NORTHFIELD PARK DISTRICT

REGULAR BOARD MEETING MINUTES

MONDAY, SEPTEMBER 29th, 2025

LUSTIG LODGE AT CLARKSON PARK

6:30 PM

APPROVED OCTOBER 27TH, 2025

AGENDA

1. Roll Call
   a. At 6:34pm the meeting was called to order.
      i. A roll call was made
      ii. **Present Commissioners**: Brandel, Kennedy, Lutz, Manojlovski, Pullins
      iii. **Absent Commissioners**: Pave
      iv. **Also Present**: Staff members Byron and Reuter
2. Approval / Additions to Agenda
3. Correspondence
4. Audience Comment
   a. See sign-in sheet for attendance
5. Director's Report
   a. Consideration to Appoint Ted Garard as Park Commissioner, filling the Board vacancy created by the resignation of Commissioner Donald Klein.
   b. **Motion**: Commissioner Kennedy made a motion to Appoint Ted Garard as Park Commissioner, filling the Board vacancy created by the resignation of Commissioner Donald Klein.
      i. **Second**: Commissioner Manojlovski seconded the motion. A roll call vote was made.
      ii. **Voting Aye Commissioners**: Brandel, Kennedy, Lutz, Manojlovski, Pullins
      iii. **Voting Nay Commissioners**: None
      iv. **Absent Commissioners**: Pave
      v. **Abstaining Commissioners**: None
      vi. **Motion Passed**
   c. Commissioner Garad joined the meeting at 6:38pm
   d. Commissioner Oath of Office
      i. Ted Garard took the Commissioner Oath of Office
   e. Referendum Discussion

i. The Board discussed methods for future communication regarding the referendum, including mailers, handouts, emails, and more informational meetings. The next meeting will be held on 10/27 at 6pm.

ii. The Board has planned to consider the referendum resolution at the next regular meeting on 10/27.

f. Informational Items

g. Director Byron provided updates on the Willow Park Project, the Pocket Park Grant application, and the change in Payroll and Timekeeping software.

6. Superintendent's Report
   a. Superintendent Reuter provided updates on a new full-time staff member in the parks maintenance department and mentioned how reciprocity use has grown with Glenview Park District for their outdoor pools.
7. Consent Agenda
   a. Approval of August 25th, 2025, Public Meeting Minutes
   b. Approval of August 25th, 2025, Regular Board Meeting Minutes
   c. Approval of Cash Expenditures for Month of August 2025
      i. **Motion**: Commissioner Kenndy made a motion to approve the consent agenda.
      ii. **Second**: Commissioner Lutz seconded the motion.
      iii. A voice vote showed unanimous approval
      iv. **Motion Passed**
8. Agency Reports
   a. Finance
   b. Recreation / Park Grounds and Facilities
9. Board Member Comments
10. Adjournment
    a. **Motion**: Commissioner Kennedy made a motion to adjourn the meeting at 7:47pm
    b. **Second**: Commissioner Pullins seconded the motion.
    c. A voice vote showed unanimous approval
    d. **Motion Passed**