

NORTHFIELD PARK DISTRICT

BOARD OF PARK COMMISSIONERS

MONTHLY MEETING

MONDAY, APRIL 28th, 2025





**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, APRIL 28th, 2025
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
2. Approval / Additions to Agenda
3. Correspondence
4. Audience Comments
5. Director's Report
 - a. Commissioner Oath of Office
 - b. Consideration of Contract Awards for Willow Park Phase II Improvements
 - c. Referendum Update
 - d. Informational Items
6. Consent Agenda
 - a. Approval of March 17th, 2025, Regular Board Meeting Minutes
 - b. Approval of Cash Expenditures for Month of March 2025
7. Agency Reports
 - a. Finance
 - b. Recreation / Park Grounds and Facilities
8. Board Member Comments
9. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

CORRESPONDENCE

DIRECTOR'S REPORT



To: Park Board of Commissioners
From: Bill Byron
Subject: Commissioner Oath of Office
Date: April 28th, 2025

Every two years, the district residents elect either three or four Park Board Commissioners. After the election, Cook County must certify all elections within 21 days of said election.

Now that the certification period has ended, the Secretary of the Board must have all newly elected officials conduct the oath of office and be sworn in at an official meeting. Once this happens, they will assume their elected position.

STATE OF ILLINOIS)
COUNTY OF COOK) SS
NORTHFIELD PARK DISTRICT)

OFFICIAL OATH

I, Donald Klein, having been elected to the office of Park Commissioner of the Northfield Park District, Cook County, Illinois, **DO HEREBY SOLEMNLY, SINCERELY AND TRULY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will well and faithfully discharge the duties of the office of Park Commissioner, to the best of my ability.

Donald Klein

Signed and affirmed before me,
the duly appointed secretary of the
Northfield Park District, on this
28th day of April 2025.

William Byron, Secretary

STATE OF ILLINOIS)
COUNTY OF COOK)
NORTHFIELD PARK DISTRICT) SS

OFFICIAL OATH

I, Katie Lutz, having been elected to the office of Park Commissioner of the Northfield Park District, Cook County, Illinois, **DO HEREBY SOLEMNLY, SINCERELY AND TRULY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will well and faithfully discharge the duties of the office of Park Commissioner, to the best of my ability.

Katie Lutz

Signed and affirmed before me,
the duly appointed secretary of the
Northfield Park District, on this
28th day of April 2025.

William Byron, Secretary

STATE OF ILLINOIS)
COUNTY OF COOK) SS
NORTHFIELD PARK DISTRICT)

OFFICIAL OATH

I, Craig Pullins, having been elected to the office of Park Commissioner of the Northfield Park District, Cook County, Illinois, **DO HEREBY SOLEMNLY, SINCERELY AND TRULY DECLARE AND AFFIRM** that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will well and faithfully discharge the duties of the office of Park Commissioner, to the best of my ability.

Craig Pullins

Signed and affirmed before me,
the duly appointed secretary of the
Northfield Park District, on this
28th day of April 2025.

William Byron, Secretary



To: Park Board of Commissioners
From: Bill Byron
Subject: Consideration of Contract Awards for Willow Park Phase II Improvements
Date: April 28th, 2025

Bid Tabulation from April 16th, 2025



Architecture Bid Tabulation - As Read

Date: April 16, 2025
RE: Willow Park

	Contractor	Base Bid Architecture	Bid Bond
A	LZ Design Build Group	\$ 172,000.00	X
B	Boller Construction	\$ 485,100.00	X
C	Kaminski Architects	\$ 167,095.72	X

Recommendations

After conducting reference checks and a scope review, staff recommend awarding a contract for Architecture to the lowest bidder, Kaminski Architects, in the amount of \$167,095.72.



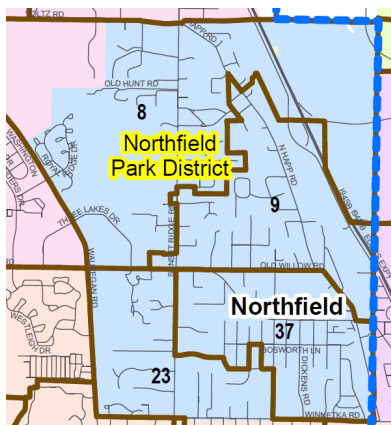
To: Park Board of Commissioners
 From: Bill Byron
 Subject: Referendum Update
 Date: April 28th, 2025

Referendum Update

The election has been certified, and the referendum asking for an increase to the limiting rate did not pass. With the results being so close, I would like to discuss pursuing this again in the future. I've included a breakdown of the results below.

★ Northfield Park District, Increase Limiting Rate - Vote For 1				
100%	Total Votes: 1,146	Registered Voters: 3,674	Ballots Cast: 1,244	Turnout: 33.86%
Candidate Name		Votes	%	
👤	Yes	557	48.60%	
👤	No	589	51.40%	

Precinct Results					
Precinct	Registered Voters	Ballots Cast	Yes	No	Total Votes
Northfield 8	1,514	262	95	150	245
Northfield 9	750	281	129	137	266
Northfield 23	827	200	81	100	181
Northfield 37	1,250	501	252	202	454
Northfield Township Results	4,341	1,244	557	589	1,146





To: Park Board of Commissioners
From: Bill Byron
Subject: Informational Items
Date: April 28th, 2025

Backstop Netting Canopy Update

After discussion with staff at the Village of Northfield, this project must first be approved by the Architectural Commission because it has already been subject to a variation that permitted the height increase to thirty feet. We are on the agenda for their meeting on May 12, and will provide an update on the status of the project at our next Board meeting.

Willow Park Project Permits

The start of the project is currently delayed because we have not received all the necessary permits required to begin construction. The MWRD permit is needed to secure other permits, and they are experiencing a backlog of applications that has slowed their approval timeline. We have submitted all necessary documents and can begin work as soon as all permits are approved.

Budget Timeline

Staff are working on year-end projections and the development of the annual budget for the 2025-2026 fiscal year, which begins on July 1st, 2025. The Administrative and Finance Committee will review the budget with staff in June, prior to review by the full Board.

North Side Pocket Park Update

We are continuing to develop plans for the new pocket park, and plan to submit for an OSLAD grant this summer. The Parks Foundation is also working on fundraising efforts toward this project.

CONSENT AGENDA



**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MEETING MINUTES DRAFT
MONDAY, MARCH 17th, 2025
NORTHFIELD COMMUNITY CENTER
6:30 PM**

AGENDA

1. Roll Call
 - a. At 6:30pm the meeting was called to order.
 - b. A roll call was made
 - c. **Present Commissioners:** Brandel, Klein, Manojlovski, Pave
 - d. **Absent Commissioners:** Filoramo, Kennedy, Lutz
 - e. **Also Present:** Staff members Byron, Reuter
2. Approval / Additions to Agenda
 - a. None
3. Correspondence
 - a. None
4. Audience Comments
 - a. See sign in sheet for audience members
 - b. Any comments not related to the referendum
 - i. None
 - c. Referendum related comments
 - i. Paul Wormley asked if we had received any community feedback about the referendum. Paul asked to push the referendum info in the time leading up to the election so the public is as informed as possible. He said that the feedback he has heard has been very positive.
 1. Director Byron said that we had received questions about voting early/by mail and Commissioner Klein said he had explained to a few people why we were doing it.
 2. Commissioner Manojlovski mentioned trying to answer the question of what this money will do for the community.
5. Director's Report
 - a. Referendum Update
 - i. Director Byron provided a brief update on referendum related communication. Board members have been working to spread awareness through their networks as well leading up to the April 1st election.
 - b. Consideration of Contract Awards for the Willow Park Phase II Improvements
 - i. Director Byron provided a summary of the results from the bid opening held on February 26th. After conducting reference checks and a scope review, staff recommend awarding a contract for Base Bid #1 Site Work to the lowest bidder, Beritus Inc., in the amount of \$526,178.40. Due to revisions being made to Base Bid #2 Architecture, staff recommend rejecting all bids and rebidding this package to all interested parties.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

- ii. **Motion:** Commissioner Klein made a motion to award a contract for Base Bid #1 Site Work to Beritus Inc. in the amount of \$526,178.40, and to reject all bids for Base Bid #2 Architecture.
 - iii. **Second:** Commissioner Brandel seconded the motion. A roll call vote was made.
 - iv. **Voting Aye Commissioners:** Brandel, Klein, Manojlovski, Pave
 - v. **Voting Nay Commissioners:** None
 - vi. **Absent Commissioners:** Filoramo, Kennedy, Lutz
 - vii. **Abstaining Commissioners:** None
 - viii. **Motion Passed**
 - c. Informational Items
 - i. Director Byron informed the Board that if the Willow Park project comes in under budget, we may be able to add the netting canopy to the project.
- 6. Consent Agenda
 - a. Approval of February 24th, 2025, Regular Board Meeting Minutes
 - b. Approval of Cash Expenditures for Month of February 2025
 - i. **Motion:** Commissioner Klein made a motion to approve the consent agenda
 - ii. **Second:** Commissioner Brandel seconded the motion.
 - iii. A voice vote showed unanimous approval
 - iv. **Motion Passed**
- 7. Agency Reports
 - a. Finance
 - i. Director Byron stated that the financial reports are on track and the Board had no questions.
 - b. Recreation / Park Grounds and Facilities
 - i. Superintendent Reuter highlighted that our fitness equipment is all in great shape, spring after school classes start on April 7th, that Mom-Son basketball night was a great success, and Egg Hunt is Saturday, April 19th.
- 8. Board Member Comments
- 9. Adjournment
 - a. **Motion:** Commissioner Pave made a motion to adjourn the meeting at 7:11pm.
 - b. **Second:** Commissioner Klein seconded the motion.
 - c. A voice vote showed unanimous approval
 - d. **Motion Passed**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

Northfield Park District Meeting Guest Sign-In Form
3/17/2025

	NAME	ADDRESS	CITY	EMAIL	BUSINESS / ORGANIZATION	Time IN	Would you like to speak tonight? Check this box
1	Craig Pollins	201 Riverside	NF				
2	Paul Womay	5 Sleepers Lane	NF				
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

CHECK REGISTER FOR NORTHFIELD PARK DISTRICT

CHECK DATE 03/01/2025 - 03/31/2025

Check Date	Check	Vendor Name	Amount
Bank OPER ACCOUNTS PAYABLE AND PAYROLL			
03/14/2025	1429(A)	DAN MCGUIRE	3,080.00
03/14/2025	1430(A)	DIRECT TV	294.98
03/14/2025	1431(A)	EXCALIBUR TECHNOLOGY CORP	697.64
03/14/2025	1432(A)	GEWALT HAMILTON A. INC	19,285.50
03/14/2025	1433(A)	GLOBAL LIFE LIBERTY NATIONAL	41.38
03/14/2025	1434(A)	HCK GROUP, INC	257.50
03/14/2025	1435(A)	HITCHCOCK DESIGN GROUP	2,351.02
03/14/2025	1436(A)	HOT SHOTS SPORTS	330.00
03/14/2025	1437(A)	OLSON TRANSPORTATION INC	644.00
03/14/2025	1438(A)	OPP. FRANCHISING, INC	4,316.00
03/14/2025	1439(A)	PDRMA	10,504.10
03/14/2025	1440(A)	SAVATREE, LLC	360.00
03/14/2025	1441(A)	SPORTS PLUS INC	273.00
03/14/2025	1442(A)	TRESSLER LLP	1,540.00
03/14/2025	1443(A)	WASTE MANAGEMENT NW	360.33
03/14/2025	1444(E)	ILLINOIS DEPT OF REVENUE	1,521.18
03/14/2025	1445(E)	NATIONWIDE RETIREMENT SOLUTIO	467.00
03/14/2025	1446(E)	SOCIAL SECURITY ADMINISTRATIO	8,340.21
03/14/2025	1447(E)	VILLAGE OF NORTHFIELD	1,296.96
03/14/2025	1448(E)	VILLAGE OF NORTHFIELD	173.70
03/14/2025	1449(E)	VILLAGE OF NORTHFIELD	42.47
03/14/2025	23025	ACTIVE ALARM COMPANY, INC.	320.00
03/14/2025	23026	FLORA ANN MCINTYRE ENT. LLC	400.00
03/14/2025	23027	KAMINSKI ARCHITECTS LTD.	1,820.00
03/14/2025	23028	NATIONAL CENTER FOR SAFETY IN	92.50
03/14/2025	23029	PLANSOURCE	2,536.69
03/14/2025	23030	SAVEHEART	1,950.00
03/28/2025	1450(A)	ACTIVE ALARM COMPANY, INC.	591.00
03/28/2025	1451(A)	BS&A SOFTWARE	8,635.00
03/28/2025	1452(A)	F.E. MORAN INC. MECHANICAL SE	1,065.00
03/28/2025	1453(A)	FIRST-CITIZEN BANK & COMPANY	426.43
03/28/2025	1454(A)	GEWALT HAMILTON A. INC	8,404.50
03/28/2025	1455(A)	GLOBAL LIFE LIBERTY NATIONAL	41.38
03/28/2025	1456(A)	RAMROD DISTRIBUTORS, INC.	371.85
03/28/2025	1457(A)	RECORD - A - HIT	405.00
03/28/2025	1458(A)	SPORTS PLUS INC	175.50
03/28/2025	1459(A)	VELOCITY EHS	1,900.00
03/28/2025	1460(E)	ELAVON	31.01
03/28/2025	1461(E)	FIRST BANK CARD	7,595.41
03/28/2025	1462(E)	ILLINOIS DEPT OF REVENUE	1,577.08
03/28/2025	1463(E)	IMRF	14,667.89
03/28/2025	1464(E)	NATIONWIDE RETIREMENT SOLUTIO	467.00
03/28/2025	1465(E)	NORTHBROOK BANK & TRUST	222.75
03/28/2025	1466(E)	SOCIAL SECURITY ADMINISTRATIO	8,690.34
03/28/2025	23033	CHICAGO LOVES DANCE	200.00
03/28/2025	23034	ILLINOIS ENVIRONMENTAL PROTEC	250.00
03/28/2025	23035	NEW TRIER AQUATICS	2,835.00
03/28/2025	23036	NORTH SHORE ELECTRIC, INC.	4,866.41
03/28/2025	23037	SMART INDUSTRY PRODUCTS, LLC	180.00
03/28/2025	23038	VILLAGE OF NORTHFIELD	475.98

OPER TOTALS:

Total of 50 Checks:	127,370.69
Less 0 Void Checks:	0.00
Total of 50 Disbursements:	127,370.69

AGENCY REPORTS

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 03/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 03/31/2025	YTD Balance 03/31/2024	YTD Balance Diff 03/31/2025 03/31/2024	% Bdgt Used
Fund: 01 CORPORATE FUND						
Account Category: Revenues						
3010	TAXES	881,000.00	857,902.67	831,967.49	25,935.18	97.38
3070	BANK INTEREST	50,000.00	88,818.67	67,754.93	21,063.74	177.64
3099	MISCELLANEOUS REVENUE	1,500.00	1,000.00	1,421.13	(421.13)	66.67
Revenues		932,500.00	947,721.34	901,143.55	46,577.79	101.63
Account Category: Expenditures						
4008	FT SALARIES	372,895.63	266,760.46	226,203.66	40,556.80	71.54
4009	PT SALARIES	112,744.50	73,861.85	56,296.07	17,565.78	65.51
4015	HEALTH INSURANCE	146,767.92	71,442.68	91,713.06	(20,270.38)	48.68
4026	GAS / MILEAGE REIMBURSEMENT	2,360.00	1,578.52	1,615.37	(36.85)	66.89
4050	DUES & EDUCATION	13,925.00	8,143.33	11,688.22	(3,544.89)	58.48
4099	MISC -EXP	7,000.00	2,438.70	3,472.08	(1,033.38)	34.84
5022	PHONE	11,800.00	8,185.19	6,943.41	1,241.78	69.37
5023	INTERNET / CABLE	7,600.00	5,275.10	5,348.16	(73.06)	69.41
5035	MARKETING	4,000.00	3,027.52	5,109.14	(2,081.62)	75.69
5040	LEGAL & PROFESSIONAL	15,000.00	8,324.20	11,252.20	(2,928.00)	55.49
5060	CONTRACTUAL	20,120.00	20,247.21	55,541.76	(35,294.55)	100.63
6010	SMALL EQUIPMENT	9,000.00	775.22	8,489.86	(7,714.64)	8.61
6019	SOFTWARE UPGRADES/SUBSCRIPTION/ADDIT	37,267.00	32,405.90	32,405.90		86.96
6021	SUPPLIES	3,000.00	1,985.52	1,488.73	496.79	66.18
6025	POSTAGE	3,200.00	3,262.19	1,446.06	1,816.13	101.94
6070	SAFETY	11,875.00	9,299.45	1,033.81	8,265.64	78.31
9992	FUND TRANSFER	211,500.00	81,500.00	81,500.00		38.53
Expenditures		990,055.05	598,513.04	487,641.59	110,871.45	60.45
Fund 01 - CORPORATE FUND:						
TOTAL REVENUES		932,500.00	947,721.34	901,143.55	46,577.79	101.63
TOTAL EXPENDITURES		990,055.05	598,513.04	487,641.59	110,871.45	60.45
NET OF REVENUES & EXPENDITURES:		(57,555.05)	349,208.30	413,501.96	(64,293.66)	
BEG. FUND BALANCE		501,809.67	501,809.67	292,316.61		
END FUND BALANCE		444,254.62	851,017.97	705,818.57		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 03/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 03/31/2025	YTD Balance 03/31/2024	YTD Balance Diff 03/31/2025 03/31/2024	% Bdg't Used
Fund: 03 RECREATION						
Account Category: Revenues						
3000	SERVICE REVENUE-SCHOOL CONTRACT	20,400.00	27,232.00	29,906.25	(2,674.25)	133.49
3010	TAXES	101,000.00	101,399.39	90,521.92	10,877.47	100.40
3020	USER FEES	868,514.50	924,456.68	871,488.66	52,968.02	106.44
3030	RENTAL	303,850.00	247,938.42	265,179.73	(17,241.31)	81.60
3050	CONCESSION REVENUE	15,500.00	13,207.21	14,660.66	(1,453.45)	85.21
3060	CONTRIBUTIONS/SPONSORSHIPS	44,500.00	43,500.00	38,250.00	5,250.00	97.75
3099	MISCELLANEOUS REVENUE	0.00		900.00	(900.00)	0.00
9994	TRANS. FROM CORPORATE	3,083.00	3,083.00	3,083.00		100.00
Revenues		1,356,847.50	1,360,816.70	1,313,990.22	46,826.48	100.29
Account Category: Expenditures						
4008	FT SALARIES	286,750.00	235,955.88	179,367.28	56,588.60	82.29
4009	PT SALARIES	299,980.13	224,527.28	203,317.69	21,209.59	74.85
5021	ELECTRICITY	44,600.00	30,738.35	29,069.98	1,668.37	68.92
5023	INTERNET / CABLE	2,100.00	1,809.60		1,809.60	86.17
5024	WATER	37,100.00	30,737.13	28,536.62	2,200.51	82.85
5025	GAS	5,600.00	1,429.10	1,872.44	(443.34)	25.52
5035	MARKETING	5,450.00	2,857.94	3,667.15	(809.21)	52.44
5060	CONTRACTUAL	346,368.87	279,927.31	261,842.85	18,084.46	80.82
5061	REPAIR & MAINTENANCE	95,805.00	56,372.90	74,579.05	(18,206.15)	58.84
6010	SMALL EQUIPMENT	14,000.00	1,960.19	3,270.16	(1,309.97)	14.00
6020	CAPITAL PURCHASES	22,550.00	790.00	2,747.50	(1,957.50)	3.50
6021	SUPPLIES	70,700.00	38,204.29	39,557.87	(1,353.58)	54.04
6050	CONCESSION SUPPLIES	6,200.00	7,305.35	5,965.27	1,340.08	117.83
7091	LOAN PAYMENT PRINCIPAL	17,506.72	16,900.39	16,900.39		96.54
7092	LOAN PAYMENT INTEREST	628.09	1,234.42	1,234.42		196.54
9992	FUND TRANSFER	106,000.00				0.00
Expenditures		1,361,338.81	930,750.13	851,928.67	78,821.46	68.37
Fund 03 - RECREATION:						
TOTAL REVENUES		1,356,847.50	1,360,816.70	1,313,990.22	46,826.48	100.29
TOTAL EXPENDITURES		1,361,338.81	930,750.13	851,928.67	78,821.46	68.37
NET OF REVENUES & EXPENDITURES:		(4,491.31)	430,066.57	462,061.55	(31,994.98)	
BEG. FUND BALANCE		517,632.82	517,632.82	503,863.89		
END FUND BALANCE		513,141.51	947,699.39	965,925.44		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 03/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 03/31/2025	YTD Balance 03/31/2024	YTD Balance Diff 03/31/2025 03/31/2024	% Bdgt Used
Fund: 05 SPECIAL -NSSRA						
Account Category: Revenues						
3010	TAXES	241,000.00	234,896.51	206,849.03	28,047.48	97.47
Revenues		241,000.00	234,896.51	206,849.03	28,047.48	97.47
Account Category: Expenditures						
4008	FT SALARIES	33,941.88	25,560.83	20,446.80	5,114.03	75.31
4009	PT SALARIES	7,767.50	5,062.86	4,143.75	919.11	65.18
7010	NSSRA -EXPENSE	93,984.00	95,943.70	67,502.75	28,440.95	102.09
9992	FUND TRANSFER	137,703.00	3,083.00	3,083.00		2.24
Expenditures		273,396.38	129,650.39	95,176.30	34,474.09	47.42
Fund 05 - SPECIAL -NSSRA:						
TOTAL REVENUES		241,000.00	234,896.51	206,849.03	28,047.48	97.47
TOTAL EXPENDITURES		273,396.38	129,650.39	95,176.30	34,474.09	47.42
NET OF REVENUES & EXPENDITURES:		(32,396.38)	105,246.12	111,672.73	(6,426.61)	
BEG. FUND BALANCE		169,718.05	169,718.05	158,935.97		
END FUND BALANCE		137,321.67	274,964.17	270,608.70		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 03/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 03/31/2025	YTD Balance 03/31/2024	YTD Balance Diff 03/31/2025 03/31/2024	% Bdgt Used
Fund: 07 AUDITING						
Account Category: Revenues						
3010	TAXES	12,000.00	11,400.97	9,940.03	1,460.94	95.01
Revenues		<u>12,000.00</u>	<u>11,400.97</u>	<u>9,940.03</u>	<u>1,460.94</u>	<u>95.01</u>
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	12,100.00	10,600.00	11,875.00	(1,275.00)	87.60
Expenditures		<u>12,100.00</u>	<u>10,600.00</u>	<u>11,875.00</u>	<u>(1,275.00)</u>	<u>87.60</u>
Fund 07 - AUDITING:						
TOTAL REVENUES		12,000.00	11,400.97	9,940.03	1,460.94	95.01
TOTAL EXPENDITURES		<u>12,100.00</u>	<u>10,600.00</u>	<u>11,875.00</u>	<u>(1,275.00)</u>	<u>87.60</u>
NET OF REVENUES & EXPENDITURES:		(100.00)	800.97	(1,934.97)	2,735.94	
BEG. FUND BALANCE		15,810.22	15,810.22	17,432.47		
END FUND BALANCE		15,710.22	16,611.19	15,497.50		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 03/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 03/31/2025	YTD Balance 03/31/2024	YTD Balance Diff 03/31/2025 03/31/2024	% Bdgt Used
Fund: 09 LIABILITY INSURANCE						
Account Category: Revenues						
3010	TAXES	41,000.00	43,477.25	33,737.82	9,739.43	106.04
Revenues		41,000.00	43,477.25	33,737.82	9,739.43	106.04
Account Category: Expenditures						
4008	FT SALARIES	5,250.00	3,836.57	3,453.06	383.51	73.08
7020	LIABILITY INSURANCE	35,280.00	21,915.28	24,917.22	(3,001.94)	62.12
Expenditures		40,530.00	25,751.85	28,370.28	(2,618.43)	63.54
Fund 09 - LIABILITY INSURANCE:						
TOTAL REVENUES		41,000.00	43,477.25	33,737.82	9,739.43	106.04
TOTAL EXPENDITURES		40,530.00	25,751.85	28,370.28	(2,618.43)	63.54
NET OF REVENUES & EXPENDITURES:		470.00	17,725.40	5,367.54	12,357.86	
BEG. FUND BALANCE		10,235.92	10,235.92	13,262.16		
END FUND BALANCE		10,705.92	27,961.32	18,629.70		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 03/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 03/31/2025	YTD Balance 03/31/2024	YTD Balance Diff 03/31/2025 03/31/2024	% Bdgt Used
Fund: 11 SOCIAL SECURITY						
Account Category: Revenues						
3010	TAXES	73,000.00	74,592.95	66,427.35	8,165.60	102.18
9994	TRANS. FROM CORPORATE	10,000.00				0.00
Revenues		<u>83,000.00</u>	<u>74,592.95</u>	<u>66,427.35</u>	<u>8,165.60</u>	<u>89.87</u>
Account Category: Expenditures						
4011	WITHOLDING	82,527.20	65,273.06	53,203.38	12,069.68	79.09
Expenditures		<u>82,527.20</u>	<u>65,273.06</u>	<u>53,203.38</u>	<u>12,069.68</u>	<u>79.09</u>
Fund 11 - SOCIAL SECURITY:						
TOTAL REVENUES		83,000.00	74,592.95	66,427.35	8,165.60	89.87
TOTAL EXPENDITURES		<u>82,527.20</u>	<u>65,273.06</u>	<u>53,203.38</u>	<u>12,069.68</u>	<u>79.09</u>
NET OF REVENUES & EXPENDITURES:		<u>472.80</u>	<u>9,319.89</u>	<u>13,223.97</u>	<u>(3,904.08)</u>	
BEG. FUND BALANCE		26,739.38	26,739.38	28,669.16		
END FUND BALANCE		27,212.18	36,059.27	41,893.13		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 03/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 03/31/2025	YTD Balance 03/31/2024	YTD Balance Diff 03/31/2025 03/31/2024	% Bdgt Used
Fund: 13 IMRF						
Account Category: Revenues						
3010	TAXES	81,000.00	81,524.04	73,363.25	8,160.79	100.65
9994	TRANS. FROM CORPORATE	81,500.00	81,500.00		81,500.00	100.00
Revenues		<u>162,500.00</u>	<u>163,024.04</u>	<u>73,363.25</u>	<u>89,660.79</u>	<u>100.32</u>
Account Category: Expenditures						
4012	IMRF	154,344.82	113,402.84	40,777.88	72,624.96	73.47
Expenditures		<u>154,344.82</u>	<u>113,402.84</u>	<u>40,777.88</u>	<u>72,624.96</u>	<u>73.47</u>
Fund 13 - IMRF:						
TOTAL REVENUES		162,500.00	163,024.04	73,363.25	89,660.79	100.32
TOTAL EXPENDITURES		<u>154,344.82</u>	<u>113,402.84</u>	<u>40,777.88</u>	<u>72,624.96</u>	<u>73.47</u>
NET OF REVENUES & EXPENDITURES:		<u>8,155.18</u>	<u>49,621.20</u>	<u>32,585.37</u>	<u>17,035.83</u>	
BEG. FUND BALANCE		50,306.05	50,306.05	29,869.92		
END FUND BALANCE		58,461.23	99,927.25	62,455.29		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT
Balance As of 03/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 03/31/2025	YTD Balance 03/31/2024	YTD Balance Diff 03/31/2025 03/31/2024	% Bdgt Used
Fund: 15 CAPITAL PROJECTS						
Account Category: Revenues						
3070	BANK INTEREST	0.00	7,580.57		7,580.57	100.00
3080	OSLAD GRANT	405,300.00	202,650.00		202,650.00	50.00
3099	MISCELLANEOUS REVENUE	0.00		387.50	(387.50)	0.00
9991	TRANSFER FROM REC	106,000.00				0.00
9993	TRANS. FROM NSSRA	134,620.00				0.00
9994	TRANS. FROM CORPORATE	120,000.00				0.00
Revenues		765,920.00	210,230.57	387.50	209,843.07	27.45
Account Category: Expenditures						
5040	LEGAL & PROFESSIONAL	92,000.00	90,954.96	56,305.92	34,649.04	98.86
6020	CAPITAL PURCHASES	87,000.00		51,999.39	(51,999.39)	0.00
7090	LOAN PAYMENT PRINCIPAL	70,039.11	55,225.36	70,039.11	(14,813.75)	78.85
7091	LOAN PAYMENT PRINCIPAL	133,333.00	133,333.00	133,333.00		100.00
7092	LOAN PAYMENT INTEREST	21,867.00	36,643.71	24,496.35	12,147.36	167.58
8000	CAPITAL PROJECTS	808,200.00	16,882.00		16,882.00	2.09
Expenditures		1,212,439.11	333,039.03	336,173.77	(3,134.74)	27.47
Fund 15 - CAPITAL PROJECTS:						
TOTAL REVENUES		765,920.00	210,230.57	387.50	209,843.07	27.45
TOTAL EXPENDITURES		1,212,439.11	333,039.03	336,173.77	(3,134.74)	27.47
NET OF REVENUES & EXPENDITURES:		(446,519.11)	(122,808.46)	(335,786.27)	212,977.81	
BEG. FUND BALANCE		726,330.81	726,330.81	653,699.27		
END FUND BALANCE		279,811.70	603,522.35	317,913.00		

NPD AGENCY REPORT FOR NORTHFIELD PARK DISTRICT

Balance As of 03/31/2025

GL Number	Description	24-25 Amended Budget	YTD Balance 03/31/2025	YTD Balance 03/31/2024	YTD Balance Diff 03/31/2025 03/31/2024	% Bdgt Used
Report Totals:						
TOTAL REVENUES - ALL FUNDS		3,594,767.50	3,046,160.33	2,605,838.75	440,321.58	84.74
TOTAL EXPENDITURES - ALL FUNDS		4,126,731.37	2,206,980.34	1,905,146.87	301,833.47	53.48
NET OF REVENUES & EXPENDITURES:		(531,963.87)	839,179.99	700,691.88	138,488.11	

04/10/2025

NPD BALANCE SHEET WITH VARIANCE FOR NORTHFIELD PARK DISTRICT

Balance As Of 03/31/2025

	YTD Balance	YTD Balance	YTD Balance Diff	
			03/31/2025	
GL Number	Description	03/31/2025	03/31/2024	03/31/2024
Account Category: Assets				
1000 NVB OPERATING-NORTHVIEW 0306		234,508.19	280,913.99	(46,405.80)
1003 NVB PETTY CHECKING 000430023000031		985.87	985.87	-
1007 ILLINOIS FUNDS MM 007139101443		638.82	606.67	32.15
1010 NVB TAX ACCT 7530000691		1,255,783.12	1,038,628.23	217,154.89
1013 PETTY CASH BOX @ COMM CTR		100.00	100.00	-
1016 NVB GRANT ACCOUNT-8703694399		211,076.81	424,672.78	(213,595.97)
1017 NVB SAVINGS-6025		1,528,610.04	1,029,783.49	498,826.55
1200 ACCOUNTS RECEIVABLE		45,378.26	37,031.13	8,347.13
1210 ACCOUNTS RECEIVABLE OTHER		(700.00)	(32.80)	(667.20)
1250 TAXES RECEIVABLE		739,400.46	758,973.46	(19,573.00)
PROVIDED FOR LONG TERM		800,000.00	933,334.00	(133,334.00)
PROVIDED FOR LONG TERM		685,462.13	740,687.00	(55,224.87)
Assets		5,501,243.70	5,245,683.82	255,559.88
Account Category: Liabilities				
2000 ACCOUNTS PAYABLE		(19,296.49)	(25,688.51)	6,392.02
2001 SECURITY DEPOSITS PAYABLE		3,250.00	2,750.00	500.00
2010 ACCRUED PAYABLES/PAYROLL		-	(32.80)	32.80
2011 EMPLOYEE COMPENSATION		28,647.29	43,517.61	(14,870.32)
2050 DEFERRED REVENUE		399,266.85	387,231.35	12,035.50
2056 DEFERRED SPONSORSHIP/CONTRIBUTIONS		250.00	-	250.00
2060 DEFERRED TAX REVENUE		739,400.46	758,973.46	(19,573.00)
2300 FAMILY CREDIT		6,500.55	6,170.38	330.17
PROVIDED FOR LONG TERM		800,000.00	933,334.00	(133,334.00)
PROVIDED FOR LONG TERM		685,462.13	740,687.00	(55,224.87)
Liabilities		2,643,480.79	2,846,942.49	(203,461.70)
Account Category: Fund Equity				
9000 FUND BALANCE		2,018,582.92	1,698,049.45	320,533.47
Beginning Fund Balance		2,018,582.92	1,698,049.45	320,533.47
Revenues		3,046,160.33	2,605,838.75	440,321.58
Expenditures		2,206,980.34	1,905,146.87	301,833.47
Ending Fund Balance		2,857,762.91	2,398,741.33	459,021.58

Parks and Recreation Report April 2025

- **Facilities**
 - Community Center Gym
 - Rentals continue running smoothly with Hot Shots Sports renting the gym through June.
 - We have booked a few weekly rentals for basketball and volleyball, with consistent renters such as Melanie Sheedy picking up times monthly.
 - Fitness Center
 - We currently have 208 active fitness memberships. Nearly all fitness members have officially transitioned over to the installment billing plan.
 - Baseball/Softball Fields
 - Ballfields opened on April 1st, and many user groups have been able to get practices and games in!
 - KWBA, New Trier Feeder, TGSA, Top Tier North, and Windy City Prospects have begun using field time this season for practices and games.
 - Soccer Fields
 - SMP and AYSO have begun using the soccer fields at Willow Park this spring.
 - Lil Kickers and SMP have also reserved and paid for field time at Fox Meadow.
 - Pickleball/Tennis Courts
 - Our online booking system for outdoor pickleball and tennis court reservations remains open. We have already had many bookings since the system opened earlier this month.
 - Clarkson Park Lodge
 - We currently have 20 rentals booked for the Lodge at Clarkson Park, with more requests both in progress and being received!
- **Programs**
 - Before Care
 - Before Care is running with 5-8 children registered each day of the week for the school year.
 - Drop-in registration is still an option for families who need it.
 - Pre-Pre-K
 - Pre-Pre-K is running with 10 children registered each day at the maximum enrollment for the program.
 - Pre-Pre-K will accommodate 16 individual children over the 5 days a week it runs.
 - NFCNS has started their enrollment for next school year; next year's interest numbers are coming in with 1 day at full enrollment and 4 days with spaces available.
 - Club Dolphin
 - We have 48 active members, and on average, about 25 children stay after school daily.
 - After School Classes
 - Spring classes started Monday, 4/7, and run through Friday, 5/30.
 - 13 out of 17 are running, with 5 classes running at full enrollment.
 - We have brought in two new classes.
 - The ABC's of Magic class teaches children different card and magic tricks. This class is running this spring and will be added to the class school rotation.
 - We will be offering a girls-only sports class coached by Hot Shots Sports this summer on Sundays, 6/15-8/3.

- NTA Pre-Competitive Swim Class
 - We are continuing to partner with New Trier Aquatics to facilitate registration for pre-competitive swim lessons.
 - The newest session of classes began this past Sunday at the New Trier Northfield Campus, with each section running near capacity!
 - We have also opened registration for summer offerings, which provide families with both weekday and weekend options for swim lessons.
- IBA
 - Registration for IBA spring leagues continues to be underway, with 17 participants enrolled.
- Birthday Parties
 - We have 6 birthday parties booked for April and are actively taking bookings for May and June.
- Summer Camp
 - Camp registration is open for everyone, and Northfield residents and non-residents have been signing up daily.
 - Early Bird savings for summer camp registration ended on Monday, 3/31.
 - Camp management will be going to Sunset Ridge for their Maker Faire to promote camp on Thursday, 5/29.
 - We have officially completed our summer camp hiring for 2025. With most of our staff, 22 people, returning from last summer, we hired 6 new camp counselors for this summer to round out our team.
 - We are very excited about this year's camp staff and are excited for camp to start!
- Pickleball
 - After the conclusion of yet another successful indoor pickleball camp run by Dan & Steph McGuire, we have begun looking ahead to spring and summer programming.
 - We recently opened registration for spring/summer leagues, which offer league play for 3.0-3.5 level players and 4.0-4.5 level players.
 - We are also offering two camps, one in the spring and one in the summer. Within the first 36 hours of registration opening, both spring leagues reached capacity!
- Market & Music
 - We currently have 5 full-time vendors and 4 part-time vendors. We are still accepting vendor applications and are actively trying to recruit a few more vendors.
 - We have all the music and children's entertainment booked.
 - Northview Bank and Trust is sponsoring the children's entertainment again this year. We deeply thank them for their partnership.
 - All the food choices for Market and Music have been chosen, and we look forward to having Stormy's, Hofherr Meats, Northshore Pizza Company, and Taco Nano.
- Sponsorship
 - We are in the process of updating our sponsorship opportunities and looking at new/different ways we can partner with the community.
- Marketing
 - The Market & Music Postcard is finished and heading to print.
 - All other Market & Music materials are being prepared.

- Parks Update
 - North Shore Electric came out to run two dedicated circuits to the exterior AEDs. One is located outside behind the maintenance garage, and one is located at Clarkson outside the exterior of the lodge.
 - Greenleaf sprinklers came out to inspect and turn on the irrigation system for the season.
 - Tennis and Pickleball Windscreens have been hung and secured for the season.
 - Baseball and Softball fields have been prepared as the season has already started.
 - All rubber mats and ice-skating rink materials have been put away, and deep cleaning of the Lodge has been completed in time for the rental season to begin.
 - During Middlefork spring break, a full landscape clean-up was performed.
 - Weekly playground inspections have begun.
 - A demonstration and soccer field painting was completed using Robot technology.
 - Northfield Public Works reached out to say that they are working with RCN group, and they are performing a sewer flow monitoring study. They asked if they could install a rain gauge on the roof of the Community Center. The gauge was installed and the study should conclude in 2-3 months.