

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, AUGUST 26th, 2024





**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, AUGUST 26th, 2024
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Correspondence
4. Audience Comments
5. Director's Report
 - a. Budget and Appropriations Ordinance 08-26-24-01
 - b. Willow Park Project Update
 - c. Split Rail Fence Bid Review and Recommendation
 - d. Informational Items
6. Superintendent's Report
 - a. Staff Update
7. Consent Agenda
 - a. Approval of July 22nd, 2024, Board Meeting Minutes
 - b. Approval of Cash Expenditures for Month of July 2024
8. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
9. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE



To: Park Board of Commissioners
From: Bill Byron
Subject: Correspondence
Date: August 26th, 2024

After our meeting on July 22nd, Sally Nieman saw me in the parking lot and offered some kind words regarding the 4th of July celebration at Willow Park, saying events like that show the true spirit of Northfield. She thanked the Park District and Board for hosting an enjoyable event.

DIRECTOR'S REPORT



To: Park Board of Commissioners
From: Bill Byron
Subject: Budget and Appropriations Ordinance
Date: August 26th, 2024

On June 24th, 2024, Budget and Appropriations Ordinance 08-26-24-01 was passed in tentative form. The budget has been made available for public inspection for the required 30-day period, and a public hearing was held on August 26th, 2024, to hear any concerns from the public. The ordinance is included here for final approval.

NORTHFIELD PARK DISTRICT
COMBINED BUDGET AND APPROPRIATIONS ORDINANCE #08-26-24-01
 JULY 1, 2024-JUNE 30, 2025

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE NORTHFIELD PARK DISTRICT, NORTHFIELD, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

WHEREAS, The Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, caused to be prepared in tentative form, a combined budget and appropriation Ordinance and the secretary of this board has made the same conveniently available to public inspection for at least 30 days prior to action thereon, and

WHEREAS, a public hearing was held as to such budget and appropriation ordinance on the 26th day of August 2024 and notice of said hearing was given by publication at least one week prior there to as required by law and all other legal requirements have been complied with,

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE NORTHFIELD PARK DISTRICT, COOK COUNTY, ILLINOIS AS FOLLOWS:

Section 1. That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the corporate purposes of the Northfield Park District, Cook County, Illinois to defray all necessary expenses and liabilities of said District, as specified in section 2 for the fiscal year.

SECTION 2. THE AMOUNTS BUDGETED AND APPROPRIATED FOR EACH PURPOSE ARE AS FOLLOWS:

		BUDGETED	APPROPRIATED
I.	CORPORATE FUND	\$ 778,555.05	\$ 973,193.81
	Salaries & Wages	485,640	607,050
	Contractual Services	109,712	137,140
	Office Equipment & Supplies	27,075	33,844
	Medical Insurance	146,768	183,460
	Miscellaneous Expenses	9,360	11,700
II.	RECREATION FUND	\$ 1,255,338.81	\$ 1,569,173.51
	Salaries & Wages	586,730	733,413
	Contractual Services	441,218.87	551,524
	Repairs	95,805	119,756
	Equipment & Supplies	131,585	164,481

III.	CAPITAL FUND	\$ 1,212,439.11	\$ 1,515,548.89
	Equipment	87,000	108,750
	Capital Projects	900,200	1,125,250
	Debt Certificates	225,239	281,549
IV.	HANDICAPPED FUND	\$ 135,693.38	\$ 169,616.73
V.	AUDITING FUND	\$ 12,100.00	\$ 15,125.00
VI.	LIABILITY INSURANCE FUND	\$ 40,530.00	\$ 50,662.50
VII.	SOCIAL SECURITY FUND	\$ 82,527.20	\$ 103,159.00
VIII.	ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 154,344.82	\$ 192,931.03
	TOTAL FOR ALL FUNDS:	\$ 3,671,528.37	\$ 4,589,410.46

Section 3. Pursuant to law, the following determinations have been and are hereby

Made a part hereof:

A Estimated cash on hand at the beginning of the fiscal year is	\$2,630,263
B Estimated cash expected to be received during the fiscal year from all sources is	\$2,401,800
C Estimated expenditures contemplated for the fiscal year are	\$3,565,298
D Estimated cash expected to be on hand at the end of the fiscal year is	\$1,466,765

Section 4. All unexpended balances of the appropriations for the fiscal year ending, June 30, 2024 and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other item provided in this Ordinance, pursuant to Law.

Section 5. This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning July 1, 2024 and ending June 30, 2025, or any other fiscal year.

Section 6. This ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of the Ordinance shall be filed with County Clerk of Cook County, Illinois, together with certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, with thirty (30) days after its passage and approval, as provided by law.

Approved by roll call this 26th day of August 2024.

Ayes:

Nays:

Absent:

SIGNED: _____ ATTEST: _____
Nathaniel Pave
President
Board of Park Commissioners
William Byron
Secretary

STATE OF ILLINOIS)
) SS.
 COUNTY OF COOK)

CERTIFICATE OF CHIEF FISCAL OFFICER

I, John Norbot, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois and that as such Treasurer I am Chief Fiscal Officer of the corporate authority of said Park District.

I, do further certify the estimated revenues by source anticipated to be received by the Northfield Park District, Cook County Illinois for the fiscal year beginning on the 1st day of July, 2024 and ending on the 30th day June 2025 as follows:

SOURCE	AMOUNT
Property Taxes	1,430,000
User Fees	868,516
Service Revenue	20,400
Rentals	303,850
Concessions	15,500
Contributions/Sponsorship	44,500
Interest Income	50,000
OSLAD Grant	405,300
Miscellaneous	1,500
Total Revenue	\$ 3,139,565.50

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Treasurer and Chief Fiscal Officer of the Board of Park Commissioners of the Northfield Park District at Northfield on the 26th day of August 2024

John Norbot, Treasurer
 Northfield Park District

STATE OF ILLINOIS) S.S.
COUNTY OF COOK)

SECRETARY’S CERTIFICATE

I, William Byron, do hereby certify that I am Secretary of the Board of Park Commissioners of the Northfield Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAID ALL NECESSARY EXPENSES AND LIABILITIES OF THE NORTHFIELD PARK DISTRICT, NORTHFIELD, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025 AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location at which said meeting was held and at the principal office of the board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board complied with all of the provisions of said Act and said Code and with all the procedural rules of the Board.

IN WITNESS WHEREOF, I here unto affix my official signature and the Seal of said Park District at Northfield, Illinois, this 26th day of August 2024.

(Seal)

William Byron, Secretary
Board of Park Commissioners
Northfield Park District

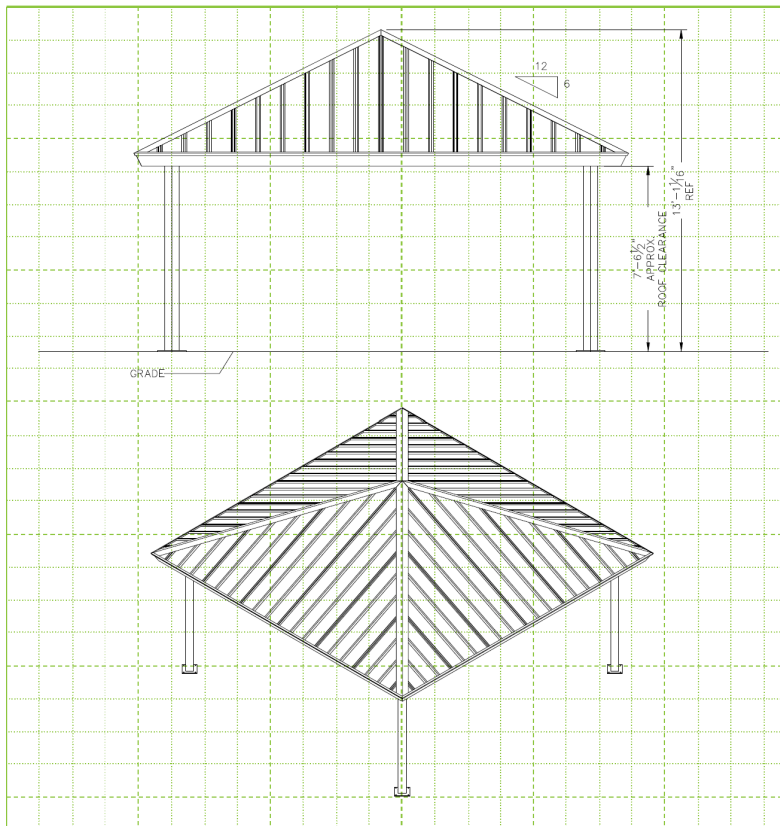


To: Park Board of Commissioners
From: Bill Byron
Subject: Willow Park Project Update
Date: August 26th, 2024

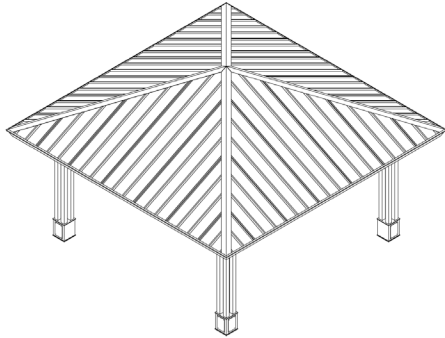
There have been no significant design changes since our last meeting, but we did receive the other options for the park shelter. See below for two different options that are more ornamental than the basic shelter. We can discuss these at the meeting, and if none are appealing, we can look at alternative options.

Based on the timing of certain plan changes, we may not start the Village review process until November. As a reminder, we must have the plans reviewed by both the Plan & Zoning, and Architectural Commissions. Once we have recommendations from both commissions, we can proceed to the Village Board for final approval. Even if the review process begins in November, we are still on track to break ground next spring.

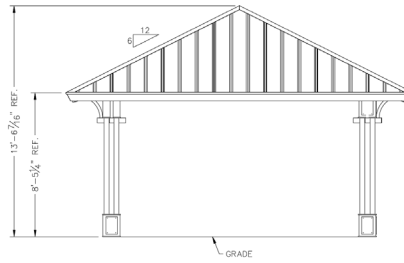
ORIGINAL DESIGN



ALTERNATIVE DESIGN #1



PRELIMINARY: NOT FOR CONSTRUCTION



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Shelter Systems Inc.
INDUSTRIAL AREA, ANGLETON
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1415 LINCOLN AVE.
BOLLANDS, MD. 20623
410.796.0919
410.796.0963
410.796.0944 FX

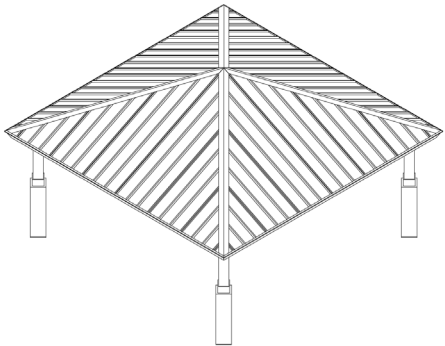
Elevation

DRAWN BY: MH
DATE: 7/22/2024
PRELIMINARY ID: 88005
REVISION: B
BUILDING TYPE: SQ20TM-P6
PROJECT NAME:

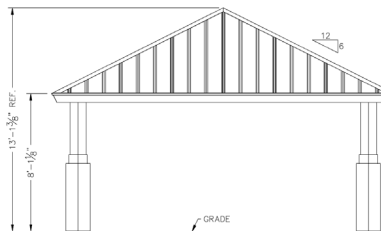
SHEET 1.0

DWG:Shelters\350\20\TM-P6-25-150\Drawings\Preliminary\35020TM-P6-25-150-REV-B-88005.dwg

ALTERNATIVE DESIGN #2



PRELIMINARY: NOT FOR CONSTRUCTION



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BOLLANDS, MD. 20623
410.796.0919
410.796.0963
410.796.0944 FX

Elevation

DRAWN BY: MH
DATE: 7/23/2024
PRELIMINARY ID: 88013
REVISION: C
BUILDING TYPE: SQ20TM-P6
PROJECT NAME:


SHEET 1.0

DWG:Shelters\350\20\TM-P6-25-150\Drawings\Preliminary\35020TM-P6-25-150-REV-C-88013.dwg



To: Park Board of Commissioners
 From: Bill Byron
 Subject: Split Rail Fence Bid Results and Recommendation
 Date: August 26th, 2024

Sealed bids were opened on August 20th, 2024, for the split rail fence with wire mesh that is planned for the northwest corner of Willow Park. The bid tabulation is included below, with the lowest bidder being Classic Fence Inc. Hitchcock Design Group has worked with them on other projects and has not had any major issues. Based on this information staff is recommending awarding the contract to Classic Fence Inc.

BID TABULATION			
		Date: August 20, 2024	
Project Description: Split Rail Fence with Wire Mesh			
Bid Deposit: 10% of Total Bid Amount			
NAME OF BIDDER	Base Bid	Alternate#1	Total Bid
Classic Fence Inc.	\$ 13,800.00	\$ 3,082.00	\$ 16,882.00
Midwest Field Solutions	\$ 25,100.00	\$ 7,150.00	\$ 32,250.00
Peerless Enterprises	\$ 31,726.00	\$ 10,347.00	\$ 42,073.00
Milieu Design, Inc.	\$ 68,000.00	NA	\$ 68,000.00

Bids are subject to review for completeness, accuracy and compliance with all terms and conditions provided in the bid specification

Northfield Park District
 William Byron
 Executive Director



To: Park Board of Commissioners
From: Bill Byron
Subject: Informational Items
Date: August 26th, 2024

Northfield Parks Foundation Update

The Foundation is making great progress toward organizing their fundraising efforts. The current focus is on finding donors for the Willow Park Project and the Tower Road Park development. Matt Kinnich recently joined the NPF Board and has been a great addition.

Decennial Committee Meeting Schedule

In May of 2023 we formed the Decennial Committee on Local Government Efficiency. I have been working on the required report and have scheduled our next two committee meetings to align with our September and November Board meetings. During those meetings we will review and adopt the report before filing it with the County Board.

SUPERINTENDENT'S REPORT



To: Park Board of Commissioners
From: Jim Reuter
Subject: Staff Update
Date: August 26th, 2024

Dan Faust is joining our Recreation team in a full-time capacity as our Recreation Specialist. His first day of work was Tuesday, August 20th.

Dan has worked here part-time since 2013 in almost every role possible, including helping with special events, being our Explorers camp director for 11 summers, Before Care and the front desk.

We are thrilled to have someone with Dan's experience joining us.

CONSENT AGENDA

NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING MINUTES DRAFT
MONDAY, JULY 22, 2024
NORTHFIELD COMMUNITY CENTER
6:30 PM

AGENDA

1. Roll Call
At 6:30 p.m. a roll call was made.
Present: Commissioners Brandel, Kennedy, Klein, Manojlovski, Pave
Absent: Commissioners: Filoramo, Lutz
Also, present staff members Byron, Reuter
2. Approval / Additions to Agenda
 - None
3. Audience Comments
 - Charlie Orth was in attendance and shared his compliments to the Board about how great the 4th of July and Market & Music events are. He's delighted to see how M&M has grown over the years and how proud he is as a Village Board member and Northfield resident. Feedback he hears is all positive as well.
 - See sign-in sheet for audience attendance.
4. Correspondence
 - None received
5. Director's Report
 - a. Willow Park Project Update
 - a. Director Byron informed the Board of minor changes to the design that were made after a site visit from the project team. The new entrance is moving slightly west of its original location, and overlook area is moving closer to the confluence of the river and creek. The gaga pit is now located just south of the batting cage near the tennis court entrance due to grading concerns at other possible locations.
 - i. Commissioner Kennedy asked about an entrance at the corner of Wagner and Old Willow and Director Byron confirmed that a gate would be located near that corner.
 - b. Examples of products were shown and discussed including the shelter, bridge, fitness stations, fence, and gaga pit. Most of the conversation focused on the look of the park shelter
 - c. Staff is planning to submit for Village Commission review beginning with Plan & Zoning on September 30th.
 - b. Informational Items
 - a. Director Byron stated that fence contractors felt that an end of October completion date would be more realistic for the split-rail fence. The Board discussed this and decided to move forward with the project bidding this year.
 - b. Director Byron also informed the Board that staff is working on two other projects that will be publicly bid later this year, including the netting canopy for the pony field backstop, and the replacement irrigation pump for Willow Park.
6. Superintendents Report
 - Superintendent Reuter stated that the new Parks and Facilities Technician was hired and began working on July 22nd.
7. Consent Agenda
 - Approval of June 24th, 2024, Board Meeting Minutes
 - Approval of Cash Expenditures for Month of June 2024

Commissioner Pave made a motion to approve the consent agenda. Commissioner Brandel seconded the motion. A roll vote call was made.

Voting Aye: Commissioners: Brandel, Kennedy, Klein, Manojlovski, Pave
Voting Nay: Commissioners: None
Absent: Commissioner: Filoramo, Lutz
Abstain: Commissioners:

Motion passed.

8. Agency Reports

- Finance June 2024
 - i. Director Byron stated that while these reports reflect finances through June, they are not true year-end numbers as we still have expenses and revenue that will be accrued back to the 2023-2024 fiscal year that ended June 30th. Year-end projections that were presented during the budget process look to be accurate without any major deviations.

- Recreation / Park Grounds and Facilities
 - i. Superintendent Reuter quickly ran through the highlights from the report including the ongoing success of Market & Music, the success of 4th of July, and afterschool program registrations being open as of July.

9. Adjournment

Commissioner Pave made a motion to adjourn the regular board meeting at 7:11pm. Commissioner Klein seconded the motion. A roll vote call was made.

Voting Aye: Commissioners: Brandel, Manojlovski, Kennedy, Klein, Pave
Voting Nay: Commissioners: None
Absent: Commissioner: Filoramo, Lutz
Abstain: Commissioners: None
Motion passed.

Northfield Park District Meeting Guest Sign-In Form
7/22/2024

NAME	ADDRESS	CITY	EMAIL	BUSINESS / ORGANIZATION	Time IN	Would you like to speak tonight? Check this box
CHARLES ORTH	1655 ORCHARD LN NORTHFIELD	NFLD	CHARLES.ORTH@GMAIL.COM	Resident	6:15	Yes
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

CHECK REGISTER FOR NORTHFIELD PARK DISTRICT
CHECK DATE 07/01/2024 - 07/31/2024

Check Date	Check	Vendor Name	Amount
Bank OPER ACCOUNTS PAYABLE AND PAYROLL			
07/05/2024	1077(A)	EXCALIBUR TECHNOLOGY CORP	1,092.30
07/05/2024	1078(A)	EXCALIBUR TECHNOLOGY CORP	167.40
07/05/2024	1079(A)	F.E. MORAN INC. MECHANICAL SE	337.50
07/05/2024	1080(A)	FIRST-CITIZEN BANK & COMPANY	426.43
07/05/2024	1081(A)	FOX VALLEY FIRE & SAFETY	250.95
07/05/2024	1082(A)	HCK GROUP, INC	257.50
07/05/2024	1083(A)	HOT SHOTS SPORTS	6,860.70
07/05/2024	1084(A)	PDRMA	5,903.82
07/05/2024	1085(A)	RECORD - A - HIT	255.00
07/05/2024	1086(A)	SPORTS PLUS INC	699.38
07/05/2024	1087(A)	THE MULCH CENTER	200.00
07/05/2024	1088(A)	TRESSLER LLP	1,232.00
07/05/2024	1089(A)	WASTE MANAGEMENT NW	506.30
07/05/2024	1090(E)	ILLINOIS DEPT OF REVENUE	2,755.81
07/05/2024	1091(E)	NATIONWIDE RETIREMENT SOLUTIO	70.00
07/05/2024	1092(E)	NICOR	152.55
07/05/2024	1093(E)	SOCIAL SECURITY ADMINISTRATIO	14,313.39
07/05/2024	1094(E)	VILLAGE OF NORTHFIELD	57.90
07/05/2024	1095(E)	VILLAGE OF NORTHFIELD	231.60
07/05/2024	1096(E)	VILLAGE OF NORTHFIELD	42.47
07/05/2024	22821	AAA LOCK & KEY	40.20
07/05/2024	22822	ACS POWERWASH	3,400.00
07/05/2024	22823	GEWALT HAMILTON A. INC	1,389.00
07/05/2024	22824	GLENDA WULFSOHN	417.62
07/05/2024	22825	ILLINOIS STATE POLICE	310.50
07/05/2024	22826	IMAGE SPECIALTIES OF GLENVIEW	131.00
07/05/2024	22827	NATIONAL CENTER FOR SAFETY IN	166.50
07/05/2024	22828	NORTH SHORE LAWNSPRINKLER, IN	2,510.09
07/05/2024	22829	TEE JAY SERVICE COMPANY, INC.	714.00
07/19/2024	1097(A)	EXCALIBUR TECHNOLOGY CORP	83.44
07/19/2024	1098(A)	EXCALIBUR TECHNOLOGY CORP	35.76
07/19/2024	1099(A)	EXCALIBUR TECHNOLOGY CORP	2,805.12
07/19/2024	1100(A)	GLOBAL LIFE LIBERTY NATIONAL	205.16
07/19/2024	1101(A)	HITCHCOCK DESIGN GROUP	6,000.00
07/19/2024	1102(A)	ILM	4,465.00
07/19/2024	1103(A)	IMPACT NETWORKING LLC	64.07
07/19/2024	1104(A)	NORTH AMERICAN	450.48
07/19/2024	1105(A)	OPP. FRANCHISING, INC	3,551.00
07/19/2024	1106(A)	RECORD - A - HIT	1,205.00
07/19/2024	1107(A)	SPORTS PLUS INC	631.50
07/19/2024	1108(E)	DIRECT ENERGY BUSINESS	157.63
07/19/2024	1109(E)	DIRECT ENERGY BUSINESS	1,730.30
07/19/2024	1110(E)	DIRECT ENERGY BUSINESS	2,300.83
07/19/2024	1111(E)	ELAVON	145.02
07/19/2024	1112(E)	FIRST BANK CARD	20,481.14
07/19/2024	1113(E)	ILLINOIS DEPT OF REVENUE	2,714.05
07/19/2024	1114(E)	IMRF	8,423.72
07/19/2024	1115(E)	NATIONWIDE RETIREMENT SOLUTIO	70.00
07/19/2024	1116(E)	NORTH SHORE LAWNSPRINKLER, IN	1,840.00
07/19/2024	1117(E)	NORTHBROOK BANK & TRUST	97.25
07/19/2024	1118(E)	SOCIAL SECURITY ADMINISTRATIO	14,215.71
07/19/2024	1119(E)	VILLAGE OF NORTHFIELD	7,075.38
07/19/2024	1120(E)	VILLAGE OF NORTHFIELD	335.82
07/19/2024	1121(E)	VILLAGE OF NORTHFIELD	92.64
07/19/2024	22839	BESS HARDWARE	175.01
07/19/2024	22840	BLY THE MARTIN PRODUCTIONS, L	550.00
07/19/2024	22841	DAN MCGUIRE	4,620.00
07/19/2024	22842	DIRECT TV	289.98
07/19/2024	22843	FISH WINDOW CLEANING	755.00
07/19/2024	22844	HALLORAN & YAUCH, INC	1,733.24
07/19/2024	22845	JEANIE B MUSIC LLC	550.00
07/19/2024	22846	Lil Kickers	750.00
07/19/2024	22847	Mary Kunde	1,296.51
07/19/2024	22848	NEW TRIER AQUATICS	693.00
07/19/2024	22849	OLSON TRANSPORTATION INC	12,782.00
07/19/2024	22850	PIONEER MANUFACTURING COMPANY	2,354.70
07/19/2024	22851	PLANSOURCE	2,369.83
07/19/2024	22852	STAN BREITZMAN	24.20
07/19/2024	22853	VILLAGE OF NORTHFIELD	522.00

OPER TOTALS:

CHECK REGISTER FOR NORTHFIELD PARK DISTRICT
CHECK DATE 07/01/2024 - 07/31/2024

Check Date	Check	Vendor Name	Amount
Bank OPER ACCOUNTS PAYABLE AND PAYROLL			
Total of 69 Checks:			153,533.40
Less 0 Void Checks:			0.00
Total of 69 Disbursements:			<u>153,533.40</u>

AGENCY REPORTS

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 07/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 07/31/2024	YTD Balance 07/31/2023	YTD Balance Diff 07/31/2024 07/31/2023	% Bdgt Used
Fund: 01 CORPORATE FUND						
Account Category: Revenues						
3010	TAXES	881,000.00	251,114.68	3,375.16	247,739.52	28.50
3070	BANK INTEREST	50,000.00	10,547.37	8,502.78	2,044.59	21.09
3099	MISCELLANEOUS REVENUE	1,500.00				0.00
	Revenues	<u>932,500.00</u>	<u>261,662.05</u>	<u>11,877.94</u>	<u>249,784.11</u>	<u>28.06</u>
Account Category: Expenditures						
4008	FT SALARIES	372,895.63	12,288.29	10,288.81	1,999.48	3.30
4009	PT SALARIES	112,744.50	3,622.45	2,696.68	925.77	3.21
4015	HEALTH INSURANCE	146,767.92	3,440.06	12,635.69	(9,195.63)	2.34
4026	GAS / MILEAGE REIMBURSEMENT	2,360.00	83.08	83.08		3.52
4050	DUES & EDUCATION	13,925.00				0.00
4099	MISC -EXP	7,000.00				0.00
5022	PHONE	11,800.00	257.50	119.08	138.42	2.18
5023	INTERNET / CABLE	7,600.00	289.98	289.98		3.82
5035	MARKETING	4,000.00				0.00
5040	LEGAL & PROFESSIONAL	15,000.00				0.00
5060	CONTRACTUAL	20,120.00	5,108.92	6,080.85	(971.93)	25.39
6010	SMALL EQUIPMENT	9,000.00				0.00
6019	SOFTWARE UPGRADES/SUBSCRIPTION/ADDIT	37,267.00				0.00
6021	SUPPLIES	3,000.00		311.86	(311.86)	0.00
6025	POSTAGE	3,200.00				0.00
6070	SAFETY	11,875.00				0.00
9992	FUND TRANSFER	211,500.00				0.00
	Expenditures	<u>990,055.05</u>	<u>25,090.28</u>	<u>32,506.03</u>	<u>(7,415.75)</u>	<u>2.53</u>
Fund 01 - CORPORATE FUND:						
	TOTAL REVENUES	932,500.00	261,662.05	11,877.94	249,784.11	
	TOTAL EXPENDITURES	990,055.05	25,090.28	32,506.03	(7,415.75)	
	NET OF REVENUES & EXPENDITURES:	<u>(57,555.05)</u>	<u>236,571.77</u>	<u>(20,628.09)</u>	<u>257,199.86</u>	
	BEG. FUND BALANCE	292,316.61	292,316.61	292,316.61		
	END FUND BALANCE	234,761.56	528,888.38	271,688.52		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 07/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 07/31/2024	YTD Balance 07/31/2023	YTD Balance Diff 07/31/2024 07/31/2023	% Bdgt Used
Fund: 03 RECREATION						
Account Category: Revenues						
3000	SERVICE REVENUE-SCHOOL CONTRACT	20,400.00				0.00
3010	TAXES	101,000.00	28,568.45		28,568.45	28.29
3020	USER FEES	868,514.50	608,375.54	612,831.28	(4,455.74)	70.05
3030	RENTAL	303,850.00	24,058.87	44,722.88	(20,664.01)	7.92
3050	CONCESSION REVENUE	15,500.00	6,547.66	9,394.97	(2,847.31)	42.24
3060	CONTRIBUTIONS/SPONSORSHIPS	44,500.00	15,500.00	14,250.00	1,250.00	34.83
9994	TRANS. FROM CORPORATE	3,083.00				0.00
Revenues		<u>1,356,847.50</u>	<u>683,050.52</u>	<u>681,199.13</u>	<u>1,851.39</u>	<u>50.34</u>
Account Category: Expenditures						
4008	FT SALARIES	286,750.00	9,719.22	8,553.40	1,165.82	3.39
4009	PT SALARIES	299,980.13	71,440.86	67,153.03	4,287.83	23.82
5021	ELECTRICITY	44,600.00				0.00
5023	INTERNET / CABLE	2,100.00				0.00
5024	WATER	37,100.00				0.00
5025	GAS	5,600.00				0.00
5035	MARKETING	5,450.00	2,153.79	2,438.17	(284.38)	39.52
5060	CONTRACTUAL	346,368.87	76,383.76	70,946.60	5,437.16	22.05
5061	REPAIR & MAINTENANCE	95,805.00	4,179.20	2,548.00	1,631.20	4.36
6010	SMALL EQUIPMENT	14,000.00		1,473.94	(1,473.94)	0.00
6020	CAPITAL PURCHASES	22,550.00				0.00
6021	SUPPLIES	70,700.00	6,365.32	11,487.25	(5,121.93)	9.00
6050	CONCESSION SUPPLIES	6,200.00	2,732.18	1,831.08	901.10	44.07
7091	LOAN REPAYMENT-EQUIP. PURCH	17,506.72				0.00
7092	LOAN REPAYMENT-INTEREST	628.09				0.00
9992	FUND TRANSFER	106,000.00				0.00
Expenditures		<u>1,361,338.81</u>	<u>172,974.33</u>	<u>166,431.47</u>	<u>6,542.86</u>	<u>12.71</u>
Fund 03 - RECREATION:						
TOTAL REVENUES		1,356,847.50	683,050.52	681,199.13	1,851.39	
TOTAL EXPENDITURES		1,361,338.81	172,974.33	166,431.47	6,542.86	
NET OF REVENUES & EXPENDITURES:		<u>(4,491.31)</u>	<u>510,076.19</u>	<u>514,767.66</u>	<u>(4,691.47)</u>	
BEG. FUND BALANCE		503,863.89	503,863.89	503,863.89		
END FUND BALANCE		499,372.58	1,013,940.08	1,018,631.55		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 07/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 07/31/2024	YTD Balance 07/31/2023	YTD Balance Diff 07/31/2024 07/31/2023	% Bdgt Used
Fund: 05 SPECIAL -NSSRA						
Account Category: Revenues						
3010	TAXES	241,000.00	68,515.28		68,515.28	28.43
	Revenues	<u>241,000.00</u>	<u>68,515.28</u>	<u>0.00</u>	<u>68,515.28</u>	<u>28.43</u>
Account Category: Expenditures						
4008	FT SALARIES	33,941.88	1,168.93	1,017.11	151.82	3.44
4009	PT SALARIES	7,767.50	264.70	208.10	56.60	3.41
7010	NSSRA -EXPENSE	93,984.00	35,060.26	28,836.95	6,223.31	37.30
9992	FUND TRANSFER	137,703.00				0.00
	Expenditures	<u>273,396.38</u>	<u>36,493.89</u>	<u>30,062.16</u>	<u>6,431.73</u>	<u>13.35</u>
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		241,000.00	68,515.28	0.00	68,515.28	
TOTAL EXPENDITURES		273,396.38	36,493.89	30,062.16	6,431.73	
NET OF REVENUES & EXPENDITURES:		<u>(32,396.38)</u>	<u>32,021.39</u>	<u>(30,062.16)</u>	<u>62,083.55</u>	
BEG. FUND BALANCE		158,935.97	158,935.97	158,935.97		
END FUND BALANCE		126,539.59	190,957.36	128,873.81		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
 Balance As of 07/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 07/31/2024	YTD Balance 07/31/2023	YTD Balance Diff 07/31/2024 07/31/2023	% Bdgt Used
Fund: 07 AUDITING						
Account Category: Revenues						
3010	TAXES	12,000.00	3,309.78		3,309.78	27.58
	Revenues	<u>12,000.00</u>	<u>3,309.78</u>	<u>0.00</u>	<u>3,309.78</u>	<u>27.58</u>
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	12,100.00				0.00
	Expenditures	<u>12,100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 07 - AUDITING:						
	TOTAL REVENUES	12,000.00	3,309.78	0.00	3,309.78	
	TOTAL EXPENDITURES	12,100.00	0.00	0.00	0.00	
	NET OF REVENUES & EXPENDITURES:	<u>(100.00)</u>	<u>3,309.78</u>	<u>0.00</u>	<u>3,309.78</u>	
	BEG. FUND BALANCE	17,432.47	17,432.47	17,432.47		
	END FUND BALANCE	17,332.47	20,742.25	17,432.47		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 07/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 07/31/2024	YTD Balance 07/31/2023	YTD Balance Diff 07/31/2024 07/31/2023	% Bdgt Used
Fund: 09 LIABILITY INSURANCE						
Account Category: Revenues						
3010	TAXES	41,000.00	11,497.00		11,497.00	28.04
	Revenues	<u>41,000.00</u>	<u>11,497.00</u>	<u>0.00</u>	<u>11,497.00</u>	<u>28.04</u>
Account Category: Expenditures						
4008	FT SALARIES	5,250.00	201.92	181.75	20.17	3.85
7020	LIABILITY INSURANCE	35,280.00		2,390.73	(2,390.73)	0.00
	Expenditures	<u>40,530.00</u>	<u>201.92</u>	<u>2,572.48</u>	<u>(2,370.56)</u>	<u>0.50</u>
Fund 09 - LIABILITY INSURANCE:						
	TOTAL REVENUES	41,000.00	11,497.00	0.00	11,497.00	
	TOTAL EXPENDITURES	40,530.00	201.92	2,572.48	(2,370.56)	
	NET OF REVENUES & EXPENDITURES:	<u>470.00</u>	<u>11,295.08</u>	<u>(2,572.48)</u>	<u>13,867.56</u>	
	BEG. FUND BALANCE	13,262.16	13,262.16	13,262.16		
	END FUND BALANCE	13,732.16	24,557.24	10,689.68		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 07/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 07/31/2024	YTD Balance 07/31/2023	YTD Balance Diff 07/31/2024 07/31/2023	% Bdgt Used
Fund: 11 SOCIAL SECURITY						
Account Category: Revenues						
3010	TAXES	73,000.00	20,729.31		20,729.31	28.40
9994	TRANS. FROM CORPORATE	10,000.00				0.00
	Revenues	<u>83,000.00</u>	<u>20,729.31</u>	<u>0.00</u>	<u>20,729.31</u>	<u>24.98</u>
Account Category: Expenditures						
4011	WITHOLDING	82,527.20	7,666.29	5,898.88	1,767.41	9.29
	Expenditures	<u>82,527.20</u>	<u>7,666.29</u>	<u>5,898.88</u>	<u>1,767.41</u>	<u>9.29</u>
Fund 11 - SOCIAL SECURITY:						
	TOTAL REVENUES	83,000.00	20,729.31	0.00	20,729.31	
	TOTAL EXPENDITURES	82,527.20	7,666.29	5,898.88	1,767.41	
	NET OF REVENUES & EXPENDITURES:	<u>472.80</u>	<u>13,063.02</u>	<u>(5,898.88)</u>	<u>18,961.90</u>	
	BEG. FUND BALANCE	28,669.16	28,669.16	28,669.16		
	END FUND BALANCE	29,141.96	41,732.18	22,770.28		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 07/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 07/31/2024	YTD Balance 07/31/2023	YTD Balance Diff 07/31/2024 07/31/2023	% Bdgt Used
Fund: 13 IMRF						
Account Category: Revenues						
3010	TAXES	81,000.00	22,819.81		22,819.81	28.17
9994	TRANS. FROM CORPORATE	81,500.00				0.00
	Revenues	<u>162,500.00</u>	<u>22,819.81</u>	<u>0.00</u>	<u>22,819.81</u>	<u>14.04</u>
Account Category: Expenditures						
4012	IMRF	154,344.82	2,061.32	1,897.89	163.43	1.34
	Expenditures	<u>154,344.82</u>	<u>2,061.32</u>	<u>1,897.89</u>	<u>163.43</u>	<u>1.34</u>
Fund 13 - IMRF:						
	TOTAL REVENUES	162,500.00	22,819.81	0.00	22,819.81	
	TOTAL EXPENDITURES	154,344.82	2,061.32	1,897.89	163.43	
	NET OF REVENUES & EXPENDITURES:	<u>8,155.18</u>	<u>20,758.49</u>	<u>(1,897.89)</u>	<u>22,656.38</u>	
	BEG. FUND BALANCE	29,869.92	29,869.92	29,869.92		
	END FUND BALANCE	38,025.10	50,628.41	27,972.03		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 07/31/2024

GL Number	Description	24-25 Amended Budget	YTD Balance 07/31/2024	YTD Balance 07/31/2023	YTD Balance Diff 07/31/2024 07/31/2023	% Bdgt Used
Fund: 15 CAPITAL PROJECTS						
Account Category: Revenues						
3070	BANK INTEREST	0.00	929.76		929.76	100.00
3080	OSLAD GRANT	405,300.00	202,650.00		202,650.00	50.00
9991	TRANSFER FROM REC	106,000.00				0.00
9993	TRANS. FROM NSSRA	134,620.00				0.00
9994	TRANS. FROM CORPORATE	120,000.00				0.00
	Revenues	<u>765,920.00</u>	<u>203,579.76</u>	<u>0.00</u>	<u>203,579.76</u>	<u>26.58</u>
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	92,000.00	6,000.00		6,000.00	6.52
6020	CAPITAL PURCHASES	87,000.00				0.00
7090	COMMUNITY CENTER LOAN	70,039.11				0.00
7091	LOAN REPAYMENT-EQUIP. PURCH	133,333.00	133,333.00	157,866.00	(24,533.00)	100.00
7092	LOAN REPAYMENT-INTEREST	21,867.00	21,867.00	(36.65)	21,903.65	100.00
8000	CAPITAL PROJECTS	808,200.00				0.00
	Expenditures	<u>1,212,439.11</u>	<u>161,200.00</u>	<u>157,829.35</u>	<u>3,370.65</u>	<u>13.30</u>
Fund 15 - CAPITAL PROJECTS:						
	TOTAL REVENUES	765,920.00	203,579.76	0.00	203,579.76	
	TOTAL EXPENDITURES	1,212,439.11	161,200.00	157,829.35	3,370.65	
	NET OF REVENUES & EXPENDITURES:	<u>(446,519.11)</u>	<u>42,379.76</u>	<u>(157,829.35)</u>	<u>200,209.11</u>	
	BEG. FUND BALANCE	653,699.27	653,699.27	653,699.27		
	END FUND BALANCE	<u>207,180.16</u>	<u>696,079.03</u>	<u>495,869.92</u>		
Report Totals:						
	TOTAL REVENUES - ALL FUNDS	3,594,767.50	1,275,163.51	693,077.07	582,086.44	
	TOTAL EXPENDITURES - ALL FUNDS	4,126,731.37	405,688.03	397,198.26	8,489.77	
	NET OF REVENUES & EXPENDITURES:	<u>(531,963.87)</u>	<u>869,475.48</u>	<u>295,878.81</u>	<u>573,596.67</u>	

08/12/2024

BALANCE WITH VARIANCE FOR NORTHFIELD PARK DISTRICT
Balance As Of 07/31/2024

GL Number	Description	YTD Balance 07/31/2024	YTD Balance 07/31/2023	YTD Balance Diff 07/31/2024 07/31/2023
Account Category: Assets				
1000	NVB OPERATING-NORTHVIEW 0306	162,512.95	148,841.38	13,671.57
1003	NVB PETTY CHECKING 000430023000031	985.87	769.87	216.00
1007	ILLINOIS FUNDS MM 007139101443	635.97	606.67	29.30
1010	NVB TAX ACCT 7530000691	1,077,045.86	36,529.16	1,040,516.70
1013	PETTY CASH BOX @ COMMUNITY CTR	100.00	100.00	-
1016	NVB GRANT ACCOUNT-8703694399	204,426.00	409,487.16	(205,061.16)
1017	NVB SAVINGS-6025	1,480,439.38	1,448,384.30	32,055.08
1200	ACCOUNTS RECEIVABLE	20,033.66	13,239.52	6,794.14
1210	ACCOUNTS RECEIVABLE OTHER	11.00	14,628.23	(14,617.23)
1250	TAXES RECEIVABLE	758,973.46	758,973.46	-
	PROVIDED FOR LONG TERM	800,000.00	933,334.00	(133,334.00)
	PROVIDED FOR LONG TERM	740,687.49	794,830.00	(54,142.51)
		5,245,851.64	4,559,723.75	686,127.89
Assets				
Account Category: Liabilities				
2000	ACCOUNTS PAYABLE	9,093.50	21,371.69	(12,278.19)
2001	SECURITY DEPOSITS PAYABLE	2,250.00	0.00	2,250.00
2011	EMPLOYEE COMPENSATION	38,674.45	48,360.77	(9,686.32)
2050	DEFERRED REVENUE	8,709.99	0.00	8,709.99
2056	DEFERRED SPONSORSHIP/CONTRIBUTIONS	7,500.00	0.00	7,500.00
2060	DEFERRED TAX REVENUE	758,973.46	758,973.46	-
2300	FAMILY CREDIT	11,459.80	8,925.57	2,534.23
	PROVIDED FOR LONG TERM	800,000.00	933,334.00	(133,334.00)
	PROVIDED FOR LONG TERM	740,687.49	794,830.00	(54,142.51)
		2,377,348.69	2,565,795.49	(188,446.80)
Liabilities				
Account Category: Fund Equity				
9000		1,698,049.45	1,698,049.45	-
Beginning Fund balance 2023-2024				
		1,698,049.45	1,698,049.45	-
Revenues				
		1,275,163.51	693,077.07	582,086.44
Expenditures				
		405,688.03	397,198.26	8,489.77
+ NET OF REVENUES/EXPENDITURES - 23-24				
		295,878.81	295,878.81	-
Ending Fund Balance 2024-2025				
		2,863,403.74	1,993,928.26	869,475.48

Parks and Recreation Report August 2024

- Facilities
 - Community Center Gym
 - Hot Shots Sports will be back for their regular rental throughout the school year.
 - After 33 consecutive years of renting the gym, Joe D'Silva and his basketball group will not be returning as renters this year.
 - Fitness Center
 - We currently have 189 active fitness memberships, with 85 of those enrolled under the installment billing plan.
 - Baseball/Softball Fields
 - Baseball and softball fall rentals are underway with KWBA, TGSA, New Trier Feeder, Windy City Prospects, and Stoppers Baseball Club all renting fields this fall.
 - Soccer Fields
 - Soccer field rentals are also underway with SMP and AYSO renting fields at Willow Park and SMP also renting field time at Fox Meadow.
 - Lil Kickers continues their Fox Meadow field rental through November.
 - Pickleball/Tennis Courts
 - Online court reservations continue until colder weather suggests we deactivate them for the season.
 - Clarkson Lodge
 - Clarkson Lodge was rented 8 times this month.
- Programs
 - Before Care
 - Before Care is set to run with 5-8 children registered each day of the week for the school year.
 - Pre-Pre-K
 - Pre-Pre-K is set to run with 10 children registered each day at the maximum enrollment for the program.
 - Pre-Pre-K will accommodate 16 individual children over the 5 days a week it runs.
 - Club Dolphin
 - Club Dolphin Session 1 starts August 21st and runs through December 20th.
 - We currently have 48 students registered
 - 14-kindergarteners
 - 7-1st graders
 - 16-2nd graders
 - 10-3rd graders
 - 1-4th grader
 - Classes
 - Fall classes are set to start on Monday, 9/16.
 - 8 of 15 are currently set to run with 5 of those 8 running with full enrollment.
 - Registration is still open for all fall classes that are not full yet.

- Our NTA Pre-Competitive Swim Classes resumed on August 18th and our current session is full with 15 people registered. A second fall session will start in November.
 - Our final Yoga in the Park at Clarkson Park of the summer was on Saturday, August 17th, and was another great success with 15 people in attendance.
 - Summer Camp
 - We had another successful summer! We averaged:
 - 100 Giggle Gang campers per day
 - 78 Trailblazers campers per day
 - 27 Sports Camp campers per day
 - 27 Explorers campers per day
 - We also had 41 CITs in Session 1 (weeks 1-5) and 27 in Session 2 (weeks 6-9)
 - Pickleball
 - Fall leagues for 3.0-4.5 level players will run outdoors in September and we are working with Dan McGuire to figure our plans for indoors this winter.
- Special Events
 - Market & Music was a great success this year. The children's entertainment, sponsored by Northview Bank & Trust, attracted a growing number of young families and overall attendance was strong.
 - Clarkson Cookout will take place on Saturday, September 7th. The Noize will perform at 4:30PM and Panic at the Costco at 7:00PM; Hofherr Meat Co. will again judge the Steve Soler Northfield Rib contest; kid's activities are from 4:00-7PM; Stormy's Tavern & Grille will run concessions/beer tent; and the fireworks show will start at dusk around 8PM.
 - Picnic tables will be available on a first come/first serve basis starting at 3pm on September 6th.
 - Information on entering the Steve Soler Rib Contest is available on our website. All registrations will be taken at the event from 3-5:30pm at the Park District tent. Trophies will go to the top three contestants.
- Parks Update
 - NF#2 has undergone an overhaul. The pitcher's mound has been rebuilt and brought up to the proper height, the foul line lips have been removed with new sod laid down where needed, and the infield arc where it meets the outfield has been expanded. The sprinklers along the edge of the field have been relocated to approx. 5' back from the clay.
 - The Willow Park irrigation RPZ has been replaced and so far, we have had limited faults with the system.
 - The cracked lobby window was replaced, and staff will prime and paint the areas needed to match the existing trim.