.00		202,650.00	50.00
3099	MISCELLANEOUS REVENUE	0.00		387.50	(387.50)	0.00
9991	TRANSFER FROM REC	106,000.00				0.00
9993	TRANS. FROM NSSRA	134,620.00				0.00
9994	TRANS. FROM CORPORATE	120,000.00				0.00
	Revenues	765,920.00	207,906.50	387.50	207,519.00	27.14
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	92,000.00	43,128.56	55,057.92	(11,929.36)	46.88
6020	CAPITAL PURCHASES	87,000.00		45,374.39	(45,374.39)	0.00
7090	LOAN PAYMENT- PRINCIPAL CLARKSON PAR	70,039.11	70,039.11	70,039.11		100.00
7091	LOAN PAYMENT PRINCIPAL- COMMUNITY CT	133,333.00	133,333.00	133,333.00		100.00
7092	LOAN PAYMENT -INTEREST COMMUNITY CTR	21,867.00	21,829.96	24,496.35	(2,666.39)	99.83
8000	CAPITAL PROJECTS	808,200.00	16,882.00		16,882.00	2.09
	Expenditures	1,212,439.11	285,212.63	328,300.77	(43,088.14)	23.52
Fund 15 - CAPITAL PROJECTS:						
	TOTAL REVENUES	765,920.00	207,906.50	387.50	207,519.00	
	TOTAL EXPENDITURES	1,212,439.11	285,212.63	328,300.77	(43,088.14)	
	NET OF REVENUES & EXPENDITURES:	(446,519.11)	(77,306.13)	(327,913.27)	250,607.14	
	BEG. FUND BALANCE	726,330.81	726,330.81	653,699.27		
	END FUND BALANCE	279,811.70	649,024.68	325,786.00		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
 Balance As of 12/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	YTD Balance 12/31/2023	YTD Balance Diff 12/31/2024 12/31/2023	% Bdgt Used
Report Totals:						
	TOTAL REVENUES - ALL FUNDS	3,594,767.50	2,097,405.14	1,689,784.58	407,620.56	
	TOTAL EXPENDITURES - ALL FUNDS	4,126,731.37	1,584,695.83	1,406,154.31	178,541.52	
	NET OF REVENUES & EXPENDITURES:	(531,963.87)	512,709.31	283,630.27	229,079.04	

01/08/2025

NPD BALANCE SHEET WITH VARIANCE FOR NORTHFIELD PARK DISTRICT
Balance As Of 12/31/2024

GL Number	Description	YTD Balance 12/31/2024	YTD Balance 12/31/2023	YTD Balance Diff 12/31/2024 12/31/2023
Account Category: Assets				
1000	NVB OPERATING-NORTHVIEW 0306	134,341.55	34,370.59	99,970.96
1003	NVB PETTY CHECKING 000430023000031	985.87	985.87	-
1007	ILLINOIS FUNDS MM 007139101443	638.82	606.67	32.15
1010	NVB TAX ACCT 7530000691	703,648.84	559,654.25	143,994.59
1013	PETTY CASH BOX @ COMM CTR	100.00	100.00	-
1016	NVB GRANT ACCOUNT-8703694399	208,752.74	419,007.84	(210,255.10)
1017	NVB SAVINGS-6025	1,511,779.17	1,016,046.64	495,732.53
1200	ACCOUNTS RECEIVABLE	12,927.44	5,325.05	7,602.39
1250	TAXES RECEIVABLE	739,400.46	758,973.46	(19,573.00)
	PROVIDED FOR LONG TERM	800,000.00	933,334.00	(133,334.00)
	PROVIDED FOR LONG TERM	685,462.13	740,687.00	(55,224.87)
Assets		4,798,037.02	4,469,091.37	328,945.65
Account Category: Liabilities				
2001	SECURITY DEPOSITS PAYABLE	250.00	-	250.00
2011	EMPLOYEE COMPENSATION	32,535.29	47,149.98	(14,614.69)
2060	DEFERRED TAX REVENUE	739,400.46	758,973.46	(19,573.00)
2300	FAMILY CREDIT	9,096.92	7,267.21	1,829.71
	PROVIDED FOR LONG TERM	800,000.00	933,334.00	(133,334.00)
	PROVIDED FOR LONG TERM	685,462.13	740,687.00	(55,224.87)
Liabilities		2,266,744.79	2,487,411.65	(220,666.86)
Account Category: Fund Equity				
9000	FUND BALANCE	2,018,582.92	1,698,049.45	320,533.47
	Beginning Fund Balance	2,018,582.92	1,698,049.45	320,533.47
	Revenues	2,097,405.14	1,689,784.58	407,620.56
	Expenditures	1,584,695.83	1,406,154.31	178,541.52
Ending Fund Balance		2,531,292.23	1,981,679.72	549,612.51

Parks and Recreation Updates January 2025

- **Facilities**
 - Community Center Gym
 - Rentals continue to run smoothly, with user groups such as IBA, Hot Shot Sports, and Hoops4Health renting through the end of February or beyond.
 - Fitness Center
 - We currently have 206 active fitness memberships.
 - Out of the 206 active memberships, 155 have officially enrolled under the installment billing plan.
 - Ball Fields
 - We are working with KWBA, NTF, TGSA, SMP, Lil Kickers, and AYSO to book their field times for the spring-summer season. Once the above user groups have been accounted for, we will work with outside user groups to book any remaining times available.
- **Programs**
 - Before Care
 - Before Care is running smoothly so far with 5-8 kids in the program each day.
 - Pre Pre-K
 - Pre Pre-K is up and running as well with a full roster of 10 children each day.
 - Pre-Pre-K will accommodate 16 individual children over the 5 days a week it runs.
 - Club Dolphin
 - Club Dolphin Session 1 ended at Winter Break. We averaged 24/48 children staying beyond 3:15pm each day.
 - Session 2 started on Monday, 1/6 and runs through the end of the school year. We have 46 children registered.
 - After School Classes
 - Winter class registration is open with classes starting the week of January 13th.
 - As of 1/7- 14 out of the 19 classes are running with 7 being full.
 - Birthday Parties:
 - 4 Birthday parties were booked in December
 - 2 Birthday parties are booked for January
 - At the end of November we found out that Gary Kantor, our Birthday party Magician and Balloon artist passed away. We are in the process of finding alternative birthday party options for the future.
 - NTA Pre-Competitive Swim Class
 - The most recent session of New Trier Aquatics began Sunday, January 5th, with a full roster of 15 participants!
 - Pickleball Programming
 - Two pickleball clinics are set to begin Friday, January 17th. Mirroring the last session, the first clinic is geared toward beginner players, while the second clinic is geared towards skill progression and intermediate level players. Dan & Steph McGuire will be leading both clinics, as they did last fall/winter.
 -
 - Summer Camp
 - Camp registration opened for Northfield residents on Monday, 1/13, and opens for non-residents on Monday, 2/5. Camps are once again being offered with daily registration and early bird pricing (10% off) runs through the end of March.

- We're hiring! Our seasonal job postings for summer camp counselors and season maintenance are on our website under the "Get Involved" link at the top of the homepage.
- Special Events
 - Holiday Fest
 - This year's Holiday Fest was on Wednesday, 12/04, at Clarkson Park. The event once again included a park lighting, pictures with Santa, and s'mores. The Winnetka-Northfield Library and Northfield Community Nursery School ran crafts as well and Stormy's sold food. District 29's 3rd Graders and a choirs from Avoca each performed a holiday concert. The event was once again a success!
 - Our Daddy-Daughter Dance is scheduled 6:15-8:30pm on Friday, 2/7, at Sunset Ridge Country Club. We have 76 dads, and 98 girls registered thus far.
 - Winter Break Camp
 - Winter Break Camp was a success. We were able to run each of the 6 days.
 - Kids had fun doing sports, crafts, activities, and field trips to both Nickel City and Kids Empire. It was attended by over 30 kids.
 - School's Out Field Trips-
 - We are putting a twist on childcare offering for K-5th grade with a field trip.
Registration is now open
 - Monday 1/20 Martin Luther King Day - Main Event in Hoffman Estates.
Registration is still open
 - Monday 2/17 Presidents' Day – Safari Land in Villa Park. Registration is still open.
 - Sunset Ridge Homework Club
 - Sunset Ridge Homework Club started on January 6th. We have 14 registered Sunset Ridge teachers and staff running the program.
 - Homework Club runs from now until the end of the school year on Monday-Thursdays from dismissal until 5:00 pm.
- Parks Update
 - Staff were busy prepping for the upcoming winter. Winter equipment has been pulled from the shelves and have been prepped for winter.
 - Plows and salt spreader were serviced and are ready to go for the winter.
 - Ballfields and baseball fields were core aerified and seeded. Thermal blankets were installed on bad areas with the hope of early spring germination.
 - The outdoor skating rink at Clarkson Park opened on Monday, 01/06, despite the bitter cold and we opened the warming house on Monday, 01/06. Our hope is to get as many skating days in as we can if the weather cooperates. The warming house will be open and staffed 4-8pm during the week and 10am-6pm on weekends.
 - With the lack of snow, Maintenance has been working on winter projects throughout our facilities including, performing deeper cleaning, patching/painting, and other smaller projects.