

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, FEBRUARY 24th, 2025





**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, FEBRUARY 24th, 2025
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Correspondence
4. Audience Comments
5. Director's Report
 - a. Referendum Update
 - b. Willow Park Project Update
 - c. Consideration of Naming Rights for the Clarkson Park Lodge
 - d. Informational Items
6. Consent Agenda
 - a. Approval of January 13th, 2025, Regular Board Meeting Minutes
 - b. Approval of Cash Expenditures for Month of January 2025
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
8. Board Member Comments
9. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT



To: Park Board of Commissioners
From: Bill Byron
Subject: Referendum Update
Date: February 24th, 2025

Referendum Update

An informational postcard was delivered to residents last week providing more details on the referendum including the anticipated tax impact for property owners. The dedicated webpage (northfieldparks.org/expand) has also been updated to reflect the referendum being placed on the ballot for the April 1st Election. Other communication via email and social media will begin soon and continue until the election. An email address was created (referendum@nfparks.org) to receive questions or concerns related to the referendum.



To: Park Board of Commissioners
From: Bill Byron
Subject: Willow Park Project Update
Date: February 24th, 2025

Willow Park Project Update

Due to a late addendum that was issued to address engineering concerns with the new bridge, the bid opening date has been pushed back to February 26th. We will have recommendations for contract awards at the next Board meeting on March 17th. This should not delay the start of the project.



To: Park Board of Commissioners
From: Bill Byron
Subject: Consideration of Naming Rights for Clarkson Park Lodge
Date: February 24th, 2025

Consideration of Naming Rights for Clarkson Park Lodge

To honor decades of service to the Village of Northfield, we are proposing naming the Clarkson Park Lodge after retired Police Chief Bill Lustig. Chief Lustig was a fixture at park district events and functions over the years and always worked with us to ensure we were doing things safely and in the best interest of the community. We are working with the Lustig Legacy Committee to finalize details for a dedication ceremony that will likely coincide with Market & Music.

Recommended Motion: To approve naming the Clarkson Park Lodge in honor of Bill Lustig



To: Park Board of Commissioners
From: Bill Byron
Subject: Informational Items
Date: February 24th, 2025

Paid Leave Exemption

The Village Board of Trustees approved the exemption of the Park District from the Cook County Paid Leave Ordinance at their meeting on January 21st, 2025.

Backstop Netting Project Update

We have received three estimates for the requested addition of a netting canopy system for the Pony baseball field at Willow Park. The estimates range from \$41k - \$50k to install additional posts and netting. With the estimates being over the \$30,000 threshold, we will begin working on the documents needed to solicit sealed bids for the project.

CONSENT AGENDA



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MEETING MINUTES DRAFT
MONDAY, JANUARY 13th, 2025
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
 - a. At 6:30pm a roll call was made
 - b. **Present Commissioners:** Brandel, Filoramo, Kennedy, Lutz, Manojlovski, Pave
 - c. **Absent Commissioners:** Klein
 - d. **Also Present:** Staff members Byron, Guillen
2. Approval / Additions to Agenda
 - a. None
3. Correspondence
 - a. None
4. Audience Comments
 - a. See sign in sheet for audience members
 - b. Charlie Orth complimented the board and staff the Outdoor Ice Rink at Clarkson Park, the park lighting event and all the nice community gatherings. He closed by saying "Keep up the good work".
5. Director's Report
 - a. Willow Park Project Update
 - i. Director Byron informed the Board that the Willow Park project received approval from the Village Board at their December meeting. The bidding timeline was presented with the goal to award contracts at the February Board meeting.
 - ii. The village meeting was great, very supportive, and a sign of great agency partnership.
 - b. Consideration to approve Paid Leave for All Workers Policy
 - i. Director Byron gave an overview of the policy, and informed the Board that the Village of Northfield will likely consider an exemption for park districts at their January 21st meeting. If exempt, the policy will repeal itself.
 - ii. **Motion:** Commissioner Brandel made a motion to approve 3-17 Paid Time Off – Part Time II & III Employees
 - iii. **Second:** Commissioner Filoramo seconded the motion. A roll call vote was made.
 - iv. **Voting Aye Commissioners:** Brandel, Filoramo, Kennedy, Lutz, Manojlovski, Pave
 - v. **Voting Nay Commissioners:** None
 - vi. **Absent Commissioners:** Klein
 - vii. **Abstaining Commissioners:** None
 - viii. **Motion Passed**
 - c. Consideration of an Ordinance Providing for the Submission of a Limiting Rate Increase Ballot Question to the Voters of the District at the April 1, 2025 Consolidated Election

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

- i. Director Byron provided background on the topic and reviewed the survey results with the Board. After a brief discussion, the Board entertained a motion for Ordinance No. 01-13-25-01A
- d. **Motion:** Commissioner Pave made a motion to approve Ordinance No. 01-13-25-01A Providing for the Submission of a Limiting Rate Increase Ballot Question to the Voters of the District at the April 1, 2025 Consolidated Election
 - i. **Second:** Commissioner Manojlovski seconded the motion. A roll call vote was made.
 - ii. **Voting Aye Commissioners:** Brandel, Filoramo, Kennedy, Lutz, Manojlovski, Pave
 - iii. **Voting Nay Commissioners:** None
 - iv. **Absent Commissioners:** Klein
 - v. **Abstaining Commissioners:** None
 - vi. **Motion Passed**

6:49 Charlie Orth Left

A discussion was held regarding the next steps on referendum community engagement:

- a. Postcard mailing to update residents that the survey is completed, and the ordinance has been adopted.
 - b. On the same postcard add a QR code providing more information explaining that Village & Park District are separate agency/taxing body, showcase accomplishments and financial responsibility, and encourage people to attend future board meetings.
 - c. The postcard mailing should be mailed mid-February before the next board meeting.
 - d. Email and social media communication should begin in February.
- e. Consideration to repeal and replace Ethics Ordinance
 - i. Director Byron gave a brief summary of the current ordinance that was passed in 2004 and recommended the replacement of said ordinance with Ordinance No. 01-13-25-02.
 - ii. **Motion:** Commissioner Kennedy made a motion to approve Ethics Ordinance No. 01-13-25-02
 - iii. **Second:** Commissioner Pave seconded the motion. A roll call vote was made.
 - iv. **Voting Aye Commissioners:** Brandel, Filoramo, Kennedy, Lutz, Manojlovski, Pave
 - v. **Voting Nay Commissioners:** None
 - vi. **Absent Commissioners:** Klein
 - vii. **Abstaining Commissioners:** None
 - viii. **Motion Passed**
- 6. Consent Agenda
 - a. Approval of November 18th, 2024, Regular Board Meeting Minutes
 - b. Approval of Cash Expenditures for Months of November and December 2024
 - i. **Motion:** Commissioner Pave made a motion to approve the Consent Agenda
 - ii. **Second Commissioner Brandel seconded the motion.** A roll call vote was made.
 - iii. **Voting Aye Commissioners:** Brandel, Filoramo, Kennedy, Lutz, Manojlovski, Pave
 - iv. **Voting Nay Commissioners:** None
 - v. **Absent Commissioners:** Klein
 - vi. **Abstaining Commissioners:** None
 - vii. **Motion Passed**
- 7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
 - i. Director Byron provided highlights from the report, including that the outdoor ice rink at Clarkson Park is now open.
 - 1. Homework club -14 kids are registered. Staff will explore adding a punch card system.

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2. Nada Becker officially retired on 12/31/24; Sammie Jacob is the lead on Marketing, Dan Faust took over the community engagement, and Megan Pasquarelli continues to be in charge of recreation and facility rentals.
 3. Jim Reuter is coming back Monday, January 20th after his parental leave.
8. Adjournment
 - a. **Motion:** Commissioner Pave made a motion to adjourn the meeting at 7:43 pm.
 - b. **Second Commissioner Brandel seconded the motion.** A roll call vote was made
 - c. **Voting Aye Commissioners:** Brandel, Filoramo, Kennedy, Lutz, Manojlovski, Pave
 - d. **Voting Nay Commissioners:** None
 - e. **Absent Commissioners:** Klein
 - f. **Abstaining Commissioners:** None
 - g. **Motion Passed**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

Northfield Park District Meeting Guest Sign-In Form
1/13/2024

	NAME	ADDRESS	CITY	EMAIL	BUSINESS / ORGANIZATION	Time IN	Would you like to speak tonight? Check this box
1	CHARLES ORTH	1655 ORCHARD LN	NFLD.	CHARLES.ORTH@GMAIL.COM		6:10	✓
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

CHECK REGISTER FOR NORTHFIELD PARK DISTRICT

CHECK DATE 01/01/2025 - 01/31/2025

Check Date	Check	Vendor Name	Amount
Bank OPER ACCOUNTS PAYABLE AND PAYROLL			
01/03/2025	1336(A)	ACTIVE ALARM COMPANY, INC.	591.00
01/03/2025	1337(A)	DIRECT TV	289.98
01/03/2025	1338(A)	F.E. MORAN INC. MECHANICAL SE	1,065.00
01/03/2025	1339(A)	FIRST-CITIZEN BANK & COMPANY	426.43
01/03/2025	1340(A)	HCK GROUP, INC	282.50
01/03/2025	1341(A)	HIGH TOUCH - HIGH TECH	3,900.00
01/03/2025	1342(A)	PDRMA	10,491.27
01/03/2025	1343(A)	SFC CHICAGOLAND LLC	5,496.00
01/03/2025	1344(A)	SPORTS PLUS INC	277.13
01/03/2025	1345(A)	TRESSLER LLP	880.00
01/03/2025	1346(E)	ILLINOIS DEPT OF REVENUE	1,750.95
01/03/2025	1347(E)	NATIONWIDE RETIREMENT SOLUTIO	517.00
01/03/2025	1348(E)	NICOR	401.79
01/03/2025	1349(E)	SOCIAL SECURITY ADMINISTRATIO	9,700.28
01/03/2025	22982	DEBRA COLBY	2,200.00
01/03/2025	22983	NCS BUILDING SERVICES INC	750.00
01/03/2025	22984	RG GION & ASSOCIATES	845.00
01/03/2025	22985	VILLAGE OF NORTHFIELD	296.43
01/17/2025	1350(A)	EXCALIBUR TECHNOLOGY CORP	775.22
01/17/2025	1351(A)	EXCALIBUR TECHNOLOGY CORP	689.64
01/17/2025	1352(A)	EXCALIBUR TECHNOLOGY CORP	406.40
01/17/2025	1353(A)	HITCHCOCK DESIGN GROUP	2,200.00
01/17/2025	1354(A)	HOT SHOTS SPORTS	8,868.30
01/17/2025	1355(A)	IMPACT NETWORKING LLC	15.35
01/17/2025	1356(A)	NSSRA	32,846.29
01/17/2025	1357(A)	OPP. FRANCHISING, INC	3,551.00
01/17/2025	1358(A)	RELIABLE FIRE EQUIPMENT COMPA	611.10
01/17/2025	1359(A)	SKYLINE STUDIOS	10,288.00
01/17/2025	1360(A)	SPORTS PLUS INC	31.69
01/17/2025	1361(A)	THE MULCH CENTER	325.00
01/17/2025	1362(E)	DIRECT ENERGY BUSINESS	226.67
01/17/2025	1363(E)	DIRECT ENERGY BUSINESS	1,351.02
01/17/2025	1364(E)	DIRECT ENERGY BUSINESS	2,120.74
01/17/2025	1365(E)	ELAVON	31.31
01/17/2025	1366(E)	FIRST BANK CARD	9,662.89
01/17/2025	1367(E)	ILLINOIS DEPT OF REVENUE	1,826.27
01/17/2025	1368(E)	NATIONWIDE RETIREMENT SOLUTIO	517.00
01/17/2025	1369(E)	NORTHBROOK BANK & TRUST	104.50
01/17/2025	1370(E)	SOCIAL SECURITY ADMINISTRATIO	10,059.80
01/17/2025	1371(E)	VILLAGE OF NORTHFIELD	289.50
01/17/2025	1372(E)	VILLAGE OF NORTHFIELD	138.96
01/17/2025	1373(E)	VILLAGE OF NORTHFIELD	42.47
01/17/2025	22987	BESS HARDWARE	281.82
01/17/2025	22988	KAMINSKI ARCHITECTS LTD.	3,800.00
01/17/2025	22989	NATIONAL CENTER FOR SAFETY IN	18.50
01/17/2025	22990	NEW TRIER AQUATICS	2,047.50
01/17/2025	22991	NORTHFIELD POLICE DEPARTMENT	40.00
01/17/2025	22992	ODP BUSINESS SOLUTIONS	203.09
01/17/2025	22993	PADDOCK PUBLICATIONS, INC.	37.80
01/17/2025	22994	PLANSOURCE	2,536.69
01/17/2025	22995	SMART INDUSTRY PRODUCTS, LLC	180.00
01/17/2025	22996	THE SHERWIN- WILLIAMS CO.	157.45
01/31/2025	1374(A)	CONSERV FS, INC	522.00
01/31/2025	1375(A)	EXCALIBUR TECHNOLOGY CORP	23.84
01/31/2025	1376(A)	FIRST-CITIZEN BANK & COMPANY	426.43
01/31/2025	1377(A)	GLOBAL LIFE LIBERTY NATIONAL	307.74
01/31/2025	1378(A)	HCK GROUP, INC	239.76
01/31/2025	1379(A)	NSSRA	22,858.45
01/31/2025	1380(A)	OPP. FRANCHISING, INC	3,551.00
01/31/2025	1381(A)	PDRMA	10,558.00
01/31/2025	1382(A)	RAMROD DISTRIBUTORS, INC.	426.85
01/31/2025	1383(A)	RECORD - A - HIT	10,852.50
01/31/2025	1384(A)	REINDERS, INC.	442.73
01/31/2025	1385(E)	DIRECT ENERGY BUSINESS	290.63
01/31/2025	1386(E)	DIRECT ENERGY BUSINESS	337.16
01/31/2025	1387(E)	DIRECT ENERGY BUSINESS	2,079.73
01/31/2025	1388(E)	FP MAILING SOLUTIONS	168.00
01/31/2025	1389(E)	ILLINOIS DEPT OF REVENUE	1,720.69
01/31/2025	1390(E)	ILLINOIS LIQUOR CONTROL COMMI	50.00
01/31/2025	1391(E)	IMRF	26,059.03
01/31/2025	1392(E)	NATIONWIDE RETIREMENT SOLUTIO	517.00

CHECK REGISTER FOR NORTHFIELD PARK DISTRICT

CHECK DATE 01/01/2025 - 01/31/2025

Check Date	Check	Vendor Name	Amount
Bank OPER ACCOUNTS PAYABLE AND PAYROLL			
01/31/2025	1393(E)	NICOR	593.86
01/31/2025	1394(E)	SOCIAL SECURITY ADMINISTRATIO	9,533.70
01/31/2025	1395(E)	ILLINOIS DEPT OF REVENUE	193.75
01/31/2025	1396(E)	IMRF	898.36
01/31/2025	1397(E)	SOCIAL SECURITY ADMINISTRATIO	1,224.98
01/31/2025	22997	GRAINGER	9.06
01/31/2025	22998	STEVE ROGALLA	700.00
01/31/2025	22999	TRACEY BUCHMAN	243.54
01/31/2025	23000	VILLAGE OF NORTHFIELD	150.23
OPER TOTALS:			
Total of 80 Checks:			231,421.75
Less 0 Void Checks:			0.00
Total of 80 Disbursements:			231,421.75

AGENCY REPORTS

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 01/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 01/31/2025	YTD Balance 01/31/2024	YTD Balance Diff 01/31/2025 01/31/2024	% Bdgt Used
Fund: 01 CORPORATE FUND						
Account Category: Revenues						
3010	TAXES	881,000.00	441,581.00	410,060.96	31,520.04	50.12
3070	BANK INTEREST	50,000.00	71,431.48	48,731.68	22,699.80	142.86
3099	MISCELLANEOUS REVENUE	1,500.00	1,000.00	1,421.13	(421.13)	66.67
Revenues		932,500.00	514,012.48	460,213.77	53,798.71	55.12
Account Category: Expenditures						
4008	FT SALARIES	372,895.63	217,738.02	171,527.11	46,210.91	58.39
4009	PT SALARIES	112,744.50	58,737.43	40,966.42	17,771.01	52.10
4015	HEALTH INSURANCE	146,767.92	59,748.11	71,012.84	(11,264.73)	40.71
4026	GAS / MILEAGE REIMBURSEMENT	2,360.00	1,246.20	1,163.12	83.08	52.81
4050	DUES & EDUCATION	13,925.00	3,325.88	2,948.40	377.48	23.88
4099	MISC -EXP	7,000.00	2,438.70	859.08	1,579.62	34.84
5022	PHONE	11,800.00	6,817.29	5,454.21	1,363.08	57.77
5023	INTERNET / CABLE	7,600.00	3,997.09	4,112.71	(115.62)	52.59
5035	MARKETING	4,000.00	1,587.37	4,482.62	(2,895.25)	39.68
5040	LEGAL & PROFESSIONAL	15,000.00	4,516.40	9,761.80	(5,245.40)	30.11
5060	CONTRACTUAL	20,120.00	17,694.09	40,141.43	(22,447.34)	87.94
6010	SMALL EQUIPMENT	9,000.00	775.22	8,489.86	(7,714.64)	8.61
6019	SOFTWARE UPGRADES/SUBSCRIPTION/ADDIT	37,267.00	17,590.94	17,590.94		47.20
6021	SUPPLIES	3,000.00	1,636.66	1,279.26	357.40	54.56
6025	POSTAGE	3,200.00	3,430.19	1,303.00	2,127.19	107.19
6070	SAFETY	11,875.00	6,988.60	615.71	6,372.89	58.85
9992	FUND TRANSFER	211,500.00	81,500.00		81,500.00	38.53
Expenditures		990,055.05	489,768.19	364,117.57	125,650.62	49.47
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		932,500.00	514,012.48	460,213.77	53,798.71	
TOTAL EXPENDITURES		990,055.05	489,768.19	364,117.57	125,650.62	
NET OF REVENUES & EXPENDITURES:		(57,555.05)	24,244.29	96,096.20	(71,851.91)	
BEG. FUND BALANCE		501,809.67	501,809.67	292,316.61		
END FUND BALANCE		444,254.62	526,053.96	388,412.81		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 01/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 01/31/2025	YTD Balance 01/31/2024	YTD Balance Diff 01/31/2025 01/31/2024	% Bdg't Used
Fund: 03 RECREATION						
Account Category: Revenues						
3000	SERVICE REVENUE-SCHOOL CONTRACT	20,400.00	9,538.00	9,724.25	(186.25)	46.75
3010	TAXES	101,000.00	49,970.78	42,294.68	7,676.10	49.48
3020	USER FEES	868,514.50	860,729.34	820,593.56	40,135.78	99.10
3030	RENTAL	303,850.00	164,858.42	176,033.13	(11,174.71)	54.26
3050	CONCESSION REVENUE	15,500.00	13,207.21	12,634.46	572.75	85.21
3060	CONTRIBUTIONS/SPONSORSHIPS	44,500.00	43,500.00	38,250.00	5,250.00	97.75
3099	MISCELLANEOUS REVENUE	0.00		300.00	(300.00)	0.00
9994	TRANS. FROM CORPORATE	3,083.00	3,083.00	3,083.00		100.00
Revenues		1,356,847.50	1,144,886.75	1,102,913.08	41,973.67	84.38
Account Category: Expenditures						
4008	FT SALARIES	286,750.00	193,559.57	130,043.67	63,515.90	67.50
4009	PT SALARIES	299,980.13	202,616.78	179,398.33	23,218.45	67.54
5021	ELECTRICITY	44,600.00	26,448.97	21,447.42	5,001.55	59.30
5023	INTERNET / CABLE	2,100.00	1,349.70		1,349.70	64.27
5024	WATER	37,100.00	25,881.23	23,948.83	1,932.40	69.76
5025	GAS	5,600.00	1,429.10	784.04	645.06	25.52
5035	MARKETING	5,450.00	2,783.34	3,369.50	(586.16)	51.07
5060	CONTRACTUAL	346,368.87	242,472.02	230,962.64	11,509.38	70.00
5061	REPAIR & MAINTENANCE	95,805.00	45,896.08	67,589.64	(21,693.56)	47.91
6010	SMALL EQUIPMENT	14,000.00	1,960.19	2,555.76	(595.57)	14.00
6020	CAPITAL PURCHASES	22,550.00	790.00	1,797.50	(1,007.50)	3.50
6021	SUPPLIES	70,700.00	33,213.66	32,211.56	1,002.10	46.98
6050	CONCESSION SUPPLIES	6,200.00	6,732.76	5,494.98	1,237.78	108.59
7091	LOAN PAYMENT PRINCIPAL- COMMUNITY CT	17,506.72	16,900.39	16,900.39		96.54
7092	LOAN PAYMENT -INTEREST COMMUNITY CTR	628.09	1,234.42	1,234.42		196.54
9992	FUND TRANSFER	106,000.00				0.00
Expenditures		1,361,338.81	803,268.21	717,738.68	85,529.53	59.01
Fund 03 - RECREATION:						
TOTAL REVENUES		1,356,847.50	1,144,886.75	1,102,913.08	41,973.67	
TOTAL EXPENDITURES		1,361,338.81	803,268.21	717,738.68	85,529.53	
NET OF REVENUES & EXPENDITURES:		(4,491.31)	341,618.54	385,174.40	(43,555.86)	
BEG. FUND BALANCE		517,632.82	517,632.82	503,863.89		
END FUND BALANCE		513,141.51	859,251.36	889,038.29		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 01/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 01/31/2025	YTD Balance 01/31/2024	YTD Balance Diff 01/31/2025 01/31/2024	% Bdgt Used
Fund: 05 SPECIAL -NSSRA						
Account Category: Revenues						
3010	TAXES	241,000.00	119,844.17	92,418.03	27,426.14	49.73
Revenues		<u>241,000.00</u>	<u>119,844.17</u>	<u>92,418.03</u>	<u>27,426.14</u>	<u>49.73</u>
Account Category: Expenditures						
4008	FT SALARIES	33,941.88	20,712.08	14,925.35	5,786.73	61.02
4009	PT SALARIES	7,767.50	4,126.39	3,009.90	1,116.49	53.12
7010	NSSRA -EXPENSE	93,984.00	95,943.70	67,502.75	28,440.95	102.09
9992	FUND TRANSFER	137,703.00	3,083.00	3,083.00		2.24
Expenditures		<u>273,396.38</u>	<u>123,865.17</u>	<u>88,521.00</u>	<u>35,344.17</u>	<u>45.31</u>
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		241,000.00	119,844.17	92,418.03	27,426.14	
TOTAL EXPENDITURES		<u>273,396.38</u>	<u>123,865.17</u>	<u>88,521.00</u>	<u>35,344.17</u>	
NET OF REVENUES & EXPENDITURES:		<u>(32,396.38)</u>	<u>(4,021.00)</u>	<u>3,897.03</u>	<u>(7,918.03)</u>	
BEG. FUND BALANCE		169,718.05	169,718.05	158,935.97		
END FUND BALANCE		137,321.67	165,697.05	162,833.00		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 01/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 01/31/2025	YTD Balance 01/31/2024	YTD Balance Diff 01/31/2025 01/31/2024	% Bdgt Used
Fund: 07 AUDITING						
Account Category: Revenues						
3010	TAXES	12,000.00	5,789.34	4,196.57	1,592.77	48.24
Revenues		<u>12,000.00</u>	<u>5,789.34</u>	<u>4,196.57</u>	<u>1,592.77</u>	<u>48.24</u>
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	12,100.00	10,600.00	11,875.00	(1,275.00)	87.60
Expenditures		<u>12,100.00</u>	<u>10,600.00</u>	<u>11,875.00</u>	<u>(1,275.00)</u>	<u>87.60</u>
Fund 07 - AUDITING:						
TOTAL REVENUES		12,000.00	5,789.34	4,196.57	1,592.77	
TOTAL EXPENDITURES		<u>12,100.00</u>	<u>10,600.00</u>	<u>11,875.00</u>	<u>(1,275.00)</u>	
NET OF REVENUES & EXPENDITURES:		<u>(100.00)</u>	<u>(4,810.66)</u>	<u>(7,678.43)</u>	<u>2,867.77</u>	
BEG. FUND BALANCE		15,810.22	15,810.22	17,432.47		
END FUND BALANCE		15,710.22	10,999.56	9,754.04		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 01/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 01/31/2025	YTD Balance 01/31/2024	YTD Balance Diff 01/31/2025 01/31/2024	% Bdgt Used
Fund: 09 LIABILITY INSURANCE						
Account Category: Revenues						
3010	TAXES	41,000.00	20,110.09	14,564.85	5,545.24	49.05
Revenues		41,000.00	20,110.09	14,564.85	5,545.24	49.05
Account Category: Expenditures						
4008	FT SALARIES	5,250.00	3,028.87	2,544.38	484.49	57.69
7020	LIABILITY INSURANCE	35,280.00	19,139.75	16,735.11	2,404.64	54.25
Expenditures		40,530.00	22,168.62	19,279.49	2,889.13	54.70
Fund 09 - LIABILITY INSURANCE:						
TOTAL REVENUES		41,000.00	20,110.09	14,564.85	5,545.24	
TOTAL EXPENDITURES		40,530.00	22,168.62	19,279.49	2,889.13	
NET OF REVENUES & EXPENDITURES:		470.00	(2,058.53)	(4,714.64)	2,656.11	
BEG. FUND BALANCE		10,235.92	10,235.92	13,262.16		
END FUND BALANCE		10,705.92	8,177.39	8,547.52		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 01/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 01/31/2025	YTD Balance 01/31/2024	YTD Balance Diff 01/31/2025 01/31/2024	% Bdgt Used
Fund: 11 SOCIAL SECURITY						
Account Category: Revenues						
3010	TAXES	73,000.00	36,258.87	31,643.67	4,615.20	49.67
9994	TRANS. FROM CORPORATE	10,000.00				0.00
Revenues		<u>83,000.00</u>	<u>36,258.87</u>	<u>31,643.67</u>	<u>4,615.20</u>	<u>43.69</u>
Account Category: Expenditures						
4011	WITHOLDING	82,527.20	54,720.10	41,115.17	13,604.93	66.31
Expenditures		<u>82,527.20</u>	<u>54,720.10</u>	<u>41,115.17</u>	<u>13,604.93</u>	<u>66.31</u>
Fund 11 - SOCIAL SECURITY:						
TOTAL REVENUES		83,000.00	36,258.87	31,643.67	4,615.20	
TOTAL EXPENDITURES		<u>82,527.20</u>	<u>54,720.10</u>	<u>41,115.17</u>	<u>13,604.93</u>	
NET OF REVENUES & EXPENDITURES:		<u>472.80</u>	<u>(18,461.23)</u>	<u>(9,471.50)</u>	<u>(8,989.73)</u>	
BEG. FUND BALANCE		26,739.38	26,739.38	28,669.16		
END FUND BALANCE		27,212.18	8,278.15	19,197.66		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 01/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 01/31/2025	YTD Balance 01/31/2024	YTD Balance Diff 01/31/2025 01/31/2024	% Bdgt Used
Fund: 13 IMRF						
Account Category: Revenues						
3010	TAXES	81,000.00	39,915.49	34,736.54	5,178.95	49.28
9994	TRANS. FROM CORPORATE	81,500.00	81,500.00		81,500.00	100.00
	Revenues	<u>162,500.00</u>	<u>121,415.49</u>	<u>34,736.54</u>	<u>86,678.95</u>	<u>74.72</u>
Account Category: Expenditures						
4012	IMRF	154,344.82	91,665.32	30,226.15	61,439.17	59.39
	Expenditures	<u>154,344.82</u>	<u>91,665.32</u>	<u>30,226.15</u>	<u>61,439.17</u>	<u>59.39</u>
Fund 13 - IMRF:						
	TOTAL REVENUES	162,500.00	121,415.49	34,736.54	86,678.95	
	TOTAL EXPENDITURES	154,344.82	91,665.32	30,226.15	61,439.17	
	NET OF REVENUES & EXPENDITURES:	<u>8,155.18</u>	<u>29,750.17</u>	<u>4,510.39</u>	<u>25,239.78</u>	
	BEG. FUND BALANCE	50,306.05	50,306.05	29,869.92		
	END FUND BALANCE	58,461.23	80,056.22	34,380.31		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 01/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 01/31/2025	YTD Balance 01/31/2024	YTD Balance Diff 01/31/2025 01/31/2024	% Bdgt Used
Fund: 15 CAPITAL PROJECTS						
Account Category: Revenues						
3070	BANK INTEREST	0.00	6,064.39		6,064.39	100.00
3080	OSLAD GRANT	405,300.00	202,650.00		202,650.00	50.00
3099	MISCELLANEOUS REVENUE	0.00		387.50	(387.50)	0.00
9991	TRANSFER FROM REC	106,000.00				0.00
9993	TRANS. FROM NSSRA	134,620.00				0.00
9994	TRANS. FROM CORPORATE	120,000.00				0.00
Revenues		765,920.00	208,714.39	387.50	208,326.89	27.25
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	92,000.00	49,128.56	55,057.92	(5,929.36)	53.40
6020	CAPITAL PURCHASES	87,000.00		51,999.39	(51,999.39)	0.00
7090	LOAN PAYMENT- PRINCIPAL CLARKSON PAR	70,039.11	70,039.11	70,039.11		100.00
7091	LOAN PAYMENT PRINCIPAL- COMMUNITY CT	133,333.00	133,333.00	133,333.00		100.00
7092	LOAN PAYMENT -INTEREST COMMUNITY CTR	21,867.00	21,829.96	24,496.35	(2,666.39)	99.83
8000	CAPITAL PROJECTS	808,200.00	16,882.00		16,882.00	2.09
Expenditures		1,212,439.11	291,212.63	334,925.77	(43,713.14)	24.02
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		765,920.00	208,714.39	387.50	208,326.89	
TOTAL EXPENDITURES		1,212,439.11	291,212.63	334,925.77	(43,713.14)	
NET OF REVENUES & EXPENDITURES:		(446,519.11)	(82,498.24)	(334,538.27)	252,040.03	
BEG. FUND BALANCE		726,330.81	726,330.81	653,699.27		
END FUND BALANCE		279,811.70	643,832.57	319,161.00		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 01/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 01/31/2025	YTD Balance 01/31/2024	YTD Balance Diff 01/31/2025 01/31/2024	% Bdgt Used
Report Totals:						
TOTAL REVENUES - ALL FUNDS		3,594,767.50	2,171,031.58	1,741,074.01	429,957.57	
TOTAL EXPENDITURES - ALL FUNDS		4,126,731.37	1,887,268.24	1,607,798.83	279,469.41	
NET OF REVENUES & EXPENDITURES:		(531,963.87)	283,763.34	133,275.18	150,488.16	

02/18/2025

NPD BALANCE SHEET WITH VARIANCE FOR NORTHFIELD PARK DISTRICT
Balance As Of 01/31/2025

	YTD Balance	YTD Balance	YTD Balance Diff	
			01/31/2025	
GL Number	Description	01/31/2025	01/31/2024	01/31/2024
Account Category: Assets				
1000 NVB OPERATING-NORTHVIEW 0306		81,458.57	104,401.74	(22,943.17)
1003 NVB PETTY CHECKING 000430023000031		985.87	985.87	-
1007 ILLINOIS FUNDS MM 007139101443		638.82	606.67	32.15
1010 NVB TAX ACCT 7530000691		557,652.01	369,543.61	188,108.40
1013 PETTY CASH BOX @ COMM CTR		100.00	100.00	-
1016 NVB GRANT ACCOUNT-8703694399		209,560.63	420,926.61	(211,365.98)
1017 NVB SAVINGS-6025		1,517,629.92	1,020,699.44	496,930.48
1200 ACCOUNTS RECEIVABLE		23,016.35	7,536.92	15,479.43
1210 ACCOUNTS RECEIVABLE OTHER		(1,397.50)	1,370.00	(2,767.50)
1250 TAXES RECEIVABLE		739,400.46	758,973.46	(19,573.00)
PROVIDED FOR LONG TERM		800,000.00	933,334.00	(133,334.00)
PROVIDED FOR LONG TERM		685,462.13	740,687.00	(55,224.87)
Assets		4,614,507.26	4,359,165.32	255,341.94
Account Category: Liabilities				
2000 ACCOUNTS PAYABLE		(12,253.52)	-	(12,253.52)
2001 SECURITY DEPOSITS PAYABLE		1,000.00	500.00	500.00
2011 EMPLOYEE COMPENSATION		31,239.29	45,939.19	(14,699.90)
2050 DEFFERED REVENUE		58,272.32	41,274.66	16,997.66
2060 DEFFERED TAX REVENUE		739,400.46	758,973.46	(19,573.00)
2300 FAMILY CREDIT		9,040.32	7,132.38	1,907.94
PROVIDED FOR LONG TERM		800,000.00	933,334.00	(133,334.00)
PROVIDED FOR LONG TERM		685,462.13	740,687.00	(55,224.87)
Liabilities		2,312,161.00	2,527,840.69	(215,679.69)
Account Category: Fund Equity				
9000 FUND BALANCE		2,018,582.92	1,698,049.45	320,533.47
Beginning Fund Balance		2,018,582.92	1,698,049.45	320,533.47
Revenues		2,171,031.58	1,741,074.01	429,957.57
Expenditures		1,887,268.24	1,607,798.83	279,469.41
Ending Fund Balance		2,302,346.26	1,831,324.63	471,021.63

Parks and Recreation Updates February 2025

- **Facilities**
 - Community Center Gym
 - Rentals continue to run smoothly, with user groups such as IBA, Hot Shot Sports, and Hoops4Health renting through the end of February or beyond.
 - Fitness Center
 - We currently have 208 active fitness memberships. Of the 208 active memberships, 183 have officially enrolled under the installment billing plan.
 - Ball Fields
 - New Trier Feeder Baseball, Top Tier North, KWBA, and Windy City Prospects have all reserved their field times this upcoming spring-summer.
 - TGSA's reservation request is due in March.
 - SMP and AYSO will both be renting Willow Park soccer fields this spring-summer
 - Lil Kickers has returned for another year, renting field time at Fox Meadow.
- **Programs**
 - Before Care
 - Before Care is running smoothly with 5-8 children registered each day of the week for the school year.
 - Pre-Pre-K
 - Pre-Pre-K is running with 10 children registered each day at the maximum enrollment for the program.
 - Pre-Pre-K accommodates 16 total individual children over the 5 days a week it runs.
 - NFCNS has started its 2025-2026 enrollment. Next year's interest numbers are coming in with 2 days a week of full enrollment and 3 days with space available.
 - Club Dolphin
 - We have 48 members enrolled for Session 2 and things have been running smoothly. Families have also been taking advantage of the drop-in option.
 - Sunset Ridge Homework Club
 - Sunset Ridge Homework Club has continued to be a success. In January we had 17 children enrolled and in February we had 15.
 - After School Classes
 - Winter classes started on Monday, January 13th and 13 of 19 are running with 6 of them running with full enrollment. We also brought back Hot Shot Sports classes on weekends with 1 of the 3 classes offered running on Sunday mornings.
 - Spring Classes begin on Monday, April 7th. The schedule is being finalized and will be out by the beginning of March. Registration will open as soon as the schedule is finished.
 - NTA Pre-Competitive Swim Classes
 - The most recent session of New Trier Aquatics is running at max enrollment, with 15 participants enrolled!
 - The next session begins April 14th, with registration opening soon.

- Pickleball Programming
 - Open Pickleball is ongoing, 7-9pm on Fridays in the Community Center Gym.
 - Our current pickleball camps are running smoothly and the current session ends Friday, February 28th.
 - Two pickleball clinics, another beginner and intermediate class, will run for four weeks starting in mid-March.
 - This will be the last indoor session before we move pickleball programming outdoors for the spring/summer season!
 - New to 2025, we are exploring the option of participating in an inter-community pickleball league between other local park districts in the area.
- Day-Off Field Trips
 - Martin Luther King Day – The field trip to Main Event was well attended with 24 kids going.
 - President's Day – The field trip to Safari Land was also well attended with 17 children registered.
- Summer Camp
 - Camp registration is open for everyone, and Northfield residents and non-residents have been signing up daily.
 - Camp Calendars are currently being worked on and will be available in early March.
 - We're hiring! Our seasonal job postings for summer camp counselors and season maintenance are on our website under the "Get Involved" link at the top of the homepage.
- Special Events
 - Our Daddy-Daughter Dance went off without a hitch on Friday, 2/7, at Sunset Ridge Country Club. The event was a great success once again and we had our biggest enrollment ever with 197 people attending the event (111 girls and 86 dads).
 - Mom-Son Basketball Bonanza will be running 6:30-8:30 pm on Friday, 3/14.
 - Market & Music
 - Market & Music will run for eight Wednesdays again this summer, starting 6/11 and skipping the week of 4th of July.
 - Bands for M&M and Clarkson Cookout have been booked, and all bands have been notified of our decisions.
 - Children's entertainers have also been booked.
 - M&M vendor emails have been sent, and we are currently accepting applications.
- Marketing
 - We created and sent our 2nd Tax Referendum information postcard to the post office on February 11th. The postcard was delivered to all Northfield residents that same week.
 - There will be continued Tax Referendum marketing with social media, email campaigns, and posters.
 - Materials for Eggstravaganza, Market & Music, and the camp calendars are all in production.

- Parks Update
 - All holiday decorations inside and out have been taken from Clarkson and the Community Center and stored until next year.
 - Nels Johnson Save-A-Tree evaluated all trees at both parks and we are waiting for their recommendations on any work needed.
 - The January rainstorm presented challenges for the ice rink, and we were forced to shut it down for about a week, but it has since been back up and running with the warming house being staffed on evenings and weekends.
 - We have had several ice and snow events, mostly salting and one plowing event.
 - Early spring cleaning came early to the maintenance garage. All groundskeeping equipment was started and exercised.
 - Detailed cleaning continues at Clarkson Park and the Community Center.