



**NORTHFIELD PARK DISTRICT
ADMINISTRATIVE & FINANCE COMMITTEE MEETING MINUTES
MONDAY, JUNE 23rd, 2025
NORTHFIELD COMMUNITY CENTER
5:30 PM
APPROVED JULY 28th, 2025**

AGENDA

1. Roll Call
 - a. Committee Chair Lutz called the meeting to order at 5:30pm
 - b. **Present Committee Members:** Brandel, Klein, Lutz
 - c. **Absent Committee Members:**
 - d. **Also Present:** President Kennedy, Commissioner Pullins, Staff members Byron and Reuter
2. Approval / Additions to Agenda
3. Correspondence
 - a. None received
4. Audience Comments
 - a. None
5. 2025-2026 Proposed Budget Discussion
 - a. Director Byron walked through each fund of the 2025-2026 proposed budget highlighting sections of each fund. The fund balance scenarios were then discussed, showing three different projections surrounding a possible referendum. Finally, updates to the long-range capital plan were explained and discussed by the Committee.
 - b. Committee Member Klein asked how the 2025 Cook County Reassessment will impact our property tax revenue. Director Byron explained how the tax caps limit the annual growth of our tax extension to CPI or 5%, whichever is less. That was put in place to protect taxpayers from large increases in EAV.
 - c. Related to future project funding, Committee Member Brandel suggested creating a "Did you know" flyer to help explain project costs and funding options.
6. Committee Recommendations
 - a. The Committee came to a consensus to recommend that the Board approve the 2025-2026 proposed budget in tentative form and also recommended moving forward with the co-op pricing for the backstop netting project.
7. Board Member Comments
8. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

- a. **Motion:** Committee Member Brandel made a motion to adjourn at 6:25pm
- b. **Second:** Committee Member Lutz seconded the motion.
- c. A voice vote showed unanimous approval
- d. **Motion Passed**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 401 Wagner Road, Northfield, IL Monday through Friday from 9:00 a.m. to 5:00 p.m. at least 48 hours prior to the meeting. Telephone number 847-446-4428; Fax number 847-446-4431. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.