

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, AUGUST 25<sup>th</sup>, 2025





**NORTHFIELD PARK DISTRICT  
REGULAR BOARD MEETING  
MONDAY, AUGUST 25<sup>th</sup>, 2025  
NORTHFIELD COMMUNITY CENTER  
6:30 PM**

**AGENDA**

1. Roll Call
2. Approval / Additions to Agenda
3. Correspondence
4. Audience Comments
5. Director's Report
  - a. Consideration to Approve Resolution No. 08-25-25-01, First Amendment To Intergovernmental Lease Agreement Permitting Use By The Northfield Park District Of A Portion Of The Tower Road Right-Of-Way
  - b. Referendum Discussion
  - c. Informational Items
6. Consent Agenda
  - a. Approval of July 28<sup>th</sup>, 2025, Public Hearing Meeting Minutes
  - b. Approval of July 28<sup>th</sup>, 2025, Regular Board Meeting Minutes
  - c. Approval of Cash Expenditures for Month of July 2025
7. Agency Reports
  - a. Finance
  - b. Recreation / Park Grounds and Facilities
8. Adjourn to Closed Session – Pursuant to 5 ILCS 120/2 et seq. topics
  - a. To discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors or specific volunteers of the public body or legal counsel for the public body. 5 ILCS 120/2(c)(1).
  - b. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given the power to appoint under law or ordinance. 5 ILCS 120/2(c)(3).
9. Action, if any, with Respect to Matters in Closed Session
10. Board Member Comments
11. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## CORRESPONDENCE

## DIRECTOR'S REPORT

**NORTHFIELD PARK DISTRICT  
RESOLUTION NO. 08-25-25-01**

**A RESOLUTION APPROVING THE TERMS AND AUTHORIZING THE EXECUTION OF AN AMENDMENT TO  
THE INTERGOVERNMENTAL LEASE AGREEMENT PERMITTING USE BY THE NORTHFIELD PARK DISTRICT  
OF A PORTION OF THE TOWER ROAD RIGHT-OF-WAY**

WHEREAS, the Northfield Park District ("Park District") is an Illinois park district and unit of local government organized under and operating pursuant to the Illinois Park District Code (70 ILCS 1205/1-1 et seq.); and

WHEREAS, the Park District and the Village of Northfield ("Village") have previously entered into an Intergovernmental Lease Agreement ("Agreement") to permit the Park District to lease and use a portion of the Tower Road Right-of-Way; and

WHEREAS, the Park District and the Village have negotiated an amendment to the Agreement, a copy of which is attached hereto as Exhibit B ("Amendment"); and

WHEREAS, the Park District has determined that it is in the public interest and in the interest of intergovernmental cooperation to authorize such Amendment, subject to the terms and conditions of the Amendment.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois ("Park Board"), as follows:

Section 1. The Park Board hereby finds that the foregoing preambles to this Resolution are true and correct and incorporates them and the definitions set forth and exhibits referred to therein, in this Resolution in their entireties as if fully set forth herein.

Section 2. The Park Board hereby approves the form, terms, and provisions of the proposed Amendment by and between the Park District and Village, substantially as presented to the Park Board at this meeting, with such non-material modifications thereto as the President of the Park Board, in consultation with legal counsel, shall approve, which approval shall be conclusively evidenced by the President's execution thereof.

Section 3. The President and Secretary of the Park Board, the Park District's Executive Director, or his designee, and the Park District's attorneys (Tressler LLP) are hereby authorized, empowered and directed to execute, attest, deliver or file, or cause to be delivered or filed, as applicable, such other instruments, and to take such other actions, as are reasonably necessary or desirable to carry out the provisions of and effect the intent and purposes of this Resolution and of the Amendment, all without further necessity of action by the Park Board.

Approved this 25<sup>th</sup> day of August, 2025 by roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Bridget Kennedy, President, Board of Park Commissioners

ATTEST:

\_\_\_\_\_  
William Byron, Secretary, Board of Park Commissioners

STATE OF ILLINOIS       )  
                                      )  
COUNTY OF COOK       )       SS.

**SECRETARY'S CERTIFICATE**

I, the undersigned, do hereby certify that I am the Secretary of the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, resolutions, files and seal of said Park District; and,

**I HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of:

**A RESOLUTION APPROVING THE TERMS AND AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE INTERGOVERNMENTAL LEASE AGREEMENT PERMITTING USE BY THE NORTHFIELD PARK DISTRICT OF A PORTION OF THE TOWER ROAD RIGHT-OF-WAY**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Northfield Park District, held in the Community Center, 401 Wagner Road, Northfield, IL, in said District at 6:30 p.m. on the 25<sup>th</sup> day August, 2025.

**I FURTHER CERTIFY** that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the Northfield Park District in said District this 25<sup>th</sup> day of August, 2025.

---

William Byron, Secretary  
Board of Park Commissioners  
Northfield Park District

**INTERGOVERNMENTAL LEASE AGREEMENT PERMITTING USE  
BY THE NORTHFIELD PARK DISTRICT OF A PORTION OF THE  
TOWER ROAD RIGHT-OF-WAY**

THIS INTERGOVERNMENTAL LEASE AGREEMENT ("Agreement") is entered into as of this 16<sup>th</sup> day of April, 2024, by and between the Village of Northfield, an Illinois home rule municipality ("Village"), and the Northfield Park District, an Illinois park district and unit of local government ("Park District"). The Village and Park District are sometimes hereinafter referred to individually as a "Party" and together as the "Parties."

WHEREAS, the Village owns, manages, maintains, and controls that certain right-of-way, portions of which are located immediately west of the current termination of the improved portion of Tower Road, between W. Frontage Road and N. Happ Road, all of which is located within the corporate boundaries of the Village, legally described in the attached Exhibit A (Leased Premises"); and

WHEREAS, the Park District's Comprehensive Master Plan, adopted February 27, 2023, identifies the area surrounding the Leased Premises of the Village and Park District as an underserved planning area that would benefit from additional park space; and

WHEREAS, the Park District intends to develop the Leased Premises with a series of park and recreational amenities, including a connection to the Skokie Valley Trail, off street parking, a playground, and a small park space with benches and a drinking fountain, as set forth in more detail in the Concept Plan prepared by Gewalt Hamilton Associates, Inc. attached hereto as Exhibit B (collectively, the Park Improvements"); and

WHEREAS, the Park District has requested use of the Leased Premises from the Village to facilitate the installation of the Park Improvements; and

WHEREAS, the Village believes that the Park Improvements will serve a valuable public interest by providing walkable park locations to a large number of residents in the Village; and

WHEREAS, the Village and Park District have determined that the Village's lease of the Leased Premises to the Park District for the construction and operation of the Park Improvements is in the best interest of the Park District's and Village's residents and the general public; and

WHEREAS, under Section 11-76-1 of the Illinois Municipal Code, 65 ILCS 5/11-76-1, the Village has the power and authority to lease the Leased Premises for any term not exceeding 99 years when authorized by the affirmative vote of two thirds of the members of the Village's Board of Trustees; and

WHEREAS, under Section 8-16 of the Illinois Park District Code, 70 ILCS 1205/8-16, the Park District has the power and authority to lease the Leased Premises for any term not exceeding 99 years and improve the same in such a manner as may be required for corporate purposes by the construction of capital improvements when authorized by the affirmative vote of two thirds of the members of the Park District's Board of Park Commissioners; and

WHEREAS, the Village and the Park District are authorized to contract and associate among themselves for the purposes of intergovernmental cooperation, pursuant to Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*;

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, it is hereby agreed by the Parties as follows:

1. Incorporation of Recitals. The foregoing recitals are hereby incorporated into this Agreement as if fully set forth herein, and all covenants, terms, and conditions of this Agreement shall be construed and enforced in accordance therewith.

2. Lease. The Village hereby grants to the Park District a lease to construct, operate, repair, replace and maintain the Park Improvements, at the Park District's sole cost and expense, for use by Village and Park District residents and the general public. The Park District covenants and agrees that it agrees to lease the Leased Premises "as is" and in its current condition and that the Village makes no representation, warranties or covenants with respect to the condition or maintenance of the Leased Premises or that the Leased Premises is suitable for the use intended by the Park District. The Park District shall submit to the Village detailed plans and specifications of such Planned Improvements. The Park District shall obtain the required permits and zoning approvals as may be necessary to construct and operate the Planned Improvements, including a public hearing before the Village Board.

The Park District covenants to perform the following obligations during the Term (as hereinafter defined) hereof:

- A. Maintain and keep the Leased Premises and the Planned Improvements in a clean and orderly condition in compliance with all applicable laws, statutes, ordinances and regulations and to make all necessary repairs thereto.
- B. Conduct regular inspections of the Leased Premises.
- C. Investigate all reported accidents and take such steps as necessary to repair and correct any dangerous conditions.

3. Term and Rent. The Term of the Lease granted in Paragraph 2 above shall be for a period of (30) years, commencing on May 1, 2024 and ending on May 1, 2054 ("Initial Term"). The Leased Term may be extended for one (1) additional period of thirty (30) years upon the Park District's written request to the Village not less than sixty (60) days prior to the end of the original term, and subject to approval by the Village in its sole discretion ("Renewal Term" and together with the Initial Term, collectively the "Term"). The Park District agrees to pay the Village TEN AND NO/100 DOLLARS (\$10.00) as consideration for the lease of the Leased Premises for the Term of this Agreement.

4. Village Reservation of Rights. The Village reserves the rights to enter the Leased Premises and perform any and all tasks necessary for the maintenance and preservation of its other rights and for the provision of public services, including the repair, maintenance or replacement of



any utilities that may be on the Leased Premises, or adjacent to it, and the Village reserves the right to reconfigure the Leased Premises as may be needed in the future for public purposes including but not limited to drainage. If the Village, in the exercise of these reserved rights, disturbs, removes, or damages any of the Park Improvements, the Village shall restore or replace the Park Improvements to their previously existing condition at Village expense.

5. Utilities. The Park District agrees to pay all charges for the connection and the use of water, sanitary sewers, storm sewers, gas, alarm, phone, cable, computer lines, electricity and all other utilities in connection with the lease of the Leased Premises.

6. Insurance. The Park District, at its sole cost and expense, shall keep in full force and effect at all times during the Term of this Agreement, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with this Agreement. The Park District shall provide coverage that is at least as broad as:

(a) Commercial general liability insurance, including contractual liability coverage, and such other types of insurance in such amounts and with such A -rated companies or through self-insurance risk pools as are reasonably acceptable to the Village and the Park District, but, in any event, no less than \$1,000,000 per occurrence and excess or umbrella liability coverage in the amount of not less than \$3,000,000 dollars. Such insurance shall be evidenced by annually providing to the Village certificates of insurance. Said insurance shall name the Village as an additional insured and will further provide that the insurance may not be modified, terminated, cancelled or non-renewed without at least 30 days advance written notice by certified mail, return receipt requested to the Village.

(b) Workers' Compensation Insurance covering all costs, statutory benefits and liabilities under State Workers' Compensation and similar laws for their respective employees. Any employee claim related to this Agreement will be the responsibility of the Park District and the Village shall have no obligation whatsoever to provide workers' compensation for the 'Park District's employees.

(c) The minimum insurance coverage specified in this section may be provided by self-insurance, participation in a risk management pool, commercial policies of insurance, or a combination thereof. Given the nature and duration of this Agreement, required insurance coverage or amounts may need to be modified to adequately protect the Parties against possible claims arising from the Parties' rights and obligations under the terms of this Agreement. The Parties shall, from time to time, mutually review the insurance coverage required in this Section, and shall mutually agree upon increases in coverage amounts or additional insurance as may be commensurate with similar agreements or other similarly situated parties in the Chicagoland area and as may be reasonably necessary to protect the Parties against these risks.

(d) To the extent that the Village accesses the Leased Premises pursuant to Section 4 of this Agreement to perform maintenance, repair or any other work for public services on the Leased Premises, it shall add the Park District as an additional insured to its general liability insurance for claims for injuries to persons or damages to property, which may arise from or in connection with the Village's work on the Leased Premises.

7. Indemnification.

- A. To the fullest extent permitted by law, the Park District hereby agrees to defend, indemnify and hold the Village, its officers, appointed and elected officials, volunteers, attorneys, engineers, agents and employees ("Village Affiliates") harmless from any and all liabilities, obligations, claims, damages, penalties, causes of action, costs and expenses brought by any person or entity, including but not limited to, Park District and their employees, contractors, subcontractors, volunteers, agents and invitees arising out of, connected with, or in any way associated with Park District's use of the Leased Premises, the Park Improvements, any of the Village's Property, or with the Agreement, excluding any indemnification for any negligent, willful and/or intentional misconduct by any Village Affiliates.
- B. In the event any claims shall arise, the Park District shall defend and pay any judgment or settlement against the Village in such claims. The Village shall tender the defense to the Park District. The Village, in its sole discretion, may hire counsel, at the Village's expense, to advise the Village with respect to such claims; the hiring of such counsel shall not relieve the Park District of its duty to defend and pay any judgment or settlement against the Village in such claims. Except where a settlement completely and forever releases the Village or its insurer (including any intergovernmental risk management pool), the Park District shall not agree to any settlement of claims without the Village's approval.
- C. The Park District waives and relinquishes any and all claims or causes of action of any kind that it or its officers, officials, employees, contractors, subcontractors, volunteers, agents, and invitees may have against the Village and the Village Affiliates arising out of or relating to the Park District's use or the public's use of the Leased Premises or the areas used for activities associated with the Park District's business, or any matters arising out of or relating to matters covered under this Agreement.
- D. Except to the extent any claims or damages may be due to or caused by the negligence or intention or willful misconduct of the Park District, the Village hereby agrees to defend, indemnify and hold the Park District, its officers, appointed and elected officials, volunteers, attorneys, engineers, agents and employees ("Park District Affiliates") harmless from and against all claims, damages, losses and expenses arising from any wrongful act by the Village or Village Affiliates or any work or activity performed on the Leased Premises by Village Affiliates.

8. Return of Possession and Restoration. Upon termination of this Lease, by lapse of time or otherwise, the Park District covenants and agrees that it shall yield immediate possession to the Village and restore, at its sole cost and expense, all portions of the Leased Premises to good condition, as determined by the Village. All equipment constructed and installed by the Park District upon the Leased Premises shall remain the property of the Park District and shall, upon the written request of the Village, be removed by the Park

District, at its expense, upon termination of this Agreement. In the event the Village requests removal of the equipment, and the equipment is not removed and the Leased Premises is not restored within six (6) months after the termination of this Agreement, the Village shall have the right to remove such equipment and dispose of such equipment at it sees fit, and restore the Leased Premises to its original condition and the Park District shall reimburse the Village for its costs of restoration.

9. Notices. Notices under this Agreement shall be delivered as follows:

If to the Village:	Village of Northfield 361 Happ Road Northfield, IL 60093 Attn: Village Manager Email:
With a copy to:	Mallory A. Milluzzi Klein, Thorpe & Jenkins, Ltd. 120 S. LaSalle Drive, Ste 1710 Chicago, IL 60603 Email: mamilluzzi@ktjlaw.com
If to the Park District:	Northfield Park District 401 Wagner Road Northfield, IL 60093 Attention: Executive Director Email: bbyron@nfparks.org
With a copy to:	Andrew S. Paine Tressler LLP 233 S. Wacker Drive, 61 <sup>st</sup> Fl Chicago, IL 60606 Email: apaine@tresslerllp.com

All notices shall be in writing and shall be sent by courier, email during ordinary business hours of 9:00 a.m. to 5:00 p.m., or by certified or registered mail, return receipt requested, or by personal service. Notices sent by mail shall be deemed given three (3) business days after the date of mailing. Notices sent by courier or personal delivery shall be deemed given the date of actual receipt by the recipient. Notices sent by email shall be deemed given the date of transmission if sent during ordinary business hours, or the next business day if after ordinary business hours. Any Party may, by written notice to the other Party, change its address for notice purposes.

10. Default and Termination. In the event of a failure to perform any material obligation under this Agreement or a default or breach of this Agreement ("Default") by either Party ("Defaulting Party"), the other Party ("Non-defaulting Party") may terminate this Agreement upon thirty (30) days written notice (the "Default Notice") to the Defaulting Party, pursuant to the terms

of this section. The Default Notice shall specify the Default and the action required to cure said Default. The Defaulting Party shall have the opportunity to cure the Default during said thirty (30) day period; provided that in the event that the default cannot be cured within said thirty (30) day period, and the Defaulting Party commences to cure the Default within the thirty (30) day period, the Defaulting Party shall have one hundred and eighty (180) days from the date of the Notice of Default in which to cure the Default ("Cure Period"). In the event the Default is not cured within the Cure Period, the Non-defaulting Party may terminate this Agreement and pursue any and all remedies available at law or equity.

11. Miscellaneous.

(a) This Agreement constitutes the entire understanding of the Parties with respect to its subject matter, supersedes any other prior understandings which the Parties may have had or offers which may have been made, and may be amended only by written instrument executed by both Parties.

(b) The Agreement shall be governed by, and enforced pursuant to, the laws of the State of Illinois.

(c) All obligations of the Parties shall be binding upon, and all rights of said Parties hereby shall inure to the benefit of, the applicable successors and permitted assigns of the Parties.

(d) The invalidity of any covenant, restriction, condition, limitation or any other part or provision of this Agreement shall not impair or affect in any manner the validity, enforceability or effect of the remainder hereof. The Parties agree that their intention is to enforce and carry out, to the maximum extent allowed by law, the provisions of this Agreement. The Parties acknowledge their intent and belief that all provisions are valid and enforceable.

(e) This Agreement may be signed in counterparts, and each of such fully executed counterparts shall be deemed an original of this Agreement.

(f) Except as otherwise expressly stated in this Agreement, the duties and obligations imposed by this Agreement and the rights and remedies available hereunder, except as expressly limited in this Agreement, shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available at law or in equity. No action or failure to act by any Party hereto shall constitute a waiver of any right or duty afforded to either of them under this Agreement, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach hereunder, except as may be specifically agreed in writing.

(g) Nothing contained in this Agreement is intended, or shall be construed, to create any duty or obligation on the part of either Party to any third party. No provision contained in this Agreement shall create or give to any third parties, any claim or right of action against either of the Parties.

(h) Neither the Village nor the Park District may assign, by transfer or operation of law, voluntarily or involuntarily, any or all of its rights or obligations under this Agreement without the written consent of the other Party.

(i) If either Party is alleged to be in breach of this Agreement, then the other Party shall give such Party written notice specifying the nature of the alleged default and the manner in which it may be cured. The Party receiving such notice shall have five (5) business days to cure such alleged default.

(j) Nothing contained in this Agreement is intended to constitute nor shall constitute a waiver of the rights, defenses, and immunities provided or available to either Party under the Illinois Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, et seq., with respect to claims by third parties.

(k) The Park District shall not directly or indirectly create or permit to be created any lien or encumbrance on the Leased Premises. In the event said liens have been created, the Park District shall immediately discharge as of record any such lien.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by its authorized officers as of the date first written above.

**VILLAGE OF NORTHFIELD**

By: [Signature]  
Village President

Attest: [Signature]  
Village Clerk

**NORTHFIELD PARK DISTRICT**

By: [Signature]  
President, Board of Park Commissioners

Attest: [Signature]  
Secretary, Board of Park Commissioners

EXHIBIT A

LEGAL DESCRIPTION OF LEASED PREMISES

That part of Tower Road as dedicated by Tower Road Addition to Northfield, being a subdivision of that part of the East half of the Southeast Quarter of the Northwest Quarter of Section 13, Township 42 North, Range 12, East of the Third Principal Meridian, recorded June 26, 1959 as document number 17580822, Cook County, Illinois, lying Easterly of the Easterly Right of Way of Happ Road and Westerly of the Westerly Right Of Way line of the Chicago & Northwestern Railway, in the Village of Northfield, Cook County, Illinois.





Exhibit B

CONCEPT PLAN - TOWER ROAD RIGHT-OF-WAY

CHURCH PARKING

EVERGREEN HEDGE, EXISTING

BIKE RACK

BENCH

CONCRETE WALK

EXISTING HEMLOCK 10' ASPHALT TRAIL

DRINKING FOUNTAIN

PLAYGROUND

SECURITY LIGHT

EXISTING OAKS

SCREEN PLAYGROUND WITH SHRUB BORDER

OAK

EXISTING CLEARING

WATFINDING SIGN

EXISTING TRAIL

DROP BOLLARD

OFF-STREET PARKING

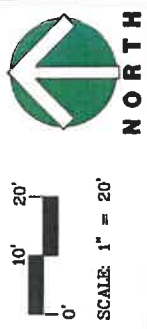
HAPP RD.

RIGHT OF WAY PARK

NORTHFIELD, ILLINOIS

RESIDENCE

**CHA GEWALT HAMILTON ASSOCIATES, INC.**  
 625 Forest Edge Drive • Vernon Hills, IL 60061  
 Tel.: 847.478.9700 • Fax.: 847.478.9701



**FIRST AMENDMENT TO INTERGOVERNMENTAL LEASE AGREEMENT  
PERMITTING USE BY THE NORTHFIELD PARK DISTRICT OF A PORTION OF  
THE TOWER ROAD RIGHT-OF-WAY**

This First Amendment to Intergovernmental Lease Agreement Permitting Use by the Northfield Park District of a Portion of the Tower Road Right-of-Way (“**First Amendment**”) is entered into by and between the Village of Northfield, an Illinois home rule municipality (“**Village**”) and the Northfield Park District, an Illinois park district (“**Park District**”). The Village and Park District may at times be referred to individually as “**Party**” or jointly as “**Parties**” throughout this First Amendment.

**RECITALS**

WHEREAS, on April 16, 2024, the Parties entered into an Intergovernmental Lease Agreement (“**Agreement**”) to permit the Park District to lease and use a portion of the Tower Road Right-of-Way for the installation of certain park improvements, subject to the terms and conditions set forth in the Agreement; and

WHEREAS, pursuant to Section 11(a) of the Agreement, the Agreement may only be amended by written instrument executed by both Parties; and

WHEREAS, the Parties now desire to amend the Agreement as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

1. **Incorporation of Recitals.** The foregoing recitals are hereby incorporated into this First Amendment as if fully set forth in this Section 1.

2. **Amendment to Section 9 of the Agreement.** Section 9, entitled “Notices,” of the Agreement is hereby repealed and replaced in its entirety with the following:

9. **Notices.** Notices under this Agreement shall be delivered as follows:

If to the Village:                      Village of Northfield  
   361 Happ Road  
   Northfield, IL 60093  
   Attn: Village Manager  
   Email: pbrennan@northfieldil.org

With a copy to:                         Gregory W. Jones  
   Ancel Glink, P.C.  
   140 S. Dearborn Street, 6th Floor  
   Chicago, IL 60603  
   Email: gjones@ancelglink.com



Exhibit B

If to the Park District: Northfield Park District  
401 Wagner Road  
Northfield, IL 60093  
Attn: Executive Director  
Email: bbyron@nfparks.org

With a copy to: Andrew S. Paine  
Tressler, LLP  
233 S. Wacker Drive, 61st Floor  
Chicago, IL 60606  
Email: apaine@tresslerllp.com

**3. Amendment to Section 10 of Agreement.** Section 10, entitled “Default and Termination,” of the Agreement is hereby repealed and replaced in its entirety with the following:

10. Default and Remedies. In the event of a failure to perform any material obligation under this Agreement or a default or breach of this Agreement ("Default") by either Party ("Defaulting Party"), the other Party ("Non-defaulting Party") may elect to cure the default at its expense upon thirty (30) days written notice (the "Default Notice") to the Defaulting Party, pursuant to the terms of this section. The Default Notice shall specify the Default and the action required to cure said Default. The Defaulting Party shall have the opportunity to cure the Default during said thirty (30) day period; provided that in the event that the default cannot be cured within said thirty (30) day period, and the Defaulting Party commences to cure the Default within the thirty (30) day period, the Defaulting Party shall have one hundred and eighty (180) days from the date of the Notice of Default in which to cure the Default ("Cure Period"). In the event the Default is not cured within the Cure Period, the Non-defaulting Party may elect, in its sole discretion, to cure the Default, and to send an invoice for the cost of said cure to the Defaulting Party, and the Defaulting Party shall reimburse the Non-Defaulting Party for the cost of said cure within thirty (30) days of the receipt of the invoice for such costs.

**4. Amendment to Subsection 11(i) of the Agreement.** Subsection (i) of Section 11, entitled “Miscellaneous,” of the Agreement is hereby amended as follows (additions in **bold and underline**, deletions in **bold and strikethrough**):

(i) **Except as otherwise provided in this Agreement,** if either Party is alleged to be in breach of this Agreement, then the other Party shall give such Party written notice specifying the nature of the alleged default and the manner in which it may be cured. The party receiving such notice shall have five (5) business days to cure such alleged default.

**5. Effective Date.** This First Amendment shall be effective on the latest date fully executed by both Parties.

6. **Terms Not Amended.** All terms and conditions of the Agreement not specifically modified by this First Amendment shall remain in full force and effect, are hereby ratified and confirmed by the Parties, and shall not be construed to have been modified, waived, discharged, or otherwise altered by this First Amendment.

7. **Capitalized Terms; Conflict.** Any capitalized term used herein, but not defined herein, shall have the meaning given to such term in the Agreement. In the event of any conflict between the terms and conditions hereof and those set forth in the Agreement, the terms and conditions of this First Amendment shall control.

8. **Miscellaneous.** Each Party represents and warrants that it has the requisite authority to enter into and perform its respective obligations under this First Amendment. The terms and provisions of the Agreement are incorporated herein by reference as if fully set forth herein. This First Amendment may be executed in several counterparts, each of which shall be deemed to be an original but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this First Amendment as of the date last written below.

\_\_\_\_\_  
Tracey Mendrek, Village President  
Village of Northfield, Illinois

\_\_\_\_\_  
Date

Attest: \_\_\_\_\_  
Patrick Brennan, Village Clerk

\_\_\_\_\_  
President, Board of Park Commissioners  
Northfield Park District

\_\_\_\_\_  
Date

Attest: \_\_\_\_\_  
Secretary, Board of Park Commissioners



To: Park Board of Commissioners  
From: Bill Byron  
Subject: Informational Items  
Date: August 25<sup>th</sup>, 2025

### **Willow Park Phase 2 Updates**

MWRD provided comments on 8/14, which will require another resubmittal of our permit application. Our engineers feel as though this should be the final review and are hopeful for a quick turnaround so that we can begin construction.

### **Pocket Park Updates (Tower Road Right-of-Way)**

We have a Public Meeting scheduled for August 25<sup>th</sup> to gather feedback on the plans for the pocket park. At the meeting we also will provide updates on the status of the Willow Park Project, and our plans for a future Referendum. An updated site plan for the development of the pocket park is being finalized this week and will be presented at the public meeting.

## CONSENT AGENDA



**NORTHFIELD PARK DISTRICT**  
**PUBLIC HEARING MEETING MINUTES DRAFT**  
**BUDGET & APPROPRIATIONS ORDINANCE FOR THE 2025-2026 FISCAL YEAR**  
**MONDAY, JULY 28<sup>th</sup>, 2025**  
**NORTHFIELD COMMUNITY CENTER**  
**6:15 PM**

**AGENDA**

1. Roll Call
  - a. At 6:15pm the meeting was called to order.
    - i. A roll call was made
    - ii. **Present Commissioners:** Brandel, Kennedy, Klein, Lutz, Manojlovski, Pave (remote), Pullins
    - iii. **Absent Commissioners:**
    - iv. **Also Present:** Staff member Byron
  - b. Approval of Remote Attendance for Commissioner Pave due to employment purposes
    - i. **Motion:** Commissioner Pullins made a motion to approve remote attendance by Commissioner Pave due to employment reasons
    - ii. **Second:** Commissioner Kennedy seconded the motion. A roll call vote was made.
    - iii. **Voting Aye Commissioners:** Brandel, Kennedy, Klein, Lutz, Manojlovski, Pave, Pullins
    - iv. **Voting Nay Commissioners:** None
    - v. **Absent Commissioners:**
    - vi. **Abstaining Commissioners:** None
    - vii. **Motion Passed**
2. Public Comment on FY 2025/2026 Budget and Appropriation Ordinance
  - a. Charlie Orth complimented the Park District on the budget process and hopes that a future referendum attempt is successful.
3. Adjournment
  - a. **Motion:** Commissioner Lutz made a motion to adjourn at 6:25pm
  - b. **Second:** Commissioner Klein seconded the motion.
  - c. A voice vote showed unanimous approval
  - d. **Motion Passed**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.



**NORTHFIELD PARK DISTRICT**  
**REGULAR BOARD MEETING MINUTES DRAFT**  
**MONDAY, JULY 28<sup>th</sup>, 2025**  
**NORTHFIELD COMMUNITY CENTER**  
**6:30 PM**

**AGENDA**

1. Roll Call
  - a. At 6:30pm the meeting was called to order.
    - i. A roll call was made
    - ii. **Present Commissioners:** Brandel, Kennedy, Klein, Lutz, Manojlovski, Pave (remote), Pullins
    - iii. **Absent Commissioners:**
    - iv. **Also Present:** Staff member Byron
  - b. Approval of Remote Attendance for Commissioner Pave due to employment purposes
    - i. **Motion:** Commissioner Brandel made a motion to approve remote attendance by Commissioner Pave due to employment reasons
    - ii. **Second:** Commissioner Kennedy seconded the motion. A roll call vote was made.
    - iii. **Voting Aye Commissioners:** Brandel, Kennedy, Klein, Lutz, Manojlovski, Pave, Pullins
    - iv. **Voting Nay Commissioners:** None
    - v. **Absent Commissioners:**
    - vi. **Abstaining Commissioners:** None
    - vii. **Motion Passed**
2. Approval / Additions to Agenda
  - a. None
3. Correspondence
  - a. None Received
4. Audience Comments
  - a. Charlie Orth wanted to pass along thanks from Kathy Estabrooke regarding the ceremony for Chief Lustig, and complimented the Park District on another great summer full of community events.
5. Director's Report
  - a. Consideration to Approve Budget Ordinance #07-28-25-01

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- i. **Motion:** Commissioner Klein made a motion to approve Budget Ordinance #07-28-25-01
    - ii. **Second:** Commissioner Manojlovski seconded the motion. A roll call vote was made.
    - iii. **Voting Aye Commissioners:** Brandel, Kennedy, Klein, Lutz, Manojlovski, Pave, Pullins
    - iv. **Voting Nay Commissioners:** None
    - v. **Absent Commissioners:**
    - vi. **Abstaining Commissioners:** None
    - vii. **Motion Passed**
  - b. Consideration to Approve Resolution #07-28-25-02 Authorizing the Submittal of an OSLAD Grant
    - i. **Motion:** Commissioner Brandel made a motion to approve Resolution #07-28-25-02 Authorizing the Submittal of an OSLAD Grant
    - ii. **Second:** Commissioner Kennedy seconded the motion. A roll call vote was made.
    - iii. **Voting Aye Commissioners:** Brandel, Kennedy, Klein, Lutz, Manojlovski, Pave, Pullins
    - iv. **Voting Nay Commissioners:** None
    - v. **Absent Commissioners:**
    - vi. **Abstaining Commissioners:** None
    - vii. **Motion Passed**
  - c. Informational Items
    - i. Director Byron updated the Board on permitting for the Willow Park project, stating that once the MWRD permit is issued, the Village permit should follow soon thereafter which will allow the project to start.
    - ii. Director Byron discussed a public meeting date for the proposed pocket park, stating that this is a necessary part of the OSLAD Grant application process. The Board agreed to hold the meeting on August 25<sup>th</sup>, 5:30-6:30pm at the Community Center. Commissioner Kennedy suggested signage in the off-leash dog area to promote the meeting.
6. Consent Agenda
- a. Approval of June 23rd, 2025, Administrative and Finance Committee Minutes
  - b. Approval of June 23rd, 2025, Regular Board Meeting Minutes
  - c. Approval of Cash Expenditures for Month of June 2025
    - i. **Motion:** Commissioner Klein made a motion to approve the Consent Agenda
    - ii. **Second:** Commissioner Brandel seconded the motion. A roll call vote was made.
    - iii. **Voting Aye Commissioners:** Brandel, Kennedy, Klein, Lutz, Manojlovski, Pave, Pullins
    - iv. **Voting Nay Commissioners:** None
    - v. **Absent Commissioners:**
7. Agency Reports
- a. Finance
    - i. Director Byron mentioned that year-end financials won't be finalized for another few months as expenses are still being accrued back to the prior fiscal year.
  - b. Recreation / Park Grounds and Facilities
    - i. Director Byron provided a brief update from the Parks & Rec team, highlighting fitness memberships, special events, and summer camp.

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- ii. A discussion regarding the CIT program was initiated by Commissioner Kennedy. Commissioner Brandel stated that the purpose of the program should be to offer an affordable program that teaches life skills, and that it is not a guarantee of future employment as a camp counselor.

8. Board Member Comments

- a. Commissioner Kennedy thanked Commissioner Klein for his long tenured service to the Park Board. Director Byron shared the same sentiment from staff.
- b. Commissioner Kennedy asked Board members to send her names of potential candidates to fill the Board vacancy, as this is Commissioner Klein's last meeting before moving out of Northfield.
- c. Commissioner Pullins asked about signage in the off-leash dog area to help explain what to do in the instance of an issue or attack by another dog. Director Byron noted that the information on calling the police is on all the signs that are posted at each entrance to the area. After further discussion about incidents in that area, it was suggested that signs be posted to make patrons aware that the off-leash privilege could be in jeopardy if owners are unable to control their dogs when off-leash.
- d. A discussion was had regarding a future referendum and navigating the possibility of a School District 29 referendum for Middlefork School. Currently the Board still plans to target March 2026 for another attempt at a limiting rate referendum.

9. Adjournment

- a. **Motion:** Commissioner Klein made a motion to adjourn at 8:04pm
- b. **Second:** Commissioner Pave seconded the motion.
- c. A voice vote showed unanimous approval
- d. **Motion Passed**



## CHECK REGISTER FOR NORTHFIELD PARK DISTRICT

CHECK DATE 07/01/2025 - 07/31/2025

Check Date	Check	Vendor Name	Amount
<b>Bank OPER ACCOUNTS PAYABLE AND PAYROLL</b>			
07/03/2025	1596(E)	DIRECT ENERGY BUSINESS	2,006.34
07/03/2025	1597(E)	ILLINOIS DEPT OF REVENUE	2,934.61
07/03/2025	1598(E)	NATIONWIDE RETIREMENT SOLUTIO	467.00
07/03/2025	1599(E)	NICOR	80.77
07/03/2025	1600(E)	SOCIAL SECURITY ADMINISTRATIO	14,480.76
07/03/2025	1601(A)	ACTIVE ALARM COMPANY, INC.	591.00
07/03/2025	1602(A)	CHRISTOPHER ANCONA	600.00
07/03/2025	1603(A)	CONSERV FS, INC	2,991.35
07/03/2025	1604(A)	DAN MCGUIRE	6,880.00
07/03/2025	1605(A)	EXCALIBUR TECHNOLOGY CORP	3,702.00
07/03/2025	1606(A)	FIRST-CITIZEN BANK & COMPANY	485.31
07/03/2025	1607(A)	FOX VALLEY FIRE & SAFETY	622.85
07/03/2025	1608(A)	GEWALT HAMILTON A. INC	4,868.50
07/03/2025	1609(A)	GREEN LEAF SPRINKLERS, INC	13,500.00
07/03/2025	1610(A)	HCK GROUP, INC	319.60
07/03/2025	1611(A)	ILM	2,153.00
07/03/2025	1612(A)	OLSON TRANSPORTATION INC	3,531.00
07/03/2025	1613(A)	PDRMA	10,535.58
07/03/2025	1614(A)	RAMROD DISTRIBUTORS, INC.	552.00
07/03/2025	1615(A)	RECORD - A - HIT	5,925.00
07/03/2025	1616(A)	SPORTS PLUS INC	365.63
07/03/2025	1617(A)	TRESSLER LLP	1,320.00
07/03/2025	1618(A)	WASTE MANAGEMENT NW	485.00
07/03/2025	23158	* Coyle Asset Mgmt.	800.00
07/03/2025	23159	Caren Brown	250.00
07/03/2025	23160	CHICAGO LOVES DANCE	200.00
07/03/2025	23161	FROGLADY PRESENTATIONS	500.00
07/03/2025	23162	ILLINOIS STATE POLICE	135.00
07/03/2025	23163	NAPA AUTO PARTS	127.18
07/03/2025	23164	NORTH AMERICAN	420.90
07/03/2025	23165	OFFICE DEPOT, INC.	139.56
07/03/2025	23166	SMART INDUSTRY PRODUCTS, LLC	190.00
07/03/2025	23167	SUNSET RIDGE SCHOOL DIST. # 2	4,995.19
07/18/2025	1619(A)	DIRECT TV	294.98
07/18/2025	1620(A)	EXCALIBUR TECHNOLOGY CORP	1,851.00
07/18/2025	1621(A)	EXCALIBUR TECHNOLOGY CORP	697.64
07/18/2025	1622(A)	GLOBE LIFE	82.76
07/18/2025	1623(A)	GREEN LEAF SPRINKLERS, INC	133.00
07/18/2025	1624(A)	HIGH TOUCH - HIGH TECH	2,875.00
07/18/2025	1625(A)	HITCHCOCK DESIGN GROUP	1,365.00
07/18/2025	1626(A)	ILM	1,910.00
07/18/2025	1627(A)	IMPACT NETWORKING LLC	130.63
07/18/2025	1628(A)	OLSON TRANSPORTATION INC	7,062.00
07/18/2025	1629(A)	RECORD - A - HIT	1,317.50
07/18/2025	1630(A)	SPORTS PLUS INC	431.44
07/18/2025	1631(A)	THE MULCH CENTER	334.00
07/18/2025	1632(A)	WASTE MANAGEMENT NW	380.03
07/18/2025	1633(E)	DIRECT ENERGY BUSINESS	1,540.09
07/18/2025	1634(E)	DIRECT ENERGY BUSINESS	322.15
07/18/2025	1635(E)	FIRST BANK CARD	28,085.59
07/18/2025	1636(E)	ILLINOIS DEPT OF REVENUE	2,933.25
07/18/2025	1637(E)	IMRF	15,627.18
07/18/2025	1638(E)	NATIONWIDE RETIREMENT SOLUTIO	467.00
07/18/2025	1639(E)	SOCIAL SECURITY ADMINISTRATIO	14,444.07
07/18/2025	1640(E)	VILLAGE OF NORTHFIELD	72.18
07/18/2025	1641(E)	VILLAGE OF NORTHFIELD	6,315.75
07/18/2025	1642(E)	VILLAGE OF NORTHFIELD	348.87
07/18/2025	23178	BLYTHE MARTIN PRODUCTIONS, LL	550.00
07/18/2025	23179	GROSSE POINTE TOWING, INC	425.00
07/18/2025	23180	IMAGE SPECIALTIES OF GLENVIEW	99.00
07/18/2025	23181	JOSEPH MULLARKEY DISTRIBUTORS	601.20
07/18/2025	23182	NORTH AMERICAN	503.59
07/18/2025	23183	ODP BUSINESS SOLUTIONS	139.46
07/18/2025	23184	OPP. FRANCHISING, INC	4,091.00
07/18/2025	23185	PADDY LYNN STORYACTING	500.00
07/18/2025	23186	SPECIALTY FLOORS, INC	3,095.00
07/18/2025	23187	VILLAGE OF NORTHFIELD	511.83

OPER TOTALS:

Total of 67 Checks: 186,692.32  
Less 0 Void Checks: 0.00

## CHECK REGISTER FOR NORTHFIELD PARK DISTRICT

CHECK DATE 07/01/2025 - 07/31/2025

Check Date	Check	Vendor Name	Amount
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Bank OPER ACCOUNTS PAYABLE AND PAYROLL			
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Total of 67 Disbursements:			186,692.32
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## AGENCY REPORTS

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT  
Balance As of 07/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 07/31/2025	YTD Balance 07/31/2024	YTD Balance Diff 07/31/2025 07/31/2024	% Bdgt Used
<b>Fund: 01 CORPORATE FUND</b>						
<b>Account Category: Revenues</b>						
3010	TAXES	891,000.00	1,491.42	251,114.68	(249,623.26)	0.17
3070	BANK INTEREST	50,000.00	9,318.30	10,547.37	(1,229.07)	18.64
3099	MISCELLANEOUS REVENUE	1,500.00				0.00
Revenues		942,500.00	10,809.72	261,662.05	(250,852.33)	1.15
<b>Account Category: Expenditures</b>						
4008	FT SALARIES	388,440.41	13,802.93	12,288.29	1,514.64	3.55
4009	PT SALARIES	119,472.00	4,330.87	3,622.45	708.42	3.63
4015	HEALTH INSURANCE	147,316.00	1,712.48	3,440.06	(1,727.58)	1.16
4016	UNEMPLOYMENT BENEFITS	2,616.00				0.00
4026	GAS / MILEAGE REIMBURSEMENT	2,360.00	36.92	83.08	(46.16)	1.56
4050	DUES & EDUCATION	15,135.00				0.00
4099	MISC -EXP	7,000.00				0.00
5022	PHONE	12,596.00	411.92	257.50	154.42	3.27
5023	INTERNET / CABLE	7,800.00	294.98	289.98	5.00	3.78
5035	MARKETING	4,000.00				0.00
5040	LEGAL & PROFESSIONAL	15,000.00				0.00
5060	CONTRACTUAL	19,763.40	955.28	5,108.92	(4,153.64)	4.83
6010	SMALL EQUIPMENT	9,000.00	1,851.00		1,851.00	20.57
6019	SOFTWARE UPGRADES/SUBSCRIPTION/ADDIT	54,596.00	440.00		440.00	0.81
6021	SUPPLIES	3,000.00				0.00
6025	POSTAGE	3,450.00				0.00
6070	SAFETY	8,600.00				0.00
9992	FUND TRANSFER	202,500.00				0.00
Expenditures		1,022,644.81	23,836.38	25,090.28	(1,253.90)	2.33
<b>Fund 01 - CORPORATE FUND:</b>						
TOTAL REVENUES		942,500.00	10,809.72	261,662.05	(250,852.33)	1.15
TOTAL EXPENDITURES		1,022,644.81	23,836.38	25,090.28	(1,253.90)	2.33
NET OF REVENUES & EXPENDITURES:		(80,144.81)	(13,026.66)	236,571.77	(249,598.43)	
BEG. FUND BALANCE		501,809.67	501,809.67	501,809.67		
NET OF REVENUES/EXPENDITURES - 24-25		95,668.28	95,668.28			
END FUND BALANCE		517,333.14	584,451.29	738,381.44		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT  
Balance As of 07/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 07/31/2025	YTD Balance 07/31/2024	YTD Balance Diff 07/31/2025 07/31/2024	% Bdgt Used
<b>Fund: 03 RECREATION</b>						
<b>Account Category: Revenues</b>						
3000	SERVICE REVENUE-SCHOOL CONTRACT	26,700.00				0.00
3010	TAXES	110,000.00		28,568.45	(28,568.45)	0.00
3020	USER FEES	948,986.00	618,000.25	608,375.54	9,624.71	65.12
3030	RENTAL	306,200.00	26,853.21	24,058.87	2,794.34	8.77
3050	CONCESSION REVENUE	16,000.00	5,610.27	6,547.66	(937.39)	35.06
3060	CONTRIBUTIONS/SPONSORSHIPS	52,750.00	45,500.00	15,500.00	30,000.00	86.26
Revenues		1,460,636.00	695,963.73	683,050.52	12,913.21	47.65
<b>Account Category: Expenditures</b>						
4008	FT SALARIES	294,350.00	11,382.50	9,719.22	1,663.28	3.87
4009	PT SALARIES	319,718.75	73,854.67	71,440.86	2,413.81	23.10
5021	ELECTRICITY	44,500.00				0.00
5023	INTERNET / CABLE	2,880.00				0.00
5024	WATER	37,500.00				0.00
5025	GAS	7,000.00				0.00
5035	MARKETING	3,730.00	2,603.98	2,153.79	450.19	69.81
5060	CONTRACTUAL	415,542.09	82,945.78	76,383.76	6,562.02	19.96
5061	REPAIR & MAINTENANCE	100,250.00	558.00	4,179.20	(3,621.20)	0.56
6010	SMALL EQUIPMENT	4,000.00				0.00
6020	CAPITAL PURCHASES	26,500.00				0.00
6021	SUPPLIES	70,620.00	7,693.78	6,365.32	1,328.46	10.89
6050	CONCESSION SUPPLIES	7,050.00	989.85	2,732.18	(1,742.33)	14.04
9992	FUND TRANSFER	106,000.00				0.00
Expenditures		1,439,640.84	180,028.56	172,974.33	7,054.23	12.51
<b>Fund 03 - RECREATION:</b>						
TOTAL REVENUES		1,460,636.00	695,963.73	683,050.52	12,913.21	47.65
TOTAL EXPENDITURES		1,439,640.84	180,028.56	172,974.33	7,054.23	12.51
NET OF REVENUES & EXPENDITURES:		20,995.16	515,935.17	510,076.19	5,858.98	
BEG. FUND BALANCE		517,632.82	517,632.82	517,632.82		
NET OF REVENUES/EXPENDITURES - 24-25		(54,816.35)	(54,816.35)			
END FUND BALANCE		483,811.63	978,751.64	1,027,709.01		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT  
Balance As of 07/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 07/31/2025	YTD Balance 07/31/2024	YTD Balance Diff 07/31/2025 07/31/2024	% Bdgt Used
<b>Fund: 05 SPECIAL -NSSRA</b>						
<b>Account Category: Revenues</b>						
3010	TAXES	246,000.00		68,515.28	(68,515.28)	0.00
Revenues		246,000.00	0.00	68,515.28	(68,515.28)	0.00
<b>Account Category: Expenditures</b>						
4008	FT SALARIES	34,926.47	1,336.66	1,168.93	167.73	3.83
4009	PT SALARIES	10,062.00	286.83	264.70	22.13	2.85
7010	NSSRA -EXPENSE	123,471.92	48,254.23	35,060.26	13,193.97	39.08
9992	FUND TRANSFER	59,423.00				0.00
Expenditures		227,883.39	49,877.72	36,493.89	13,383.83	21.89
<b>Fund 05 - SPECIAL -NSSRA:</b>						
TOTAL REVENUES		246,000.00	0.00	68,515.28	(68,515.28)	0.00
TOTAL EXPENDITURES		227,883.39	49,877.72	36,493.89	13,383.83	21.89
NET OF REVENUES & EXPENDITURES:		18,116.61	(49,877.72)	32,021.39	(81,899.11)	
BEG. FUND BALANCE		169,718.05	169,718.05	169,718.05		
NET OF REVENUES/EXPENDITURES - 24-25		(55,303.35)	(55,303.35)			
END FUND BALANCE		132,531.31	64,536.98	201,739.44		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT  
Balance As of 07/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 07/31/2025	YTD Balance 07/31/2024	YTD Balance Diff 07/31/2025 07/31/2024	% Bdgt Used
<b>Fund: 07 AUDITING</b>						
<b>Account Category: Revenues</b>						
3010	TAXES	12,000.00		3,309.78	(3,309.78)	0.00
Revenues		12,000.00	0.00	3,309.78	(3,309.78)	0.00
<b>Account Category: Expenditures</b>						
5040	LEGAL & PROFESSIONAL	15,050.00				0.00
Expenditures		15,050.00	0.00	0.00	0.00	0.00
Fund 07 - AUDITING:						
TOTAL REVENUES		12,000.00	0.00	3,309.78	(3,309.78)	0.00
TOTAL EXPENDITURES		15,050.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		(3,050.00)	0.00	3,309.78	(3,309.78)	
BEG. FUND BALANCE		15,810.22	15,810.22	15,810.22		
NET OF REVENUES/EXPENDITURES - 24-25		1,310.48	1,310.48			
END FUND BALANCE		14,070.70	17,120.70	19,120.00		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT  
Balance As of 07/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 07/31/2025	YTD Balance 07/31/2024	YTD Balance Diff 07/31/2025 07/31/2024	% Bdgt Used
<b>Fund: 09 LIABILITY INSURANCE</b>						
<b>Account Category: Revenues</b>						
3010	TAXES	50,000.00		11,497.00	(11,497.00)	0.00
Revenues		50,000.00	0.00	11,497.00	(11,497.00)	0.00
<b>Account Category: Expenditures</b>						
4008	FT SALARIES	5,512.50	211.02	201.92	9.10	3.83
7020	LIABILITY INSURANCE	34,372.80				0.00
Expenditures		39,885.30	211.02	201.92	9.10	0.53
<b>Fund 09 - LIABILITY INSURANCE:</b>						
TOTAL REVENUES		50,000.00	0.00	11,497.00	(11,497.00)	0.00
TOTAL EXPENDITURES		39,885.30	211.02	201.92	9.10	0.53
NET OF REVENUES & EXPENDITURES:		10,114.70	(211.02)	11,295.08	(11,506.10)	
BEG. FUND BALANCE		10,235.92	10,235.92	10,235.92		
NET OF REVENUES/EXPENDITURES - 24-25		7,277.37	7,277.37			
END FUND BALANCE		27,627.99	17,302.27	21,531.00		



NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT  
Balance As of 07/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 07/31/2025	YTD Balance 07/31/2024	YTD Balance Diff 07/31/2025 07/31/2024	% Bdgt Used
<b>Fund: 11 SOCIAL SECURITY</b>						
<b>Account Category: Revenues</b>						
3010	TAXES	82,000.00		20,729.31	(20,729.31)	0.00
9994	TRANS. FROM CORPORATE	2,500.00				0.00
Revenues		<u>84,500.00</u>	<u>0.00</u>	<u>20,729.31</u>	<u>(20,729.31)</u>	<u>0.00</u>
<b>Account Category: Expenditures</b>						
4011	WITHOLDING	86,787.67	8,892.66	7,666.29	1,226.37	10.25
Expenditures		<u>86,787.67</u>	<u>8,892.66</u>	<u>7,666.29</u>	<u>1,226.37</u>	<u>10.25</u>
<b>Fund 11 - SOCIAL SECURITY:</b>						
TOTAL REVENUES		84,500.00	0.00	20,729.31	(20,729.31)	0.00
TOTAL EXPENDITURES		86,787.67	8,892.66	7,666.29	1,226.37	10.25
NET OF REVENUES & EXPENDITURES:		<u>(2,287.67)</u>	<u>(8,892.66)</u>	<u>13,063.02</u>	<u>(21,955.68)</u>	
BEG. FUND BALANCE		26,739.38	26,739.38	26,739.38		
NET OF REVENUES/EXPENDITURES - 24-25		4,187.81	4,187.81			
END FUND BALANCE		28,639.52	22,034.53	39,802.40		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT  
Balance As of 07/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 07/31/2025	YTD Balance 07/31/2024	YTD Balance Diff 07/31/2025 07/31/2024	% Bdgt Used
<b>Fund: 13 IMRF</b>						
<b>Account Category: Revenues</b>						
3010	TAXES	90,000.00		22,819.81	(22,819.81)	0.00
9994	TRANS. FROM CORPORATE	80,000.00				0.00
Revenues		<u>170,000.00</u>	<u>0.00</u>	<u>22,819.81</u>	<u>(22,819.81)</u>	<u>0.00</u>
<b>Account Category: Expenditures</b>						
4012	IMRF	173,394.64	5,743.59	2,061.32	3,682.27	3.31
Expenditures		<u>173,394.64</u>	<u>5,743.59</u>	<u>2,061.32</u>	<u>3,682.27</u>	<u>3.31</u>
<b>Fund 13 - IMRF:</b>						
TOTAL REVENUES		170,000.00	0.00	22,819.81	(22,819.81)	0.00
TOTAL EXPENDITURES		<u>173,394.64</u>	<u>5,743.59</u>	<u>2,061.32</u>	<u>3,682.27</u>	<u>3.31</u>
NET OF REVENUES & EXPENDITURES:		<u>(3,394.64)</u>	<u>(5,743.59)</u>	<u>20,758.49</u>	<u>(26,502.08)</u>	
BEG. FUND BALANCE		50,306.05	50,306.05	50,306.05		
NET OF REVENUES/EXPENDITURES - 24-25		15,129.86	15,129.86			
END FUND BALANCE		62,041.27	59,692.32	71,064.54		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT  
Balance As of 07/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 07/31/2025	YTD Balance 07/31/2024	YTD Balance Diff 07/31/2025 07/31/2024	% Bdgt Used
<b>Fund: 15 CAPITAL PROJECTS</b>						
<b>Account Category: Revenues</b>						
3060	CONTRIBUTIONS/SPONSORSHIPS	250,000.00				0.00
3070	BANK INTEREST	2,000.00	805.38	929.76	(124.38)	40.27
3080	OSLAD GRANT	452,650.00		202,650.00	(202,650.00)	0.00
9991	TRANSFER FROM REC	106,000.00				0.00
9993	TRANS. FROM NSSRA	59,423.00				0.00
9994	TRANS. FROM CORPORATE	120,000.00				0.00
Revenues		990,073.00	805.38	203,579.76	(202,774.38)	0.08
<b>Account Category: Expenditures</b>						
5040	LEGAL & PROFESSIONAL	79,800.00	(1,152.42)	6,000.00	(7,152.42)	1.44
6020	CAPITAL PURCHASES	132,000.00				0.00
7090	LOAN PAYMENT PRINCIPAL	56,329.87				0.00
7091	LOAN PAYMENT PRINCIPAL	133,333.00	133,333.00	133,333.00		100.00
7092	LOAN PAYMENT INTEREST	32,909.24	19,200.00	21,867.00	(2,667.00)	58.34
8000	CAPITAL PROJECTS	1,248,736.00				0.00
8025	OWNER PURCHASE	43,196.00	8,653.00		8,653.00	20.03
Expenditures		1,726,304.11	160,033.58	161,200.00	(1,166.42)	9.27
<b>Fund 15 - CAPITAL PROJECTS:</b>						
TOTAL REVENUES		990,073.00	805.38	203,579.76	(202,774.38)	0.08
TOTAL EXPENDITURES		1,726,304.11	160,033.58	161,200.00	(1,166.42)	9.27
NET OF REVENUES & EXPENDITURES:		(736,231.11)	(159,228.20)	42,379.76	(201,607.96)	
BEG. FUND BALANCE		726,330.81	726,330.81	726,330.81		
NET OF REVENUES/EXPENDITURES - 24-25		400,538.14	400,538.14			
END FUND BALANCE		390,637.84	967,640.75	768,710.57		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 07/31/2025

GL Number	Description	25-26 Amended Budget	YTD Balance 07/31/2025	YTD Balance 07/31/2024	YTD Balance Diff 07/31/2025 07/31/2024	% Bdgt Used
Report Totals:						
TOTAL REVENUES - ALL FUNDS		3,955,709.00	707,578.83	1,275,163.51	(567,584.68)	17.89
TOTAL EXPENDITURES - ALL FUNDS		4,731,590.76	428,623.51	405,688.03	22,935.48	9.06
NET OF REVENUES & EXPENDITURES:		(775,881.76)	278,955.32	869,475.48	(590,520.16)	

08/11/2025

## NPD BALANCE SHEET WITH VARIANCE FOR NORTHFIELD PARK DISTRICT

Balance As Of 07/31/2025

		YTD Balance	YTD Balance	YTD Balance Diff
				07/31/2025
GL Number	Description	07/31/2025	07/31/2024	07/31/2024
Account Category: Assets				
1000 NVB OPERATING-NORTHVIEW 0306		84,457.09	162,420.25	(77,963.16)
1003 NVB PETTY CHECKING 000430023000031		985.87	985.87	-
1007 ILLINOIS FUNDS MM 007139101443		666.67	635.97	30.70
1010 NVB TAX ACCT 7530000691		889,781.68	1,077,045.86	(187,264.18)
1013 PETTY CASH BOX @ COMM CTR		100.00	100.00	-
1016 NVB GRANT ACCOUNT-8703694399		214,219.99	204,426.00	9,793.99
1017 NVB SAVINGS-6025		1,551,372.79	1,480,439.38	70,933.41
1200 ACCOUNTS RECEIVABLE		18,706.94	33,387.41	(14,680.47)
1210 ACCOUNTS RECEIVABLE OTHER		1,547.50	10,858.00	(9,310.50)
1250 TAXES RECEIVABLE		739,400.46	739,400.46	-
PROVIDED FOR LONG TERM		666,666.00	800,000.00	(133,334.00)
PROVIDED FOR LONG TERM		685,462.13	740,687.00	(55,224.87)
Assets		4,853,367.12	5,250,386.20	(397,019.08)
Account Category: Liabilities				
2000 ACCOUNTS PAYABLE		7,059.17	13,646.10	(6,586.93)
2001 SECURITY DEPOSITS PAYABLE		1,750.00	2,250.00	(500.00)
2011 EMPLOYEE COMPENSATION		24,759.29	38,674.45	(13,915.16)
2050 DEFERRED REVENUE		0.00	8,709.99	(8,709.99)
2056 DEFERRED SPONSORSHIP/CONTRIBUTIONS		0.00	7,500.00	(7,500.00)
2060 DEFERRED TAX REVENUE		739,400.46	739,400.46	-
2300 FAMILY CREDIT		12,131.58	11,459.80	671.78
PROVIDED FOR LONG TERM		666,666.00	800,000.00	(133,334.00)
PROVIDED FOR LONG TERM		685,462.13	740,687.00	(55,224.87)
Liabilities		2,137,228.63	2,362,327.80	(225,099.17)
Account Category: Fund Equity				
9000 FUND BALANCE		2,437,183.17	2,018,582.92	-
Fund Equity		2,437,183.17	2,018,582.92	-
Revenues		707,578.83	1,275,163.51	(567,584.68)
Expenditures		428,623.51	405,688.03	22,935.48
Ending Fund Balance		2,716,138.49	2,888,058.40	

## **Parks and Recreation Report August 2025**

- Facilities
  - Community Center Gym
    - We have booked fall court times for regular renters such as HSS and continue to receive interest for both weekly and one-off rentals as we near the fall season.
  - Fitness Center
    - We currently have 220 active fitness memberships.
  - Baseball/Softball Fields
    - We have booked all fall field times with our usual user groups TGSA, KWBA, and NTF.
    - The fall season kicks off mid-August and runs through the end of October.
  - Soccer Fields
    - SMP and AYSO have booked fall field times at Willow Park, with the season beginning the end of August.
  - Pickleball/Tennis Courts
    - Our online booking system for outdoor pickleball and tennis court reservations remains open.
  - Lustig Lodge
    - We had 5 rentals booked at the Lodge for the month of August.
    - We are still continuing to receive interest in renting the facility, with requests coming in for September and October.
- Programs
  - Before Care
    - Registration for Before Care will remain open as we enter the school year. We also offer a daily drop in option.
    - There are 3-4 kids signed up per day currently.
  - Pre Pre-K
    - Right now, there are 4 kids signed up on Mondays and Tuesdays, 9 kids signed up on Wednesdays, Thursdays, and Fridays.
  - Club Dolphin
    - Club Dolphin Session 1 starts August 20<sup>th</sup> and runs through December 19<sup>th</sup>.
    - We currently have 38 students registered.
      - 11 kindergarteners
      - 11 1<sup>st</sup> graders
      - 4 2<sup>nd</sup> graders
      - 12 3<sup>rd</sup> graders
  - Eagle's Nest
    - We have renamed Sunset Ridge Homework Club to Eagle's Nest. We have 2 returning TA's staffing the program and hiring a couple more to complete the team. We currently have 3 students enrolled and we are heavily marketing in hopes of having more families register.

- **Classes**
  - Registration for fall classes is open.
  - Classes begin the week of September 15<sup>th</sup>.
  - We are excited to welcome back all our contractors, Skyline Studios, Hot Shots Sports, Sticky Fingers Cooking, Sunshine Crafts, Chicago Loves Dance, and High Tough High Tech.
  - We have also added an exciting new drawing class for K-6<sup>th</sup> grade taught by Young Rembrandts.
  - Chicago Loves Dance will be offering Introduction to Cheer this fall as well.
- **NTA Pre-Competitive Swim Class**
  - The next session of New Trier Aquatics begins in September.
  - Registration is currently open for the fall session, with participants continuing to register for the various time frames offered.
- **IBA Programs**
  - IBA is offering two programs in the fall, Mini Majors & Intro to Baseball, both in partnership with the Winnetka Park District.
- **Birthday Parties**
  - There were 2 birthday parties in July.
  - We are actively still booking birthday parties for Fall.
- **Summer Camp**
  - We had another successful summer! We averaged:
    - 88 Gigggle Gang campers per day
    - 76 Trailblazers campers per day
    - 20 Sports Camp campers per day
    - 24 Explorers campers per day
  - We had 45 CITs in Session 1 (weeks 1-5) and 35 in Session 2 (weeks 6-9).
- **Pickleball**
  - The summer session of pickleball leagues and camps are coming to a close, with both programs concluding at the end of August.
  - The inter-community league that we are participating in has officially concluded for the season. The women's team finished third place overall and the men's team took home first place overall!
- **Special Events**
  - **Market & Music 2025** wrapped up with our last event on August 6<sup>th</sup>.
    - The event was a great success again, despite some challenging weather throughout the summer.
    - Returning and new vendors helped make the community market successful and we are planning to invite most of them back next year.
    - A BIG thank you to our park partners, sponsors, staff, food vendors, market vendors, our children's entertainment, our bands, and everyone else who helped put on these events for the community.
  - **Clarkson Cookout** will take place on Saturday, September 6<sup>th</sup>.
    - Vital Signs will perform at 4:30pm and Panic at the Costco at 7pm.
    - Hofherr Meat Co. will again judge the Steve Soler Northfield Rib contest and Stormy's will handle food and alcohol concessions.
    - The ksid's activities are from 4 to 7pm and the fireworks show will start at dusk, around 8pm.
    - Picnic tables will be available on a first come/first serve basis starting at 3pm on Friday, September 5<sup>th</sup>.
    - Information on entering the Steve Soler Rib Contest is available on our website.
      - All registrations will be taken at the event from 3-5:30pm at the Park District tent. Trophies will go to the top three contestants.

- Marketing
  - Club Dolphin before and after school programming is marketed online, at the park district and through our email channels. This includes Eagle's Nest at Sunset Ridge as well.
  - Fall class marketing materials are online now.
  - Clarkson Cookout marketing materials are being updated and prepared to be presented to the community.
- Sponsorship
  - Thank you to our Park Partners for their partnership for the 25-26 fiscal year starting July 1st.
    - Northview Bank and Trust
    - The Village of Northfield
    - Stormy's Tavern and Grille
    - EverSmiles Orthodontics
  - Thank you to our sponsors for Market & Music and our Business of the Week.
    - Hofherr Meats
    - Byline Bank
    - Northview Bank and Trust
- Parks Update
  - Maintenance has been busy prepping ball fields for the upcoming fall season.
  - As Market & Music wraps up for the year we have broken down and stored equipment related to the event.
  - Deep landscaping around the Middlefork property has been ongoing for the last couple weeks in preparation for the upcoming school year.
    - We have been trimming bushes and trees at the front and back of the school along with laying mulch around the school.
    - Work also continues on both playgrounds before the start of the school year.
  - Recent work on the soccer and ball fields includes seeding, fertilizing, and installing new sod on the soccer fields at Willow Park.
  - As camp season has ended, we have removed our large tent from the rear Middlefork playground and stored away until next year.
  - Summer seasonal staff will end their time with us on Wednesday, August 20<sup>th</sup>, and as usual they were a tremendous asset to the park district in keeping the parks and properties in great shape.